

**TOWN OF GRANBY
PARKS & RECREATION BOARD
MEETING
Tuesday, February 4, 2025**

Members Present: Anthony McGovern, Greg Dion, Sheri Litchfield, Jennifer Bilodeau, and Jared Barry

Staff Present: Sandra Yost

Absent: Newly appointed members; Francis Armentano and Valerie Eastwood

Public: None present

Chairman McGovern called the meeting to order at 6:05p.m. Newly appointed Board member, Jared Barry, was welcomed and introduced. Chairman McGovern brought attention to the Parks & Recreation by-laws which state that officers are to be elected at the February meeting. Because three new members have joined the Board, it is prudent to defer elections to the next meeting.

APPROVAL OF MINUTES: Tabled to March 2025 meeting

PUBLIC SESSION: None

OLD BUSINESS:

- Park Improvements/Master Plan
 - Selected consulting firm, GZA, toured the parks with Department of Public Works Grounds Foreman, Chis Lesiak to review current layout of facilities.
 - GZA has been supplied with a list of preliminary contacts of organizational users of Salmon Brook and Ahrens Parks, utility site plans, and the last completed needs assessment survey (2019).
- Park Hours of Operation
 - Upon review of Park Ordinance and Park Rules there is no stipulation on posting hours.
 - **ON A MOTION** by Anthony McGovern, seconded by Jennifer Bilodeau, the Board agrees to uphold the absence of posted hours. (5-0-0)
- Subcommittee Updates
 - Policy setting around fee structure
 - More work needs to be done on this matter. Chairman McGovern will circulate research on surrounding communities' policies for review.
 - Policy setting around Recreation Fund
 - Policy complete
- Board Vacancies
 - Vacancies have been filled

NEW BUSINESS:

- Updates/Inputs/Requests of Board from Staff
 - Director Yost shared the list of planned community events for 2025 (events marked with * are new additions)
 - Granby Skate Night at ISCC – March 2
 - *Easter Egg Hunt and Chalk Walk at Salmon Brook Park– April 12
 - Plans to incorporate new walking path into event
 - *Spring Marketplace at Holcomb Farm – May 10
 - Response to demand to hold additional Marketplace based on success of Holiday Marketplace. This event will be held the day before Mother's Day
 - Touch-a-Truck at Salmon Brook Park – June 14
 - Family Fun Day at Salmon Brook Park – July 26
 - *Chili Cookoff at Salmon Brook Park – September TBD
 - Trunk or Treat at Municipal Complex – October 18, rain date October 25
 - Comedy Night at Holcomb Farm – November 15
 - *Holiday Marketplace at Holcomb Farm – December 6 AND 7
 - Response to demand for a two-day event
 - Breakfast with Santa at Holcomb Farm – December 20

ADJOURNMENT:

ON A MOTION by Greg Dion, seconded by Jennifer Bilodeau, the meeting was adjourned at 7:45 p.m. (5-0-0)