

The Town of Granby Board of Board of Selectmen meeting is available by Zoom.

Zoom link:

<https://us02web.zoom.us/j/81027678592?pwd=ae0I0kha0WLLTc5oAkILTUZzwdwAGD.1>

Dial in:

(646)931-3860

Meeting ID: 810 2767 8592

Passcode: 217011

TOWN OF GRANBY - BOARD OF SELECTMEN
Regular Meeting
Monday, April 21, 2025 – 7 p.m. Senior Center Community
Room
AGENDA

1. Pledge Of Allegiance
2. Approval Of Board Of Selectmen Regular Meeting Minutes - March 17 Meeting

Documents:

[BOARD OF SELECTMEN MEETING MINUTES 03 17 2025.PDF](#)

3. Appointments
4. Communications
 - 4.I. Meet And Greet Granby Town Clerk Jen Espinal

Documents:

[4.I.MEETTOWNCLERK.PDF](#)

- 4.II. Library Building Expansion Presentation And Discussion

Documents:

[4.II.LIBRARYBUILDINGEXPANSION.PDF](#)
[THE NEXT CHAPTER.PDF](#)

5. Old Business
 - 5.I. None
6. New Business
 - 6.I. Library Summer Intern Position 2025 - Budget Impact

Documents:

[6.I.LIBRARYSUMMERINTERN.PDF](#)

6.II. Library PEGPETIA Grant Award Acceptance And Budget Adjustment

Documents:

[6.II.LIBRARYPEGPETIAGRANT.PDF](#)

6.III. Valley Brook Community Donation Recognition And Associated Stipulation

Documents:

[6.III.VALLEYBROOKDONATION.PDF](#)

6.IV. CGS 29-260 – Appointment Of Building/Code Official – Four-Year Term

Documents:

[6.IV.BUILDINGOFFICIALAPPOINTMENT.PDF](#)

6.V. Contract Extension – Paine's/USA Waste Including Market Conditions Discussion

Documents:

[6.V.USAWASTECONTRACTEXTENSION.PDF](#)

6.VI. July 4, 2026, America 250 Granby Commission Creation

Documents:

[6.VI.AMERICA250GRANBYCOMMISSION.PDF](#)

6.VII. Cider Mill Heights Parcel Sale Process Begins – 8-24 P And Z Referral

Documents:

[6.VII.CIDERMILLHEIGHTSPARCELSALE.PDF](#)

6.VIII. Sanitation Fund Expenditure Request – Barrels, Parts, And Recycling Printing/Postage

Documents:

[6.VIII.SANITATIONFUNDREQUEST.PDF](#)

6.IX. Right To Farm Ordinance Referral – P And Z And Development Commission Feedback

Documents:

[6.IX.RIGHTTOFARMORDINANCE.PDF](#)

6.X. Resolution And Compliance Statement And Policies Supporting Fair Housing

Documents:

[6.XFAIRHOUSINGSTATEMENT.PDF](#)

7. Town Manager Report

7.I. Town Manager Report - Projects And Financials

Documents:

[7.ITOWNMANAGERSREPORT.PDF](#)

8. First Selectman Report

9. Selectmen Reports

10. Public Session

11. Executive Session

12. Adjournment

The next regular meeting of the Town of Granby Board of Selectmen is scheduled for Monday, May 5, 2025, in the Town Hall Meeting Room.

**TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR MEETING
MINUTES
March 17, 2025**

PRESENT: Mark Fiorentino, First Selectman; Mark Neumann, Vice-Chairman; Margaret Chapple, Frederick Moffa, Kelly Rome, and Zainab Zafar, Student Liaison

ABSENT: Ben Lavigne, Student Liaison

ALSO PRESENT: Mike Walsh, Town Manager; Mike Guarco, Board of Finance Chairman

The Regular meeting of the Town of Granby Board of Selectmen was called to order by First Selectman Mark Fiorentino at 7:00 p.m.

1. PLEDGE OF ALLEGIANCE

2. MINUTES

2.I. Approval of Board of Selectmen Regular Meeting Minutes – March 3, 2025

ON A MOTION by K. Rome, seconded by M. Neumann, the Board voted (5-0-0) to approve the minutes of March 3, 2025, as presented.

3. APPOINTMENTS

There were no appointments presented.

4. COMMUNICATIONS

4.I. Barn Door Hills Road – Farming/Herbicide Application Update

Several neighbors along Barn Door Hills contacted the Town and expressed concern about the farmer's operations in the adjacent field during the last growing season. Their concerns were related to trash in the area and proper application and signage related to fertilizers being applied to the fields. Town Manager Mike Walsh worked closely with the residents and the farmer to provide a solution for the immediate concerns and identify longer term items that may be considered in the future. The farmer has committed to 1) cease using the Command herbicide; 2) post notices around the perimeter of the crop area whenever herbicide is applied; 3) provide a complete copy of application records for everything applied during the season; 4) provide and maintain bathroom facilities at the site; 5) provide an eye and hand wash station; 6) install trash receptacles.

In addition to the commitments from the farmer, the Town is also going to install a sign indicating where the farming land ends, and the private property begins to discourage the farm workers from entering adjacent private property. The Town has not heard back from the neighbors regarding the solution.

Longer term, a member of the Conservation Commission has requested the Town include more substantive provisions in the leases regarding these issues especially around the application of chemicals. Since such changes may have potential impacts on all agricultural land in town, the First Selectman has asked the Conservation Commission to work with the Agricultural Commission to draft language for the Board of Selectmen to consider.

5. OLD BUSINESS

5.I. 83 Salmon Brook Street Lease

Over the last six months, the Town has been negotiating the sale or lease of the property at 83 Salmon Brook Street. As part of the process, the Town secured two appraisals of the building and allowed contractors to access the building to identify and estimate repairs.

The interested party provided the Town with three written proposals including various options to lease or buy the property. After careful consideration of all proposals, an offer to sell the building was made by the Town about two weeks ago. The Town expected to hear back from the interested party but has not and therefore, considers the deal rejected.

The Board of Selectmen will not take any further action at this time and will discuss next steps for the property with the Town Manager.

6. NEW BUSINESS

6.I. Connecticut Department of Transportation Grant Approval

The Town receives grant funds from the State of Connecticut Department of Transportation for Elderly and Disabled Demand Responsive Transportation. The grant funding is combined with funds from the General Fund budget to employ senior van drivers. The grant amount for FY26-28 is \$29,453 annually and requires a 50% match.

ON A MOTION by M. Neumann, seconded by F. Moffa, the Board voted (5-0-0) to direct Town Manager Mike Walsh to accept the State of Connecticut Department of Transportation grant in the amount of \$29,453, and further, to execute any agreements or documents necessary to facilitate the receipt of this grant.

6.II. Fire Marshal Smoke Detector Grant Request Approval

Grants Administrator Catherine Lanyon has requested approval from the Board of Selectmen to pursue a \$3,000 grant on behalf of Fire Marshal Brian Long from the Granby Greater Together Community Fund, organized by the Hartford Foundation for Public Giving. The grant would fund the smoke alarm program which provides free smoke alarms and batteries to Granby residents. The program also includes free smoke alarm inspections by the Fire Marshal. The grant does not require a municipal match.

ON A MOTION by M. Chapple, seconded by K. Rome, the Board voted (5-0-0) to authorize Grants Administrator Catherine Lanyon to compile and file a grant application in the amount of \$3,000 with the Granby Greater Together Community

Fund provided by the Hartford Foundation for Public Giving for the purpose of securing funding for the purchase of smoke detectors.

6.III. Bond Referendum Question Resolution Approval

Town Manager Mike Walsh presented a bond referendum package related to an amending resolution that seeks to include the Doherty Bridge reconstruction as part of the bond authorization approved by the voters in 2019. The bond referendum package, including adoption timelines, was prepared by Marie Phelan of Pullman and Comley, the Town's Bond Counsel.

The Town Manager requests that the Board approve the resolution and forward it to the Board of Finance for consideration. If approved, a Town Meeting will be held on Monday, April 14, 2025, and the referendum will be held on Monday, April 21, 2025.

ON A MOTION by F. Moffa, seconded by M. Neumann, the Board voted (5-0-0) to approve the amended resolution below.

ON A SECOND MOTION by F. Moffa, seconded by M. Neumann, the Board voted (5-0-0) that should the Board of Finance approve the Amendment, a Special Town Meeting is hereby called to be held on April 14, 2025 at 6 p.m. at the Granby Senior Center & Youth Services Building, Community Room, 15C North Granby Road, Granby, CT 06035, to consider the Amendment approved by the Board of Selectmen at its meeting held on March 17, 2025, and the Board of Finance at its meeting to be held on March 24, 2025.

RESOLUTON AMENDING A RESOLUTION AUTHORIZING AN APPROPRIATION AND BOND AUTHORIZATION OF \$13,716,000 FOR VARIOUS BRIDGE PROJECTS TO EXPAND THE SCOPE OF THE PROJECT TO INCLUDE THE DOHERTY ROAD BRIDGE PROJECT

WHEREAS, on June 4, 2019, the Town of Granby, Connecticut (the "Town") approved an appropriation and bond authorization for various bridge projects (the "Bridges Project") in the amount of \$13,716,000 (the "Bridges Resolution"); and

WHEREAS, on March 31, 2021, and on July 28, 2021, the Town issued a total of \$4,050,000 in bonds to fund the Bridges Project (the "Bond Proceeds"); and

WHEREAS, due to unexpected lower costs and grant reimbursements from the State of Connecticut (the "State"), the Town had \$2,580,000 in surplus Bond Proceeds (the "Surplus"); and

