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**TOWN OF GRANBY – Board of Selectmen  
Regular Meeting Agenda  
Monday, July 7, 2025 – 7 p.m.  
Town Hall Community Meeting Room**

1. Pledge Of Allegiance

2. Minutes

2.I. Approval Of Board Of Selectmen Regular Meeting Minutes - June 16, 2025

Documents:

[2.I BOS 06162025 MINUTES.PDF](#)

2.II. Approval Of Board Of Selectmen Public Hearing Minutes - June 16, 2025

Documents:

[2.II BOS PH 06162025 MINUTES.PDF](#)

3. Appointments

3.I. None

4. Communications

4.I. None

5. New Business

5.I. None

6. Town Manager Report - Projects And Financials

6.I. Town Manager's Departmental Report For The Month Of June 2025

Documents:

[6.I TOWN MANAGER DEPARTMENTAL REPORT - JUNE.PDF](#)

7. First Selectman Report
8. Selectmen Reports
9. Public Session
10. Executive Session
11. Adjournment

The next regular meeting of the Town of Granby Board of Selectmen is scheduled for Monday, August 4, 2025, in the Town Hall Meeting Room.



**TOWN OF GRANBY**  
**BOARD OF SELECTMEN**  
**REGULAR BOARD OF SELECTMEN MEETING**  
**JUNE 16, 2025**  
**MINUTES**

**PRESENT:** Mark H. Fiorentino, First Selectman, Mark C. Neumann, Vice-Chairman; Margaret Q. Chapple, Frederick A. Moffa, Kelly O. Rome.

**ABSENT:** Zainab Zafar, Student Liaison

**PRESENT:** Michael P. Walsh, Town Manager, Kimi Cheng, Director of Finance, Members of the Public, and Jen Espinal, Town Clerk.

**REMOTE:** Kimi Cheng, Director of Finance, Betsy Mazzota, Management Assistant, and Members of the Public.

**CALL TO ORDER**

First Selectman Mark H. Fiorentino called the Board of Selectmen Regular Meeting to order at 7:00 p.m. in the Town Hall Meeting Room, Granby, Connecticut.

**1. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by First Selectman M. Fiorentino.

**2. MINUTES**

**2. I. Approval of the Board of Selectmen Regular Meeting Minutes – June 2, 2025**

**ON A MOTION** duly made by M. Neumann, seconded by M. Chapple, the Board voted unanimously (4-0-0) to approve the minutes from the Board of Selectmen Regular Meeting on June 2, 2025.

**2. II. Approval of the Board of Selectmen Public Hearing Minutes – June 2, 2025**

**ON A MOTION** duly made by F. Moffa, seconded by K. Rome, the Board voted unanimously (4-0-0) to approve the minutes from the Board of Selectmen Public Hearing on June 2, 2025.

**3. APPOINTMENTS**

None

**3. I. Resignation of Heather Lombardo, Agricultural Commission, July 1, 2025.**

A resignation email was received by the Town Clerk's office from Heather L. Lombardo (D) resigning as a Regular Member of the Granby Agricultural Commission, effective July 1, 2025. The vacancy has a term expiring on January 11, 2027, and may be filled in accordance with the

Town Charter, Granby Agricultural Commission Ordinance, and Connecticut General Statutes. A request for a formal resignation letter with original (wet) signature has been made.

**ON A MOTION** duly made by M. Chapple, seconded by M. Neumann, the Board voted unanimously (5-0-0) to accept the resignation of Heather L. Lombardo from the Granby Agricultural Commission, effective July 1, 2025.

### **3. II. An Opening in the Agricultural Commission through January 11, 2027**

## **4. COMMUNICATIONS**

### **4.I. Notary Public Services Administrative Policy**

Town Clerk, J. Espinal, proposed the implementation of a formal Administrative Notarization Policy for the Town of Granby to ensure consistent, legally compliant, and efficient notary services. The policy outlines that notary services will be available during regular Town Hall hours, with appointments strongly encouraged. Walk-in services will be provided based on notary staff availability. A fee of \$5.00 per notarization will be charged, as permitted by Connecticut General Statutes.

The Board recommended a couple of edits to clarify the policy for the public. The Board also suggested that this information be posted across all public communication platforms.

## **5. PUBLIC COMMENT (KEARNS SCHOOL HOUSING DEVELOPMENT)**

### **5. I. Kearns Senior Housing Development Direction**

Town Manager, M. Walsh, indicated that at the May 19th Board of Selectmen meeting, a PowerPoint presentation was given on the repurposing of Kearns School. This presentation had previously been shown to the Commission on Aging. The project has been under discussion, and the community is aware of the ongoing work. The presentation outlined the progress and the process of selecting the developer, Seven Summits New Samaritan. The Commission on Aging further discussed the proposal and made a recommendation at their June 19th meeting. The chair of the commission is expected to present that recommendation.

Commission on Aging member, J. Donihee-Perron, reported that the Commission on Aging unanimously option 3, 80 Units Senior Housing and 40 Units Workforce Housing for the Kearns School redevelopment. The commission emphasized that option 3, aligns with the AARP livability index and supports access to key services and community engagement.

Virginia Wood, 130 Lost Acres Road, voiced concerns about the proposed rent levels in the Kearns School redevelopment plan. Wood encouraged the board to consider adjusting the rent upward based on the community's needs and market conditions.

Commission on Aging Member, E. Thompson, expressed support for option 3, 80 Units Senior Housing and 40 Units Workforce Housing. She emphasized the urgent need for senior housing in Granby, noting a long waiting list at Stony Hill Village and the broader national housing crisis.

Peggy Loro, (Reed Hill Road) expressed support for the senior housing component in the redevelopment plan and urged a review of income level proportions. Suggested leasing the property rather than selling it, to retain long-term control and financial benefit from the site.

Kim Becker, 149 Loomis Street, a member of both the Commission on Aging and the Stony Hill Village board, voiced support for the proposal, emphasizing the urgent need for affordable senior housing in Granby. Also highlighted the importance of including workforce housing. Becker encouraged the board to support the Commission on Aging's recommendation.

Jim Warnke, 11 Elizabeth Street, a longtime Granby resident and senior citizen, expressed support for expanding senior housing in town. He noted the long waitlist at Stony Hill and emphasized that many seniors, like himself, want to remain in Granby, and the town should prioritize housing for seniors.

Simpson, Reed Hill Road, expressed support for option 3, 80 Units Senior Housing and 40 Units Workforce Housing, emphasizing that the Commission on Aging has spent years working toward a viable affordable housing solution.

## **5. II. 10-Year Town of Granby Capital Plan Approval (Outline by section and pages)**

The Board of Selectmen reviewed each page of the 10-Year Town of Granby Capital Plan. The following remarks were noted and discussed.

### **Pages 1-3: Public Works Capital Items**

Doherty Bridge is planned for replacement, funded by 50% from the State of Connecticut (via federal grants) and 50% from local town funds approved by voters. Silver Street Bridge: \$300,000 is being requested for maintenance to extend its life. Most vehicles and equipment listed are replacements, not new additions. The town uses a mix of taxable and tax-exempt leases. Equipment Replacement Schedules dates are based on estimated useful life but are adjusted annually as needed. The Capital Planning Philosophy is a living document, updated yearly based on new assessments. Items may shift forward if conditions deteriorate unexpectedly. Equipment will be replaced either on schedule or earlier if issues arise.

### **Page 4: Town Hall Capital Items (Misc. Furniture, Fixtures, and Equipment)**

GAA Ambulance line item in the amount of \$122,500 is future funding for a second ambulance arriving at a later date. ARPA-funded upgrades on servers, older servers are reaching end-of-life, and new funding lines are added for gradual replacements.

### **Pages 5-6: Public Works Building and Infrastructure & Police Department**

Parks & Recreation Study is in progress and the Town Center Study is also underway. Once complete, recommendations and associated capital needs will be added to the plan. Upgrades to pumping stations are based on a study received about a year ago, the existing infrastructure is aging, prompting necessary repairs or replacements. A decision looms whether to purchase additional sewer capacity, which depends on future needs and timing. The sewer fund is healthy, and the town can bond for additional capacity if needed. Public Works requested improvements for the transfer station staff who have minimal office space and need better shelter from the

elements. As part of the American Rescue Plan Act (ARPA), Public Works was tasked with getting HVAC replacement estimates for several town buildings (Senior Center, Town Hall, Library, Police Department). The total estimate is \$15 million, with \$2.7 million for the Police Department HVAC (planned beyond FY 2036). The \$10,000 per year in FY 2027–2029 assigned towards maintenance to keep the system running and delay major capital costs. Full replacement will be considered only when repairs are no longer cost-effective.

