

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
REGULAR MEETING  
MINUTES  
October 6, 2025**

**PRESENT:** Mark Fiorentino, First Selectman; Mark Neumann, Vice-Chairman; Margaret Chapple, Frederick Moffa, and Kelly Rome and Zainab Zafar, Student Liaison

**ABSENT:** Madeline Ayotte, Student Liaison

**ALSO PRESENT:** Mike Walsh, Town Manager, Kimi Cheng, Director of Finance

First Selectman Mark Fiorentino called the regular meeting of the Town of Granby Board of Selectmen to order at 7:00 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. MINUTES**

2.I. Approval of Board of Selectmen Regular Meeting Minutes – September 15, 2025

ON A MOTION by M. Neumann, seconded by M. Chapple, the Board voted (5-0-0) to approve the minutes of September 15, 2025, as presented.

**3. APPOINTMENTS**

3.I. None

**4. COMMUNICATIONS**

- 4.I. Proclamation – Past Lost Acres Fire Chief John Horr, Jr.  
The Town recognized past Chief John Horr, Jr. for 45 years of commitment and dedication to the health and safety to the Town and its residents.
- 4.II. Proclamation – Granby Police Chief Scott M. Sansom  
The Town recognized Police Chief Scott Sansom for being honored as a Distinguished Chief by the Police Commissioners Association of Connecticut.
- 4.III. Proclamation – Granby Police Department – State Accreditation  
The Town recognized the police department for achieving all three tiers of State Accreditation through the Connecticut Police Officers Standards and Training Council.

**5. NEW BUSINESS**

- 5.I. Creation of Special Grant Fund Account - Approval  
Historically, the Town has sought the approval of the Board of Selectmen to apply, accept, and expend funds for both directed and aspirational grants. Further, when some grants are secured, approval from both the Board of Selectmen and the Board of Finance to amend the budget for additional revenue and expenditures is requested. This second step is an unnecessary administrative burden.

Staff is requesting to establish a dedicated fund to record federal, state, and local grants, reimbursements grants and/or donations under \$50,000 received by the Town that do not require a match or use of taxpayer funds. BOS approval will continue to be

requested for aspirational grant funds prior to submitting any application, accepting grant funds, or expending funds. The following resolution is recommended for consideration.

#### **A RESOLUTION ESTABLISHING A SPECIAL GRANTS FUND**

BE IT RESOLVED THAT, the Board of Selectmen of the Town of Granby hereby establishes a fund known as the Special Grants Fund. Said fund shall be established to assist with tracking grant expenditures for federal, state, and local grants, reimbursement grants, and/or donations under \$50,000. The source of this fund shall not require a Town match or use of taxpayer funds.

BE IT FURTHER RESOLVED THAT, the Granby Town Manager shall approve appropriate POs in accordance with procedures with the Town of Granby's purchasing policy and grant requirements. Any balance remaining in said fund, should the fund be dissolved, shall meet the requirements of grant commitments, or be returned to the Town's General Fund as determined by the Board of Selectmen and Board of Finance.

ON A MOTION by M. Neumann, seconded by F. Moffa, the Board voted (5-0-0) to approve the resolution to establish a Special Grants Fund.

#### **5.II. Northwest Community Bank Account Opening Resolution**

The Town Charter does not specifically identify which town officials are authorized to open a bank account on behalf of the Town. This may lead to ambiguity in financial operations and potential non-compliance with best practices in municipal governance. To ensure clarity, transparency and accountability, the following resolution is recommended for consideration.

#### **A RESOLUTION DESIGNATING AUTHORIZED REPRESENTATIVES TO ESTABLISH A BANK ACCOUNT ON BEHALF OF THE TOWN OF GRANBY, CONNECTICUT**

WHEREAS, pursuant to Section 4-3 of the Town of Granby ("Town") Charter, the legislative power of the Town shall be vested in the Board of Selectmen, pursuant to Section 7-1 of the Town Charter, the Board of Selectmen shall appoint, a Town Manager, who shall be the chief executive officer, and pursuant to Section 7-3 of the Town Charter, the Town Manager shall be the purchasing agent of the Town subject to such rules and regulations as shall be prescribed by the Board of Selectmen.

WHEREAS, in the course of the Town's business, it establishes relationships with various banks for purposes including, but not limited to, depository of Town funds, investing the idle Town funds, or making payments on obligations; and

WHEREAS banks with whom the Town does business normally require a Town resolution designating which Town officials are authorized to open bank accounts and to execute checks and other orders for payment of Town funds; and

WHEREAS the Town desires to designate certain Town officials to open bank accounts and execute checks and other orders for payment of Town funds.