WHEREAS the Town authorized \$1,460,000 of the Surplus for the school projects leaving \$1,120,000 remaining in Surplus (the "Remaining Surplus"); and

WHEREAS, the Bridges Resolution did not contemplate or include costs related to the Doherty Road Bridge, but the Town now expects to incur costs to repair Doherty Road Bridge (the "Doherty Road Bridge Project"); and

WHEREAS, the Town desires to fund a portion of the costs of the Doherty Road Bridge Project with the Remaining Surplus and fund the balance of the costs with grant funds from the State and Town funds on hand; and

WHEREAS, accordingly, the Town seeks to expand the scope of the project description in the Bridges Resolution to include costs associated with the Doherty Road Bridge Project.

NOW, THEREFORE, BE IT RESOLVED, that the Bridges Resolution is hereby amended to expand the scope of the Bridges Resolution to include costs associated with the Doherty Road Bridge Project (the "Amendment").

BE IT FURTHER RESOLVED, that the Board of Selectmen hereby recommends to the Board of Finance and to all persons qualified to vote in town meetings of the Town that it approve the Amendment.

BE IT FURTHER RESOLVED, that should the Board of Finance approve the Amendment, a Special Town Meeting is hereby called to be held on April 14, 2025 at 6 p.m. at the Granby Senior Center & Youth Services Building, Community Room, 15C North Granby Road, Granby, CT 06035 (the "Town Meeting"), to consider the Amendment approved by the Board of Selectmen at its meeting held on March 17, 2025, and the Board of Finance at its meeting to be held on March 24, 2025.

BE IT FURTHER RESOLVED, that the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, as amended, and the Charter of the Town hereby removes the item described above on the call of the Town Meeting to be held on April 14, 2025 for submission to the voters for vote by voting machine on April 21, 2025 by the voters entitled to vote at the Town Meeting during the hours from 8 a.m. to 8 p.m. such referendum to be held at the Granby Town Hall Meeting Room, 15 North Granby Road, Granby, CT 06035 under the following heading:

Shall the Town of Granby amend the resolution authorizing an appropriation and bond authorization of \$13,716,000 for various bridge projects adopted on June 4, 2019, to expand the scope of such resolution to include the planning, design, construction, reconstruction, repair and resurfacing of the bridge located on Doherty Road in the Town of Granby?

The moderator of the Town Meeting shall adjourn such meeting after reasonable discussion of such item and conclusion of such other business as may properly come before the Town Meeting and order such vote by voting machine in accordance with this resolution, Section 7-7 of the Connecticut General Statutes and the Charter.

BE IT FURTHER RESOLVED, that the Board of Selectmen authorizes the Town Clerk, subject to the approval of the municipal attorney, to prepare and print concise explanatory text and other printed materials concerning the question to be submitted to the voters at referendum on April 21, 2025, specifying the intent and purpose of the Amendment in accordance with Section 9-369b of the Connecticut General Statutes.

6.IV. FY26 Board of Selectmen Town Budget Approval – Submission to the Board of Finance

ON A MOTION, by K. Rome, seconded by M. Chapple, the Board voted (5-0-0) to adopt the resolution below to transmit the FY 2025-26 budget as amended to the Board of Finance.

WHEREAS, the Board of Selectmen is required to present a budget to the Board of Finance for the 2025-26 Fiscal Year; and,

WHEREAS, various revenues are included in the budget to offset expenditures including Intergovernmental and Local Revenues; and,

WHEREAS, following a review of the proposed Town Manager's Budget, the 2025-26 Board of Selectmen General Fund Expenditure budget is recommended at \$18,445,571; and,

WHEREAS, the Selectmen's proposed budget is below the guideline budget to reflect a 2.4% increase over the 2024-25 Town Operation Budget of \$13,778,911.

NOW THEREFORE, BE IT RESOLVED that the Board of Selectmen forwards a proposed 2025-26 **Revenue Budget** to the Board of Finance consisting of the following items:

GENERAL FUND REVENUES	TOWN MANAGER PROPOSED	BOS ADOPTED
Property Taxes	\$740,000	
Intergovernmental Revenues	7,842,139	
Local Departmental Revenues	1,040,191	
Fund Transfer	2,185,000	
TOTAL	\$11,807,330	

That the Board of Selectmen forwards a proposed 2025-26 **Expenditure Budget** to the Board of Finance consisting of the following items:

GENERAL FUND EXPENDITURES	TOWN MANAGER PROPOSED	BOS ADOPTED
Administration	\$5,692,652	\$5,668,372*
Personal & Property Protection	3,577,508	3,601,788*
Public Works & Environment	3,710,631	3,710,631
Libraries, Recreation, & Social Services	1,128,412	1,128,412
Sub-total	14,109,203	14,109,203
Capital Budget	2,605,000	2,605,000
Debt Service	1,731,368	1,731,368
TOTAL	\$18,445,571	\$18,445,571

* Move \$1,600 from the Contribution to the Dog Fund to the Publication line item in the Property Assessment Department; move \$13,306 from the Insurance Department to the PD Overtime line item; and move \$12,574 from the Town Clerk Department to the PD Overtime line item.