#### **Page 7: Library Department**

A \$4M placeholder is included in FY 2027 for a Granby Main Library expansion, with the additional amount requested by the Library Board, for renovation and other library capital needs that are listed separately based on urgency and prior studies. The Cossitt Library is based directly on a study that was conducted, while some later entries are estimates.

#### **Page 8: Town Hall**

The following were discussed as Capital Improvement plan for Town Hall. Land Record Book Shelving and Centralized Filing System. The new shelving ensures the integrity and preservation of records, this need is driven by statutory requirements. Line item for 83 Simsbury Brook Street, is a placeholder for potential future costs related to the property known as Freshies. An RFP (Request for Proposals) for the sale of the property is forthcoming. The line-item listed Gazebo is for the existing gazebo at the center of town will age and eventually require replacement; it is a proactive planning number, not tied to any current condition or plan.

#### **Page 9: Community Services**

Salmon Brook Park's existing bathrooms are in poor condition and need upgrades. The request line item would be to cover renovation of existing facilities and the construction of a new bathroom, contingent on the Parks & Recreation study findings. Additional discussion occurred on the maintenance items of Holcomb Farm and the Town's responsibilities as the landlord. The funding is based on the best estimates for preserving the property.

#### **Page 10: Rolling Stock and Equipment**

Overall, the discussion centered on maintaining a safe, modern, and well-equipped police fleet while gradually exploring sustainable options like EVs and eBikes. The rolling stock includes regular replacement of cruisers, typically 2 per year, to balance maintenance needs and vehicle lifecycle. Vehicles used are currently Ford Explorers, chosen for durability, officer space, and equipment compatibility. While EV/hybrids are being considered, the town has not moved in that direction. Line item 555 are funds for police data terminals.

### **5. II. 10-Year Town of Granby Board of Education Capital Plan Approval (Page 5)**

Director of Facilities, Christian DeGray, reviewed the Board of Education's capital projects. The Board of Ed's capital plan is still being merged with the town's master capital plan. Several items are subject to reassessment as the new facilities director and team evaluate real conditions versus legacy projections. Safety and modernization, particularly around building access and HVAC, are highlighted themes.

Fire Door Replacements are not due to code changes, but part of broader safety and security enhancements, aimed at integrating with alarm and access systems. After recent inspections, both roofs at Kelly Lane & Wells Road, are in acceptable condition. There are no urgent

plumbing issues reported; most restrooms have been upgraded with waterless toilets, further review needed to determine accurate scope and count of bathroom that may need replacement. The line item RTU refers to rooftop HVAC units.

**Page 6: Continue**

This portion of the meeting reviewed additional pages of the Board of Education's capital improvement plan, with a focus on bleacher replacements and a clarification on facility review processes. The discussion clarified the scope of bleacher replacements at both the middle school and high school gyms, highlighting aging infrastructure, safety concerns, and modernization. Facilities planning is ongoing, with condition assessments being compiled.

Discussion continued whether to fully renovate or make incremental repairs to Granby Middle School. The building is safe but outdated, with aging mechanical systems. A recent 165-page Facilities Condition Assessment (FCA) including an 11–17-page summary, will guide future planning. DeGray committed to updating plans with current data to reflect accurate information.

**Page 7: Continue**

The board discussed the pavilion line item which began as a pandemic-era temporary shelter, and future plans involve formalizing it as a permanent structure.

**Page 8: Continue**

The track and turf field must be replaced due to aging infrastructure and subsurface instability. A detailed soil assessment is underway to determine the scope and cost, with plans to replace both surfaces together once findings are available.

First Selectman, M. Fiorentino, articulated that the proposed plan should be revisited to update planning and reprioritization.

**PUBLIC COMMENTS (10-Year Town of Granby & BOE Capital Plan)**

Peggy Laro expressed relief and appreciation that the bathroom facilities at Salmon Brook Park are a topic of discussion. Peggy emphasized the importance of having winter-friendly bathroom facilities that remain accessible year-round.

Director of Library Services, Amber Wyzik, anticipates that the current staff will be sufficient post expansion, and shared the difficulties faced when coming up with a budget, yet there was a strong community support for the library, and their hope was that the funding would allow them to continue offering the desired services.

Judy Guarco, 80 Harmony Hill, emphasized that while she respects differing opinions, the budget is insufficient for the library's needs. Judy stressed that the library serves people of all ages, from infants to seniors, and the current facility is no longer adequate. Usage of the library is extremely high, including services for the homebound.

