

**TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR MEETING**

Minutes

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January 3, 2023

Members Present: First Selectman Mark H. Fiorentino
 Selectman Frederick A. Moffa
 Selectman Kelly O. Rome
 Selectman Margaret Q. Chapple
 Selectman Mark C. Neumann

Members Absent: Charles Orluk, Board of Selectmen, Student Liaison

Others Present: Erica P. Robertson, Town Manager
 Kimi Cheng, Finance Director
 Kirk A. Severance, Public Works Director
 Scott A. Nolan, Town Clerk

The Hon. Mark H. Fiorentino, First Selectman called the regular meeting of the Board of Selectmen to order at 7:00 p.m. in the Town Hall Meeting Room.

I. PLEDGE OF ALLEGIANCE

Selectman Mark C. Neumann led members of the Board of Selectmen in the Pledge of Allegiance.

II. MINUTES

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the regularly scheduled Board of Selectmen meeting of December 19, 2022, with the proposed amendment correcting a typo on page 10 in which Selectman Frederick A. Moffa should have been recorded as seconding the motion to adjourn the December 19, 2022, meeting.

The motion was seconded by Selectman Kelly O. Rome which passed by a unanimous voice vote **(5/0/0) MOTION CARRIES.**

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the special Water Pollution Control Authority meeting of December 19, 2022.

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote **(5/0/0) MOTION CARRIES.**

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III. APPOINTMENTS

First Selectman Mark H. Fiorentino noted that the Board of Selectmen has received numerous recommendations from the Democratic and Republican Town Committees to fill various vacancies on boards and commissions and that the Board of Selectmen was prepared to move forward with the recommendations.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution(s):

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Heather L. Lombardo (D) to the Agricultural Commission for a full four-year term beginning January 9, 2023, and ending January 11, 2027, as recommended by the Democratic Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints John D. O'Brien (R) to the Agricultural Commission for a full four-year term beginning January 9, 2023, and ending January 11, 2027, as recommended by the Republican Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints William P. O'Leary (R) to the Agricultural Commission for a full four-year term beginning January 9, 2023, and ending January 11, 2027, as recommended by the Republican Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Jean A. Donihee-Perron (D) to the Commission on Aging for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Democratic Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Kimberly Becker (D) to the Commission on Aging for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Democratic Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Ellen Thomson (D) to the Commission on Aging for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Democratic Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Kathleen Garlasco (R) to the Commission on Aging for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Republican Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints James K. Caldwell (R) to the Development Commission for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Republican Town Committee;

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BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Kenneth O. Kuhl (R) to the Development Commission for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Republican Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Robert J. Rome (U) to the Development Commission for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Republican Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Ellen Thomson (D) to the Library Board for a full three-year term beginning January 9, 2023, and ending January 13, 2026, as recommended by the Democratic Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Sandra Fischer (D) to the Library Board for a full three-year term beginning January 9, 2023, and ending January 13, 2026, as recommended by the Democratic Town Committee;

BE IT RESOLVED, that the Granby Board of Selectmen hereby appoints Kathy Ungerleider (D) to the Park Commission for a full two-year term beginning January 9, 2023, and ending January 14, 2025, as recommended by the Democratic Town Committee;

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

IV. OLD BUSINESS

A. Charter Revision Update

Erica P. Robertson, Town Manager updated members of the Board of Selectmen regarding the Charter Revision Commission and noted that they have their first meeting on January 12, 2023, and a Public Hearing set for Thursday, January 12th at 6:15 p.m. in order to receive citizens input on Charter Revision items. Erica P. Robertson, Town Manager also noted that members of the Public are welcome to email comments or suggestions to Charter@Granby-ct.gov no later than January 20, 2023, and that to date, no feedback has been received.

B. Consideration of Plus-One Budget FY 2023-2024

Erica P. Robertson, Town Manager updated members of the Board of Selectmen regarding the Plus-One Budget and explained that this budget process required the Board of Selectmen and the Board of Education meet with the Board of Finance to review expenditures and fund balance expectations for the upcoming fiscal year.

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Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby accepts the Plus-One Budget FY 2023-2024 and moves it for consideration of the Three Board Meeting.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

V. BUSINESS

A. Consideration of Strategic Plan Goals and Objectives

First Selectman Mark H. Fiorentino thanked everyone involved for their hard work on the strategic plan and indicated that the Board of Selectmen should adopt the Strategic Plan as a final draft and that the next steps should be to add action items and deliverables and more work is needed. First Selectman Mark H. Fiorentino indicated that now that the goals and objectives were adopted the sub-committee could begin working on action items.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the Granby Strategic Plan Goals and Objectives as revised on December 19, 2022, and requests the sub-committee begin working on action items and deliverables.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

B. Consideration of Call for Three Board Meeting

Erica P. Robertson, Town Manager explained to members of the Board of Selectmen regarding the process for the Three Board Meeting to start the official budget process and that the budget guideline process calls for a review and discussion of both the Board of Selectmen and the Board of Education FY 2023-24 "Plus-One" budget with the Board of Finance.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves holding the Three Board Meeting on Tuesday, January 17, 2023, at 7:00 p.m. in the Town Hall Meeting Room.