That the Board of Selectmen forwards a proposed 2025-26 **Other Funds Budget** to the Board of Finance along with a 2026-2035 **Capital Improvement Program** consisting of the following:

OTHER FUNDS	TOWN MANAGER PROPOSED	BOS ADOPTED
Dog Fund	\$ 24,410	
Recreation Events (P&R and HF)	939,535	
Sewer Utility	385,240	
Capital Equipment/Improvement	3,136,204	
Education Quality & Diversity	969,686	
Solid Waste Fund	165,000	
2026-2035 Capital Improvement Program	(Detail in Budget document)	

In addition to the budget resolution, the following motion was also recommended for the ballot/referendum question:

ON A MOTION by F. Moffa, seconded by M. Neumann, the Board voted (5-0-0) to approve the following annual budget referendum language for the budget vote scheduled for Monday, April 21, 2025, in the Town Hall Meeting Room, 15 North Granby Road, Granby CT 06035 from the hours of 8 a.m. to 8 p.m.

ANNUAL BUDGET REFERENDUM APRIL 21, 2025

Shall the Annual Budget Referendum for the 2025-2026 Fiscal Year as recommended by the Board of Finance, including appropriations from the General Fund, Dog Fund, Local Capital Improvement Program Fund, Town Aid Road Fund, Capital Equipment/Improvement Fund, Sewer Utility Fund, Recreation Events Fund, Education Quality and Diversity Fund, Solid Waste Fund, and Other Funds be adopted?

6.V. State Provided Local Option – Assessment of Motor Vehicles

The Connecticut General Assembly changed the method that an Assessor uses to value motor vehicles for the Grand List Year October 1, 2024. The new method of valuation will use the Manufacturer's Suggested Retail Price (MSRP) and apply a depreciation schedule beginning at 85% to annually arrive at the assessment used for taxation. For Granby, the change resulted in an overall decline in the value of motor vehicles of \$16 million, or 12.63% costing the Town \$519,000 of tax revenue.

In an attempt to address the budget variability created by these changes, the legislature is providing each city and town with the option to implement a local option whereby the Town can recapture 5% of the lost value, or about 1/3 of lost revenue (estimated to be \$185,000 for Granby). Due to the mill rate cap on motor vehicles, this reduction in motor vehicle value basically translates into an increase in the real estate and personal property mill rate.

The difference in mill rates without adopting the local option (leaving the motor vehicle values at 85%) would raise the non-motor vehicle rate by .69 or 2%. Conversely, by adopting the local option (recapturing 5% of the motor vehicle values) would lower the

non-motor vehicle mill rate by .69 or 2%. Based on this information, the following motion is recommended to decide on the local option for Granby.

ON A MOTION by M. Neumann, seconded by M. Chapple, the Board voted (5-0-0) to elect the local option to apply a modified schedule of depreciation (90%) with respect to motor vehicles based on the manufacturer's suggested retail price of such motor vehicles, provided no motor vehicle shall be assessed at an amount less than five hundred dollars.

7. TOWN MANAGER REPORT – PROJECTS AND FINANCIALS

Town Manager Mike Walsh provided an update of ongoing Town of Granby projects and other noteworthy items. The FY25 year-to-date February budget summary and Phase I and Phase II ARPA report through February 28, 2025, as compiled by Finance Director Kimi Cheng was also included.

- The Radio Communications Project team is meeting weekly with Marcus Communications. The group is still working on a closing date for the radio tower site at 229 Mountain Road.
- The Town continues to pursue an appeal of the CT Siting Council KCE decision and worked with state legislators to institute a statewide BESS moratorium until such time as the state institutes uniform safety and environmental standards.
- The First Selectman and Town Manager continue to work on the disposition of the property at 83 Salmon Brook Street.
- FY26 budget workshops were held, and work on the budget continues.
- A regular meeting cadence was established for the Kearns Senior Housing development project.
- Work continues to add the Doherty Bridge project to be added to the referendum.
- Jen Espinal was hired as the new Town Clerk and sworn in by the First Selectman. She will be introduced to the Board on April 21, 2025.
- The DPW garage is not a viable option for the solar project. A new location will be identified.
- Worked with the BOE on the SRO issue and in the event the position is part of the budget, an agreement will be drafted and presented to the Board of Selectmen.
- Joined WTIC 1080 radio to celebrate “all things Granby”.