Kim Becker, 149 Loomis Street, expressed support for the library project and noted that the Granby Education Foundation board was in favor. She commended the library staff for their excellent work and highlighted the community's strong value for education. She concluded with hope that the library project can move forward successfully.

**6. OLD BUSINESS**

#### **6. I. Ordinance Change - Elderly Tax Benefit Filing Period - to Biennially**

A memorandum was presented to the board, proposing a change in Town Ordinance 156.3 (A), changing the annual filing period to biennial, or every other year, as administered by the Town Assessor.

**ON A MOTION** duly made by M. Neumann, seconded by F. Moffa, the Board voted unanimously (5-0-0) to change the Town Ordinance 156.3 (A), changing the annual filing period to biennial, or every other year.

#### **6. II. The Development of Kearns School Housing Development Direction Approval**

The board discuss their decision to direct Town Manager, Mike Walsh and the Town Administration Development Team to continue negotiations with 7 Summits/New Samaritan in order to complete the development at Kearns School which results in 80 units of Senior Housing and 40 units of Workforce Housing in two buildings.

**ON A MOTION** duly made by K. Rome, seconded by M. Chapple, the Board voted unanimously (5-0-0) to direct Town Manager, Mike Walsh and the Town Administration Development Team to continue negotiations with 7 Summits/New Samaritan in order to complete the development at Kearns School Housing Development.

#### **6. III. The 10-Year Town and BOE Capital Plan Approval**

The board reviewed key decision points for the 10-year capital plan. The board agreed to table a final vote on the entire capital plan until the Board of Education and Park & Rec updates are incorporated.

A consensus was reached on including the siding costs at Holcomb Farm, in the next version of the plan.

**ON A MOTION** duly made by F. Moffa, seconded by M. Neumann, the Board voted unanimously (5-0-0) on the following items:

Board members agreed on the budget for the Library Expansion as a starting point, and it would be sent to CPPAC.

#### **6. IV. Holcomb Farm/United Methodist Church Reuse - Business Plan Presentation**

The board reaffirmed the general consensus to proceed with developing language that incorporates the plan to preserve the church building as part of the proposed reuse. The goal is to place the finalized language changes on the July meeting agenda.

### **7. NEW BUSINESS**

#### **7. I. Plan of Conservation and Development - Appointment from Board of Selectmen**



The Planning and Zoning Commission is initiating the process to update the Plan of Conservation and Development (POCD) and is finalizing the committee membership for the study. The Board of Selectmen needed to appoint a representative to the committee.

**ON A MOTION** duly made by M. Neumann, seconded by F. Moffa, the Board voted unanimously (4-0-0) to appoint Margaret Q. Chapple as the board's representative to join the Plan of Conservation and Development Committee.

## **7. II. 83 Salmon Brook Street and 603 Cider Lane - Sale Parameters Approval**

The Planning and Zoning Commission confirmed that the sale of both parcels aligns with the town's Plan of Conservation and Development.

603 Cider Lane, 1.85 acres; recommended floor price of \$30,000 per acre based on comparable sales.

83 Salmon Brook Street (Freshies) appraised at \$300,000, with repairs estimated at \$125,000. Recommended floor price of \$225,000. Deed restrictions are used to preserve zoning and prevent unwanted development.

If approved, RFPs will be issued to sample the market. Based on responses, recommendations will be returned to the board. If the market response is insufficient, an auction may be considered as a backup option.

**ON A MOTION** duly made by M. Chapple, seconded by K. Rome, the Board voted unanimously (5-0-0) to approve the sale by Request for Proposal of 603 Cider Lane with a floor bid of \$30,000 per acre, and 83 Salmon Brook Street with a floor bid of \$225,000, and further to return to the Board of Selectmen after the RFP process is completed and the results are known, to consider approval and to plan for any additional actions that may be necessary.

## **6.III. CGS 8-24 Report from P and Z - 603 Cider Lane**

603 Cider Lane, originally held for potential use in winter operations, is no longer needed. Planning and Zoning confirmed that its sale is consistent with the Town's Plan of Conservation and Development.

## **8. TOWN MANAGER'S REPORT**

### **8.I. Projects and Financials**

Town Manager M. Walsh briefed the Board on the 229 Mountain Road transfer, Kearns Housing, 87 Simsbury Road reuse, CT Siting Council appeal, updated 10-year capital plan, Parks Master Plan draft, sewer use review, and a recent meeting with Granby Ambulance.

