

**TOWN OF GRANBY  
CHARTER REVISION COMMISSION  
REGULAR MEETING**

Minutes

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May 11, 2023

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Members Present: Chairman Edward Ohannessian  
Vice-Chairman Anthony McGovern  
Commissioner Anthony Cappelli  
Commissioner Rebecca Brewer  
Commissioner Mark Lockwood  
Commissioner Francis Brady  
Commissioner Lynn Guelzow  
Commissioner Terri-Ann Hahn  
Commissioner Benjamin Perron

Others Present: Scott A. Nolan, Town Clerk

**I. CALL MEETING TO ORDER**

Chairman Edward Ohannessian called the meeting of the Charter Revision Commission to order at 6:30 p.m. in the Granby Town Hall Meeting Room.

**II. PUBLIC INPUT**

Town Clerk, Scott Nolan read correspondence from resident Kimberly Becker into record.

**III. ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

Commissioner Terri-Ann Hahn made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Charter Revision Commission hereby approves the minutes of the Charter Revision Meeting of April 26, 2023.

The motion was seconded by Commissioner Rebecca Brewer which passed by a unanimous voice vote (9/0/0) **MOTION CARRIES**.

Commissioner Mark Lockwood made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Charter Revision Commission hereby approves the Public Hearing minutes of the Charter Revision Meeting of April 26, 2023.

The motion was seconded by Commissioner Lynn Guelzow which passed by a unanimous voice vote (9/0/0) **MOTION CARRIES**.

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**IV. OLD BUSINESS**

**A. Discussion Item: Review of the Charter Revision Commission Regular Meeting Schedule**

Chairman Edward Ohannessian gave a brief overview of the revised Charter Commission Timeline and the regular meeting schedule explaining to members of the Charter Revision Commission that per the Board of Selectmen, an alternation was made due to the Board of Selectmen's summer meeting schedule. Town Clerk, Scott Nolan further explained that the adjustment of the timeline allowed the Charter Revision Commission an additional meeting to allow them to continue their work and indicated that the Charter Revision Commission should plan to conclude their work on May 24, 2023; the Board of Selectmen would accept the report June 5, 2023, and schedule a public hearing within 45 days; and that the Charter Revision Commission would present their recommendations to the Board of Selectmen on Tuesday, June 20, 2023.

**B. Discussion Item: Review of Communication from the Town Attorney**

Scott A. Nolan, Town Clerk gave a brief overview of the information that was passed along for our Town Attorney regarding feedback on Charter Section 11-3 (When a Town Meeting is Required) as the Town Attorney noted that the Charter Revision Commission may want to consider setting a threshold on the value of the property that would have to be approved by referendum. Further discussion took place regarding the threshold amount and if members of the Charter Revision Commission wanted to set that themselves.

**C. Discussion Item: Charter Revision**

Discussion took place regarding section 10-5 (Annual Budget Process) and the timeline of the budget approval process that is outlined in the Town Charter and that some members felt they would still like more flexibility in the budget approval timeline to allow scheduling around school vacations. Further discussion took place and ultimately no further change was recommended at this time.

Discussion took place regarding the issue of the tax levy in sections 10-6 (Expenditure and Accounting) & 11-3(c) (When a Town Meeting is Required) and it was recommended that the language be consistent throughout the entire reading of the Town Charter.

**V. NEW BUSINESS**

No new business took place.

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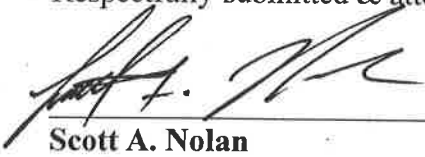
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**VI. ADJOURNMENT**

There being no more business to come before the meeting, Commissioner Anthony Cappelli made a motion to adjourn the Charter Revision Commission meeting at 7:12 p.m., which was seconded by Commissioner Terri-Ann Hahn and passed by a unanimous voice vote. (9/0/0)  
**MOTION CARRIES.**

Respectfully submitted & attested,



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**Scott A. Nolan**  
Town Clerk

Received for Record May 15, 2023, at 11:31 AM  
By SCOTT A. NOLAN, Town Clerk