NOW THEREFORE BE IT RESOLVED THAT:

1. As used in this Resolution, the term "Bank" shall mean any financial institution with whom, pursuant to this Resolution, the Town establishes a banking relationship.
2. The Town Manager, the Town Treasurer, and/or the Director of Finance are hereby the authorized representatives to open or cause to be opened one or more accounts with a Bank on such terms, conditions, and agreements as the Bank may now or hereafter require and to make any other agreements deemed advisable in regard to any of the foregoing.
3. That the Town Manager, the Town Treasurer, and/or the Director of Finance are vested with all power and authority described and granted to the Town in the deposit account agreement governing each account that is established in the name of the Town. The Authorized Representatives are authorized to execute and deliver for and on behalf of the Town any and all documents and instruments and to take all actions and do any and all things, all of which are hereby approved and ratified by the Town, to accomplish the actions herein authorized.

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until amended or rescinded by the Board of Selectmen.

ON A MOTION by M. Chapple, seconded by K. Rome, the Board voted (5-0-0) to approve the resolution designating authorized representatives to establish a bank account on behalf of the town.

5.III. Library Grant – Transforming Communities - Approval

Director of Library Services Amber Wyzik is requesting approval to apply for a \$20,000 Libraries Transforming Communities Grant to purchase adaptive and assistive technology equipment for the new Children's Room as well as make various accessibility upgrades to the existing facility.

ON A MOTION by K. Rome, seconded by F. Moffa, the Board voted (5-0-0) to direct Town administration to apply for the Transforming Communities Grant in the amount of \$20,000, and if the application is successful, to approve the corresponding expenditure of funds consistent with the intent of the grant.

5.IV. Library Grant – Cox Foundation – Approval

Director of Library Services Amber Wyzik is requesting approval to pursue a Cox Foundation Grant in the amount of \$250,000 to supplement funding towards the building of a new children's room in an upcoming future library renovation and expansion project.

ON A MOTION by F. Moffa, seconded by M. Neumann, the Board voted (5-0-0) to direct Town administration to apply for the Cox Foundation Grant in the amount of \$250,000, and if the application is successful, to approve the corresponding expenditure of funds consistent with the intent of the grant.

5.V. Resolution of Support – 25<sup>th</sup> Anniversary of the Granby Artists Cooperative

The Granby Artists Association will celebrate their 25<sup>th</sup> anniversary in 2026 and the following resolution is recommended to partner with the group to celebrate them and to recognize the artistic contributions to the community of Granby.

**A RESOLUTION SUPPORTING THE 25<sup>TH</sup> ANNIVERSARY OF THE GRANBY ARTISTS ASSOCIATION**

BE IT RESOLVED THAT, that the Board of Selectmen thanks the members of the Granby Artists Association for their artistic contributions to the community of Granby and we support their 25 Year Anniversary Celebration and look forward to partnering with them as they plan, coordinate and communicate 2026 events in commemoration of this milestone.

BE IT FURTHER RESOLVED that Town Administration is hereby directed to work closely with the Granby Artists Association for the express purpose of planning, coordinating, facilitating, and publicizing any events deemed necessary and proper to appropriately recognize and celebrate the Granby Artists Association's 25 Year Anniversary Celebration in 2026.

ON A MOTION by K. Rome, seconded by M. Chapple, the Board voted (5-0-0) to approve the resolution supporting the 25<sup>th</sup> anniversary of the Granby Artists Association.

**6. TOWN MANAGER REPORT – DEPARTMENTAL UPDATES**

- 6.I. Town Manager's Monthly Departmental Activity Report  
Town Manager Mike Walsh provided a summary of departmental activities through the month of September 2025. The full report is available as part of the Board of Selectmen meeting packet.

**7. FIRST SELECTMAN REPORT (MARK FIORENTINO)**

The First Selectman thanked the Lost Acres Fire Department Auxiliary for sponsoring the bingo night fundraiser and reminded residents that the group is looking for volunteers.

**8. SELECTMEN REPORTS (Margaret Chapple, Frederick Moffa, Mark Neumann, Kelly Rome and Student Liaisons Zainab Zafar and Madeline Ayotte)**

Zainab Zafar reported on activities from the high school including an update on fall sports, spirit week, the pep rally, and the Homecoming Dance.

Mark Neumann reported that the Granby America 250 Committee is working to schedule a Revolutionary War reenactment for next spring. The committee meets the third Thursday of each month.

**9. PUBLIC SESSION**

Bill Glueck, 18 Barkhamsted Road, West Granby, president of the Granby Taxpayers Alliance explained the focus of the group and the budget issues they will be examining.

Jim Warnke, 11 Elizabeth Street, Granby spoke in favor of tax relief for senior citizens who wish to continue to live in Granby.

**10. EXECUTIVE SESSION**

There was no executive session.

**11. ADJOURNMENT**

ON A MOTION by M. Neumann, seconded by M. Chapple, the Board voted (5-0-0) to adjourn the meeting at 8:14 p.m.

The next regular meeting of the Town of Granby Board of Selectmen will be held on Monday, October 20, 2025, at 7:00 p.m. in the Town Hall Meeting Room.

Respectfully submitted,



Betsy Mazzotta  
Recording Secretary