Director of Finance, K. Cheng, via Zoom, outlined that the second page of the Town Manager's report is the preliminary estimates for Fiscal Year 2025, which have been presented to the Board of Finance.

## **9. FIRST SELECTMAN REPORT**

First Selectman, M. Fiorentino, thanked the board and the public for accommodating his travel schedule and acknowledged Vice-Chair Neumann for stepping in as chair when needed. The

Town Clerk team was commended for the new bulletin board at Town Hall that displays upcoming agendas and important notices, calling it a helpful and meaningful improvement for public access.

#### **10. SELECTMEN REPORTS**

M. Chapple attended the Master Park Plan meeting on June 3 and noted that several valuable suggestions were shared during the discussion.

#### **11. PUBLIC SESSION**

Jim Warnke, 11 Elizabeth Street, congratulated the Class of 2025 and praised the well-executed graduation ceremony. Public Works was praised for its maintenance efforts.

#### **EXECUTIVE SESSION**

None

#### **12. ADJOURNMENT**

**ON A MOTION** duly made by M. Neumann, seconded by F. Moffa, the Board voted unanimously (5-0-0) to adjourn the Board of Selectmen Regular Meeting at 9:05 p.m.

A full version of the Board of Selectmen meeting can be found at Granby Community Television <https://gctv16.org>.

Respectfully Recorded & Attested,



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**Jen Espinal**

Town Clerk

**Received for Record:** June 18, 2025, at 3:24 P.M.

By Jini Ruscitti, CCTC, Assistant Town Clerk

The next regular meeting of the Town of Granby Board of Selectmen is scheduled for Monday, July 7, 2025, in the Town Hall Meeting Room.



# TOWN OF GRANBY BOARD OF SELECTMEN

PUBLIC HEARING  
JUNE 16, 2025  
MINUTES

**PRESENT:** Mark H. Fiorentino, First Selectman, Mark C. Neumann, Vice-Chairman; Margaret Q. Chapple, Frederick A. Moffa, and Kelly O. Rome.

**ABSENT:** Zainab Zafar, Student Liaison

**PRESENT:** Michael P. Walsh, Town Manager, Members of the Public, and Jen Espinal, Town Clerk.

**REMOTE:** Kimi Cheng, Director of Finance, and Members of the Public.

## CALL TO ORDER

First Selectman Mark H. Fiorentino called the Public Hearing of the Board of Selectmen to order at 6:45 p.m. in the Town Hall Meeting Room, Granby, Connecticut.

## LEGAL CALL

First Selectman Fiorentino noted that proper public notice of the hearing had been duly posted on the Town Bulletin Board and made available for public inspection at the Office of the Town Clerk.

**ON A MOTION** duly made by K. Rome and seconded by M. Neumann, the Board voted unanimously (5-0-0) to waive the full reading of the Legal Call.

## PURPOSE OF PUBLIC HEARING

The purpose of the Public Hearing was to receive public comment and solicit input from residents regarding a proposed amendment to the Town Ordinance, specifically Article 1, Sections 156.1 through 156.6, entitled "*Taxation Exemption for Elderly and Disabled Persons.*"

The proposed amendment seeks to change the filing requirement for such exemption from an **annual** to a **biennial** (every other year) basis. This change is intended to enhance administrative efficiency and serve the best interests of both the applicants and the Town by aligning the local filing schedule with the State's reporting cycle.

## PUBLIC SESSION

No written submissions were received, and members of the public presented no oral comments.

## ADJOURNMENT

**ON A MOTION** duly made by M. Neumann and seconded by F. Moffa, the Board voted unanimously (5-0-0) to adjourn the Public Hearing at 6:48 p.m.

A full recording of the Public Hearing is available for viewing at Granby Community Television:  
<https://gctv16.org>.

Respectfully Recorded & Attested,



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**Jen Espinal**

Town Clerk

**Received for Record:** June 18, 2025, at 3:24 P.M.

By Jini Ruscitti, CCTC, Assistant Town Clerk



# TOWN OF GRANBY

## MEMORANDUM

DATE: July 1, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Granby Town Manager

**REGARDING:** Town Manager's Report as of June 30, 2025

Please accept the following summary of departmental activities underway throughout the town through the month of June, 2025 as detailed to me by the various department heads.