8. FIRST SELECTMAN REPORT (Mark Fiorentino)

First Selectman Mark Fiorentino provided the following:

- Attended the Men's Breakfast and enjoyed the presentation on making maple syrup.
- Attended the high school production of Legally Blonde and complimented the talented cast and crew for a great show.
- Watched the Granby Grunts Robotics Club compete.
- Held an Open House on Saturday, March 15 which was attended by about 40-50 people. Most of the discussion was about the KCE battery storage facility. The Kearns development project and the status of the property at 83 Salmon Brook Street were also discussed.

9. SELECTMAN REPORTS (Margaret Chapple, Frederick Moffa, Mark Neumann, Kelly Rome, Ben Lavigne and Zainah Zafar, Student Liaisons)

Student Liaison Zainah Zafar provided the following update from the high school:

- The high school production of Legally Blonde was a hit and sold out on Saturday night.
- The Spring formal will be held on Friday, March 21.
- The Empty Bowls fundraiser is scheduled for Friday, March 28.
- Juniors will take the SAT, and the quarter will close on Wednesday, March 26.

Zainah is also a member of the Junior Achievement Entrepreneurial Academy and shared her presentation on the company she and her group created. Everbrite offers innovative, reusable notebooks made from limestone paper.

10. PUBLIC SESSION

Shirley Murtha, 17 Kelley Lane, Granby requested more clarification on the status of the KCE battery storage facility and the appeal.

Maureen Eberly, 37 Silkey Road, North Granby requested (via Zoom) that the public comment be moved to the beginning of the meeting agenda.

11. EXECUTIVE SESSION

There was no executive session.

12. ADJOURNMENT

ON A MOTION by M. Neumann, seconded by F. Moffa, the Board voted (5-0-0) to adjourn the meeting at 8:11 p.m.

The Monday, April 7 meeting of the Town of Granby Board of Selectmen is canceled. The next regular meeting will be held on Monday, April 21 at the Senior Center to allow for voting in the Town Hall Meeting Room.

Respectfully submitted,



Betsy Mazzotta
Recording Secretary



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen
FROM: Mike Walsh, Town Manager 
REGARDING: Introducing Jen Espinal – Granby's New Town Clerk

Please set aside a few minutes at the April 21, 2025 Board of Selectmen Meeting so I can introduce Jen Espinal, Granby's new Town Clerk to the Board and community.

Jen has already been sworn in and has been with us full-time since March 31, 2025. Jen's family will be in attendance.

Thank you.



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager 

REGARDING: Library Building Expansion Presentation and Discussion

Please set aside some time at the April 21, 2025 Board of Selectmen Meeting so Library Director Amber Wyzik can introduce you and the community to the idea of a future Library Building Expansion.

Amber has prepared a brief PowerPoint and then will be able to answer any questions you may have.

Thank you.

Granby Public Library



THE NEXT CHAPTER

State LIBRARY STANDARDS

The Best Practices document is a voluntary framework endorsed by the Connecticut State Library Board to assist libraries in self-evaluation and service enhancement.

This tool is structured around five key areas:

- 1. Facilities
- 2. Finances
- 3. Governance
- 4. Resources and Services
- 5. Staffing

1.1 Physical Space- Library space is designed to support the current and future needs of the community	Did not meet benchmark	Essential= .8 sq ft/capita or 9,100 sq ft Enhanced=1.25 sq ft/capita or 12,271 sq ft Exemplary= 1.7 sq ft/capita 19,337 sq ft
Essential- .8 ft/capita Exemplary- 1.25 ft/capita	.67 7,733 sq ft public space	



Feasibility SPACE STUDY

September 2023 through December 2024, Northeast
Collaborative Architects;

- assessed the current use of library space
- identified functional needs
- explored options for improvement or expansion
- evaluated structural and mechanical systems
- analyzed user traffic patterns and community survey data
- gathered input from stakeholders
- followed the CT state libraries Space Planning guide and Best Practices of Public Libraries

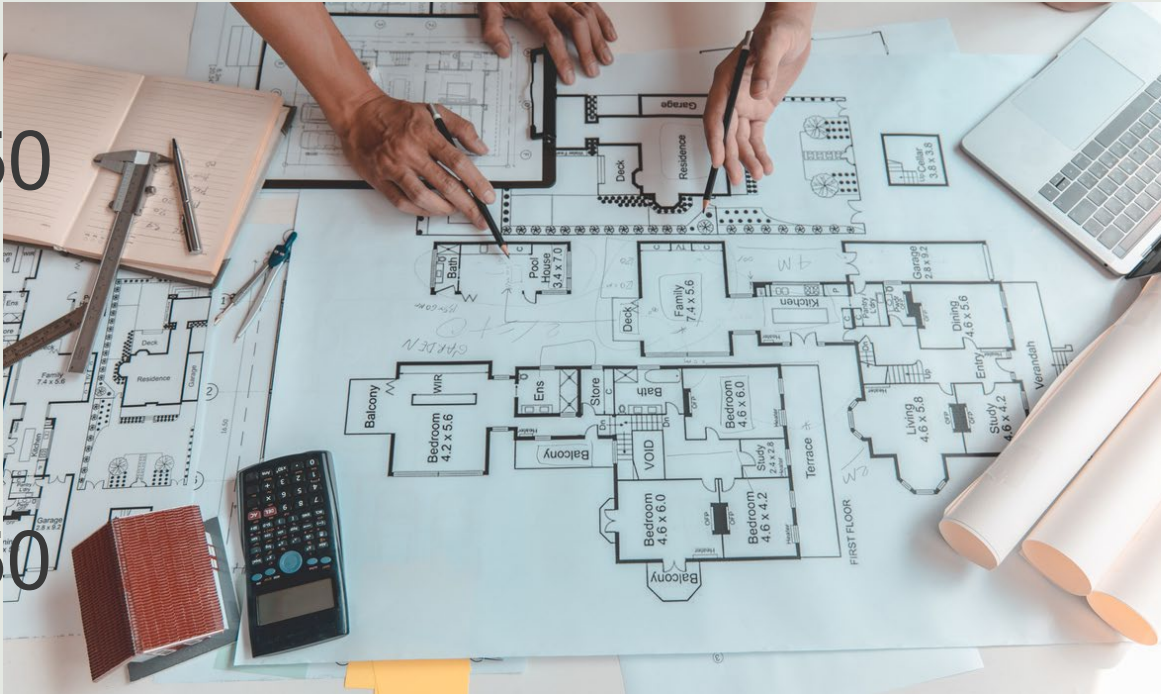
The final study included;

- conceptual designs
- renderings
- cost estimates
- phased implementation recommendations
- tools for library leadership to make informed decisions about renovations, reconfigurations, or the possibility of an expansion to enhance usability and meet future demands.

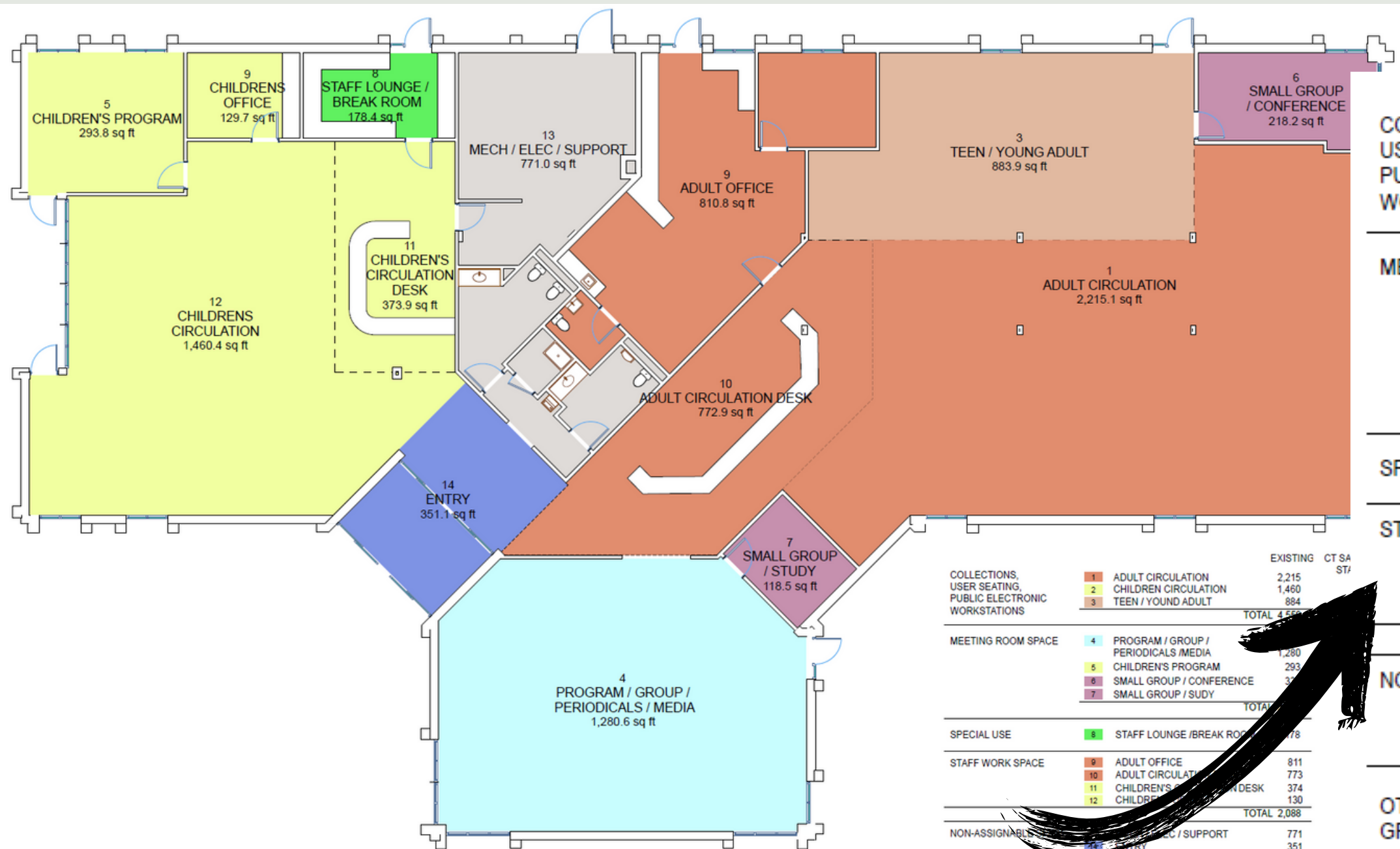


Space PLANNING

	Recommended sq ft
Collection Space and User Seating	7,883
Public Workstations	810
Staff Workspace	1,650
Program/Meeting Room Space	3,500
Special -Use Space (displays, cafe, FOGPL, etc.)	1,556
Non -Assignable Space	3,850
Total	19,249
Square Feet per Service Population	1.5



Current LAYOUT



		EXISTING	CT SA ST/
COLLECTIONS, USER SEATING, PUBLIC ELECTRONIC WORKSTATIONS	1 ADULT CIRCULATION	2,215	
	2 CHILDREN CIRCULATION	1,460	
	3 TEEN / YOUNG ADULT	884	
	TOTAL	4,559	
MEETING ROOM SPACE	4 PROGRAM / GROUP / PERIODICALS / MEDIA	1,280	
	5 CHILDREN'S PROGRAM	293	
	6 SMALL GROUP / CONFERENCE	336	
	TOTAL	2,027	
SPECIAL USE	8 STAFF LOUNGE / BREAK ROOM	178	
STAFF WORK SPACE	9 ADULT OFFICE	811	
	10 ADULT CIRCULATION DESK	773	
	11 CHILDREN'S CIRCULATION DESK	374	
	12 CHILDREN'S OFFICE	130	
	TOTAL	2,088	
NON-ASSIGNABLE SPACE	13 MECH / ELEC / SUPPORT	771	
	14 ENTRY	351	
	TOTAL	1,122	

OTHER NOT CURRENTLY IN
GRANBY PUBLIC LIBRARY

CHILDREN'S CRAFT / ACTIVITIES
COMPUTER LAB
CAFE
GALLERY
FRIENDS OF THE LIBRARY

COLLECTIONS, USER SEATING, PUBLIC ELECTRONIC WORKSTATIONS

		EXISTING	CT SATE LIBRARY STANDARDS
	1 ADULT CIRCULATION	2,215	
	2 CHILDREN CIRCULATION	1,460	
	3 TEEN / YOUNG ADULT	884	
	TOTAL	4,559	7,453

MEETING ROOM SPACE

4	PROGRAM / GROUP / PERIODICALS / MEDIA	1,280	2,300
5	CHILDREN'S PROGRAM	293	650
6	SMALL GROUP / CONFERENCE	336	500
7	SMALL GROUP / STUDY	118	450
	TOTAL	2,027	3,900

SPECIAL USE

8	STAFF LOUNGE / BREAK ROOM	178	225
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STAFF WORK SPACE

9	ADULT OFFICE	811	
10	ADULT CIRCULATION DESK	773	
11	CHILDREN'S CIRCULATION DESK	374	
12	CHILDREN'S OFFICE	130	
	TOTAL	2,088	1,200

NON-ASSIGNABLE SPACE

13	MECH / ELEC / SUPPORT	771	
14	ENTRY	351	
	TOTAL	1,122	4,562

OTHER NOT CURRENTLY IN GRANBY PUBLIC LIBRARY

CHILDREN'S CRAFT / ACTIVITIES	500
COMPUTER LAB	480
CAFE	500
GALLERY	100
FRIENDS OF THE LIBRARY	1000

Study PRIORITIES



1

Expanded Children's Department with active play area, quiet areas and program room

2

Dedicated Teen Room

3

Large Multipurpose Program Space

4

Increase available study/meeting rooms

5

Storage for both Library and FOGPL, gallery space, cafe, Computer Lab

Floor Plan OPTION 1

Adds

Larger Children's Room
Program Room
1 Study Room
1 Meeting room

Missing

Dedicated Teen Space
Kids Bathroom
Storage (No FOGPL)
Computer Lab
Adult/Teen Collection
Space

