

**TOWN OF GRANBY
SCHOOL PROJECTS BUILDING COMMITTEE
SPECIAL MEETING
MAY 21, 2024
MINUTES**

PRESENT: Toby Proctor, Eric Brown, Mark Migliaccio and Donna Nolan

ALSO PRESENT: Cheri Burke, Superintendent of Schools and Shannon Sullivan, BOE Director of Facilities and Mike Walsh, Town Manager

Chairman Proctor confirmed a quorum and called the meeting to order at 5:33 p.m.

Public Comment: None.

Review Agenda: No changes were made.

Approval of Minutes

On a MOTION by D. Nolan, seconded by M. Migliaccio, the Committee voted unanimously (4-0-0) to approve the Minutes of April 16, 2024.

Business

A. Update on the High School Roof Completion

S. Sullivan and C. Burke reported on this. It was understood that today was the last day of roof work. Work is complete, including all the needed repairs due to leaking. The membranes have been covered with the white material. The manufacturer is to do one last inspection, which needs to be scheduled, and an inspection will be done annually going forward. Notification to all interested parties can now be given and once the final inspection is complete, State reimbursement can be applied for. The BOE has a new Finance Director, Nicole Stevenson, who will be working on filing the paperwork with the State.

B. Update on the Middle School Boiler

Town Manager, Mike Walsh, provided a packet of paperwork about the boilers and the AIA document for the Committees review. Included in this packet, is the proposed motion by the Board of Selectmen authorizing this Committee to oversee the replacement of the Middle School Boilers. Mr. Walsh reviewed the proposed contract and information. The work is expected to start June 15th and be completed by August 15th. A contribution of \$250,000 from the BOE from unused Severance and Capital funds is to be deposited in the Capital and Non-recurring Fund for future programming. Some Committee members see this contribution as freeing up some funding (possibly \$100,000) for possible use on another project and the original list of projects should be reviewed to see if this might be a possibility.

C. Update on Filing Paperwork to the State of CT for Reimbursement

Some glitches have come to light, including progress reports and change orders not having been submitted to the State as they should have been during the construction process. This includes all the projects – kitchen, High School roof and Middle School

roof, etc. No one is sure where the blame lies, but all in all this has to be done and will be. Although deadlines have been missed, it's being reported that there is a level of forgiveness by the State. Once this paperwork is received by the State, they will review and audit before reimbursement is made to the Town of Granby. This is a timely process.

Next Meeting Date

The next meeting will be called for when there is new information to review and address.

Chairman Proctor said that he has been asked by the Board of Selectmen to report on the status of the projects this Committee has been overseeing, at their June 3rd meeting, He and M. Migliaccio will put together a report to share.

Adjournment

On a MOTION by M. Migliaccio, seconded by D. Nolan, the committee voted unanimously (4-0-0) to adjourn the meeting at 6:15 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary