

TOWN OF GRANBY  
GRANBY LIBRARY BOARD MEETING

Minutes

May 8, 2023

**Members Present:** Judy Guarco, Chairman, Robert Donna, Vice Chairperson, Kristal Fiorentino, Sandra Fischer, Pam Jones, Ellen Thomson, Paul Willis, Hillary Peterson

**Staff:** Amber Wyzik, Director of Library Services

**Absent:** Catherine Watso

**Call to Order:** A quorum was present and Chairman Guarco called the meeting to order at 7:02 pm

**Review of Agenda:** E. Thomson requested we add Homebound Delivery info to Other Business

**Review and Approval of Minutes:** No changes made. On a motion by Chairman Guarco, seconded by P. Willis, the board voted (8-0-0) to approve the minutes as is from the April 10, 2023 meeting.

**Public Comment:** No public comment

**Library Director's Report:**

**General**

Amber Wyzik is settling in to the DLS position quickly and loving it. We are gearing up for Summer Reading. The theme this summer for kids, teens and adults is "Adventures in Granby-Land". We have lots of programs and activities planned for all ages.

**Policy Review**

Wyzik requested Board Members review the Community Volunteer Application and handbook for approval at the June Library Board Meeting.

Members of the Board reviewed the Policy review schedule. In September they will review the Display and Bulletin Board Policy

**Grants Update**

The second Pomeroy-Brace Fund Grant that the FOGPL applied for was approved. This totals \$28,000. This will not cover the entire cost of the project. The next steps are to get updated quotes for the project and then seek out additional funding from the FOGPL and the Town.

**Building & Grounds**

The need for space continues to be a daily conversation amongst staff and patrons. It's become very difficult and time consuming to host programs and store materials. The town continues to discuss ARPA funds and how the library can use them to spruce up the place but these renovations will not add more usable space. I will continue to share our absolute need for space at any upcoming meetings.

## Stats

### Programming

In April we hosted 18 events and had over 290 attendees. Some highlights included;

- a collaborative program with the schools for the “One Book, One School” program
- a Hula Hoop party during April vacation
- crafters café featuring card making for adults
- reptiles program for all

*\*Registrations were low this month due to an issue with the website. We’ve made some changes and I think we’ll really see a difference in registrations in May 23.*

### Collection/Circulation

Physical circulation for the month of April was **4,146**. Of those, **102** were from Cossitt Library. Digital Circulation was **1,962** bringing our total to **6,108**. We also had over 500 searches through our databases.

### Wifi

Wifi continues to hold steady moving up to **696** wifi sessions in April. This represents **228** unique visitors.

### Liason’s reports:

FOGPL: Chairman Guarco reported the FOGPL membership drive is at \$3,600. The FOGPL are looking for volunteers for their book sale and reminded everyone to be sure to get in their FOGPL membership.

GLA: nothing new to report.

### Old Business: None

**New Business/Other Business:** DLS reported that Homebound Delivery is something that is still in process. DLS will connect with surrounding communities to begin work on creating policies and protocols. DLS will also connect with volunteers interested in being a part of this service and look into legal ramifications and protection of the library and volunteers. DLS will also investigate collaborating with other in-town homebound delivery programs.

The board also inquired about the “Library of Things” that was discussed at a previous Board Meeting. DLS informed them that they are in the process of writing policies and protocols, finding ways to catalog and process the items and trying to be creative in the storage and location of these items. One idea is to have them at Cossitt. The Board agreed that this was a good idea.

**Next Meeting:** The next meeting of the Granby Library Board will be Monday, June 12, 2023 at 7:00 in the Granby Public Library Fox meeting room.

**Adjournment:** On a motion by Chairman Guarco, seconded by R. Donna, the board voted 8-0-0 to adjourn the meeting at 7:49 pm.

Respectfully submitted, Amber Wyzik