The motion was seconded by Selectman Frederick A. Moffa which passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

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C. Set a Special Board of Selectmen and Planning & Zoning Joint Meeting

Erica P. Robertson, Town Manager reminded members of the Board of Selectmen that they met with Planning & Zoning on September 19, 2022, to discuss possible action on conducting a Town Center Study and that they had assigned tasks accordingly to the Board of Selectmen and Planning & Zoning. Erica P. Robertson, Town Manager suggested that the two boards schedule a joint meeting to review their progress.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby sets a special meeting with the Planning & Zoning Commission on Tuesday, January 24, 2023, at 7:30 p.m. in the Town Hall Meeting Room.

The motion was seconded by Selectman Margaret Q. Chapple which passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

D. Consideration of Budget Amendment of the Historic Documents Preservation Program Contract FY2023, Cycle 2

Erica P. Robertson, Town Manager informed members of the Board of Selectmen that each year the Town of Granby is invited to apply for grant money through the Connecticut State Library Historic Documents Preservation Program for the benefit of Connecticut's citizens, historians, genealogists, title searchers, and attorneys working with municipal government records throughout the state. Erica P. Robertson, Town Manager noted that the program continues to support municipalities in making significant improvements to the preservation and management of their most valuable records and in an effort to make more of Granby's town land records available online and to continue our efforts in preserving our documents of historical significance, we are looking to partner with COTT Systems to being onsite scanning of Volumes 80 (1970) – 105 (1978), an estimated 23,807 images along with Land Record Indexes 1970-1978 that will be uploaded into our COTT RECORDhub system.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby authorizes increases of Miscellaneous Revenue and Microfilm old volumes line items in the General Fund budget by \$5,500.00 to support the preservation of historical documents and authorizes the Town Manager, Erica P. Robertson to sign and execute contracts related to the Historic Documents Preservation Program for FY2023 and Cott Systems and forwards this request to the Board of Finance to approve.

The motion was seconded by Selectman Mark C. Neumann which passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

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VI. TOWN MANAGERS REPORT

Town Manager, Erica Robertson updated members of the Board of Selectmen on the Holiday Market Place which was held on December 3, 2022, and breakfast with Santa on December 11, 2022, which was sold out and ran very well.

Town Manager, Erica Robertson updated members of the Board of Selectmen on the winter Youth Basketball which running smoothly and practices are being held with games beginning January 7, 2023.

Town Manager, Erica Robertson updated members of the Board of Selectmen on a power outage on December 23, 2022, due to a storm and that a few hundred Granby residents were without power, however, Eversource was able to restore power within 48 hours.

Town Manager, Erica Robertson updated members of the Board of Selectmen regarding the Assessor's office which is holding informal hearings regarding market value and revaluation. Town Manager, Erica Robertson also noted that the tax collector and staff are ready for the second installment collection period as new bills for motor vehicle supplements have gone out.

Town Manager, Erica Robertson updated members of the Board of Selectmen on the social services department which assisted 24 different families for a total of 52 children. Town Manager, Erica Robertson also noted that families were able to fill out their wishes for the holiday as we matched a child in need with a sponsor.

VII. FIRST SELECTMAN'S REPORT

First Selectman Mark H. Fiorentino wished members of the Board of Selectmen and the Public a Happy New Year and noted that he looks forward to working with everyone. First Selectman Mark H. Fiorentino also took an opportunity to thank the Town Manager and members of Public Works for completing the Holcomb Farm exterior restoration project.

VIII. SELECTMAN'S REPORT

No report was offered.

IX. PUBLIC SESSION

No Public Input was offered.

X. EXECUTIVE SESSION

No Executive Session took place.

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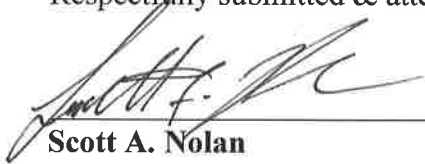
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XI. ADJOURNMENT

There being no more business to come before the meeting, Selectman Kelly O. Rome made a motion to adjourn the Regular Board of Selectmen Meeting at 7:28 p.m., which was seconded by Selectman Margaret Q. Chapple and passed by a unanimous voice vote. **(5/0/0) MOTION CARRIES.**

Respectfully submitted & attested,



Scott A. Nolan
Town Clerk

Received for Record January 5, 2023
By SCOTT A. NOLAN, Town Clerk