### Town Manager's Office

- Reviewed the past practice for issuing debt and leases with Phoenix Advisors
- Participated in several discussions related to the library expansion project sizing
- Met with the Salmon Brook Water Company and the McLean's Game Refuge
- Contemplating organizational changes and program guide changes for FY27
- Worked on a "near final" draft of the 10-Year Town capital improvement plan
- Attending the standing meeting with 7-Summits/New Samaritan for Kearns Housing
- Attended the annual meeting of the CTGFOA with Finance Director Kimi Cheng
- Met with Tom Grimaldi, an East Granby official on paving/road reclamation strategies
- Participated in standing meetings with the 1<sup>st</sup> Selectman, BOE, director's, staff, etc....

### Finance, Tax Office, Assessors Office

- Attended a meeting with Phoenix's advisor regarding long-term financial tools.
- Assisted Catherine and PD in applying for COPS grant, including creating an account in grants.gov and the DOJ system, calculating fringe benefit percentage for three years, answering questions from the grant application, and reviewing the grant application.
- Implemented the E-shopping module into the I-Vision, which automates the PO generation process from accepted vendors. BOE also implemented it.
- Estimated monthly pension benefits for an employee, assisted a retiree's family with a change in the retiree's account, and assisted retirees in creating online accounts.
- Prepared and emailed the 6/30/25 deposit and year-end payroll memos to departments.
- Attended quarterly CIRMA Operations and Underwriting Committee.
- Submitted a drawdown from the OPEB Trust for the retirees' medical claims.
- Prepared and submitted the FY26 Finance department work plan.

### Community Development

- Volunteer applications for the POCD were received. P and Z will be reviewing them.
- Tree clearing has begun at Cider Mill Heights for the 10-lot residential development.

### Information Technology

- Ongoing work and meetings with police department and Marcus Communications pertaining to dispatch and radio project upgrades and wiring

- In the process of purchasing GCTV studio equipment and additional microphones for the senior center studio awarded through the PEGPETIA Grant. \$41,991.85 was awarded
- Ongoing setup and installation work and attendance of vendor / project meetings involved with Finance Department's Square 9 software project.
- Installed new exit gate security camera at the transfer station
- Installed new recording equipment and 4 security cameras at the public library
- Assisted finance with quotes for telecom services
- Assisted finance department with audit requirements

## **Police Department**

### **Human Resources, Training and Community Outreach, Projects**

- An oral board was held for a new police officer position. Academy will start on June 30<sup>th</sup>.
- Posting was opened for Full Time/Part Time Dispatcher and Certified Police Officer
- Officer Dufresne was announced as the new School Resource Officer
- James Wilkins, a Granby Police Dispatcher, was sworn in as new Police Officer.
- Granby Memorial Day parade was held with Granby Officers working the detail.
- Officer Martinaj was present at the Touch-a-Truck in Salmon Brook Park
- Officer Deloy worked the Autism Awareness M/V Stop demonstration in Simsbury
- Officers have been referring individuals to the CLEAR program with success.
- Animal Shelter was inspected by the State of Connecticut and passed with no problems

### **Crime/Noteworthy Items**

- Two Jet Skis were stolen overnight on Day Street
- Motor vehicle accident on Wells Road, car vs pole, driver arrested for DWI
- Motor vehicle accident on West Granby Road, car vs car and pole
- Motor vehicle accident on Salmon Brook Street, car vs guiderail
- Motor vehicle accident on West Granby Road, car vs car into house
- Untimely death investigation with CSP Major Crimes
- DWI accident during the same time as untimely death investigation
- Elderly male fell down a flight of stairs. Life Star responded to transport to the hospital

## **Public Works**

- Holcomb Farm and SBP activity are high, requiring extra grounds and maintenance time.
- Basin rebuilding replacement is underway on roads scheduled in road overlay program
- Four speed bumps were installed at the SBP.
- Bids for an electrician were received for Town owed sites.
- Clearing of trees is underway for the MT RD Tower Site
- MS4 Storm water report was received requiring two minor site clean ups.
- Road overlay estimates for work to be done over the next 3 years is in place. 10-year overlay is on paper and subject to changes as conditions and pricing may change.

## **Human Resources**

- I was on the interview committee for the SRO
- Facilitated the onboarding of all the seasonal Parks & Rec summer staff.

## **Human Service: Youth Services, Parks and Recreation, Senior Services, Social Services**

- The second community input session for the Park Study was held on June 3. GZA presented preliminary plans for both Salmon Brook Park and Ahrens Park and the results of the Park Study Survey were shared. Final report to be issued soon
- SBP Day Camp was off to a HOT start on June 23! Temperatures soared past the 100-degree mark. Our Camp Director, Counselors, and Waterfront Staff rose to the occasion and kept the campers entertained, hydrated, and happy. The addition of the speed

bumps, the electronic sign advising visitors to proceed with caution, and the walking path has helped alleviate the concern for accidents involving pedestrians and vehicles.

- Continuing to provide engaging, interesting, and topical programs for our seniors the following opportunities were presented: AI's Evolution and Future in Media, 36 Questions Workshop (how to build closer relationships in adulthood), Eat Right for the Summer, and Goodyear: The Story of a Connecticut Native. In addition, the Fresh Access Program distribution started up again. Friends of Holcomb Farm gift organizational CSA share to the Senior Center to connect seniors with fresh produce
- Transportation Services brought another driver on board to fill in the gaps in service.
- The CLEAR Program is working. Our partners, McCall Behavioral Health, held an outreach event with the GPD using their Mobile Wellness Van at Waste Not Want Not.
- GYSB officially welcomes our former student intern as a member of the counseling staff. They successfully completed their program and earned their degree from CCSU.

### **Registrar of Voters**

- The Secretary of State's transition team underestimated the transition to a GIS based new voter system. On a positive note, we have been able to try out "TotalVote".
- The expected start date for the system to go live will likely be pushed back to 2026.
- We will use the new voting machines in August if we have a September primary, but more likely not until the early voting period for the November municipal election.
- None of the early voting "fixes" bills to address implementation costs passed this session, there is a possibility of a correction passing in a special session this fall.
- Paul Willis is leading the first draft plans for the Election storage closet proposed for the Town Hall Meeting Room. If we succeed in creating a fireproof ballot storage space, considerable saving will accrue as we eliminate the back-and-forth handoffs to the vault between us and the Town Clerk staff, much of which is beyond their normal office hours.
- We completed organizing twelve boxes of old Election materials, filed the appropriate reports with the State Library and will be shredding nine boxes.
- Karen Antonucci is continuing to take the state mandated Registrar Certification courses.
  - Election reform still on hold: The Presidential Executive Order (EO) of 3/25 and the "SAVE Act" - No news on these potential changes to registration and voting requirements. As far as we are aware, the U.S. Senate has not yet begun discussion of the SAVE Act. The Secretary of State's office has instructed us to continue registering people as we have been doing, and potential registrants can still initiate the process themselves without appearing in person.

### **Library**

- Summer Reading at the Library has begun! Join us for Mystery and Mayhem at the library all summer long. We kicked off with a DJ dance party on June 12 that featured dancing and music for over 100 people. Library patrons will be reading and attending programs all summer to earn raffle tickets for a chance at one of our amazing summer reading prizes- many of which were donated by local retailers!
- The Friends Annual Book Sale is gearing up! Donations are now being accepted, and the sale will take place on July 25, 26 and 27 at Holcomb Farm. All proceeds from this event will go to support programs and materials for the library.
- We are so excited to welcome our summer intern to the Granby Library, Hannah. She joins us as an incoming Junior at UCONN focusing on Psychology, Human Development and Family Studies. She has been an excellent addition, and we are very lucky to have her. This position is generously donated by the Friends of Granby Public Libraries and the Granby Library Association.

### **Town Clerk**

- **Expanded Online Services:** Launched online dog licensing and credit card payment capabilities to streamline and modernize resident services. Continued efforts to expand the Town Clerk's digital presence by enhancing the online portal for greater ease of doing business.
- **Public Outreach & Communication:** Increased awareness of new services through mass communication channels, encouraging greater resident engagement and utilization of online tools.
- **Notarization Policy Implementation:** Developed of the internal administrative policy to standardize notarization procedures ensuring consistent, efficient, and legally compliant service delivery.
- **Legislative Compliance & System Updates:** Completed necessary software updates in preparation for the implementation of Public Act #25-168 (effective July 1, 2025), ensuring full compliance with updated Land Records procedures and CGS Sections 411–413.
- **Professional Development:** Attended Secretary of the State training focused on Municipal Elections and primary petition processes to ensure preparedness and up-to-date knowledge ahead of upcoming election events.

If you have any questions on the aforementioned summary, I will be on hand to answer any questions. Thank you.