Approx. \$6 million



Lowest cost of construction
Limited Site Impact
Minor Reno of Existing building



Doesn't Meet Needs of Growing
Community
Doesn't Meet Requirement for
State Grant

Floor Plan OPTION 1

Approx. \$6-7 million

Adds

Larger Children's Room
Program Room
1 Study Room
1 Meeting room
Kids Bathroom

Missing

Teen Space
Storage (No FOGPL)
Computer Lab
Adult/Teen Collection
Space



1
A2 FLOOR PLAN - OPTION 1 REVISED
SCALE 3/8" = 1'-0"

REVISED

Floor Plan OPTION 2

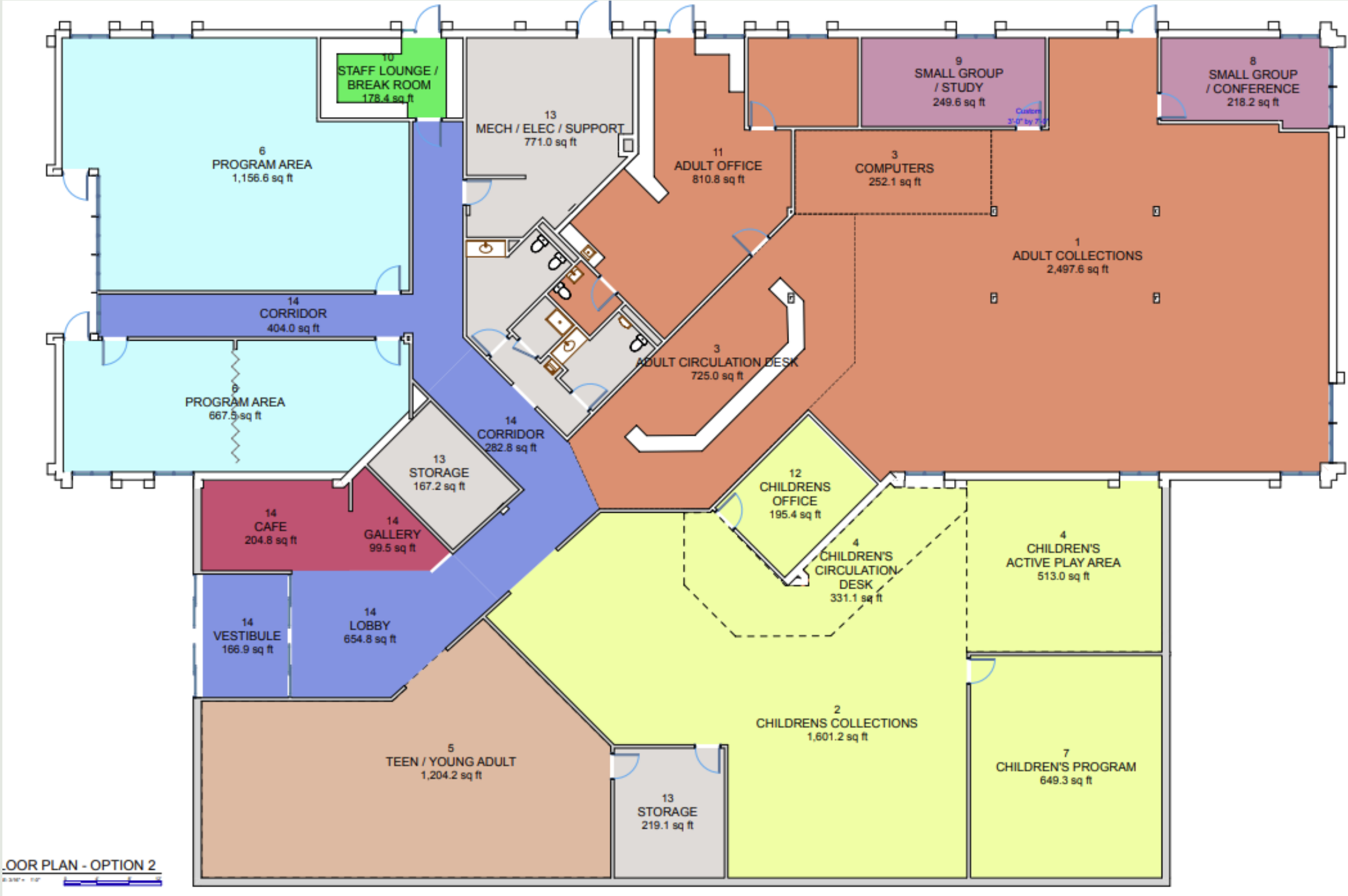
Adds

- Larger Children’s Room
- Program Room
- Cafe
- Gallery
- Dedicated Teen Space
- 1 Meeting room

Missing

- Kids Bathroom
- Storage (No FOGPL)
- Computer Lab
- Additional Adult Collection Space

Approx. \$7 million



Limited Site Impact
Minor Reno of Existing building



Doesn't Meet Needs of Growing
Community

Floor Plan

OPTION 3

Adds

Larger Children's Room

Program Room

Cafe

Gallery

Dedicated Teen Space

2 Meeting rooms

1 Study room

Kids Bathroom

Storage

Computer Lab

Missing

Additional Adult Collection Space

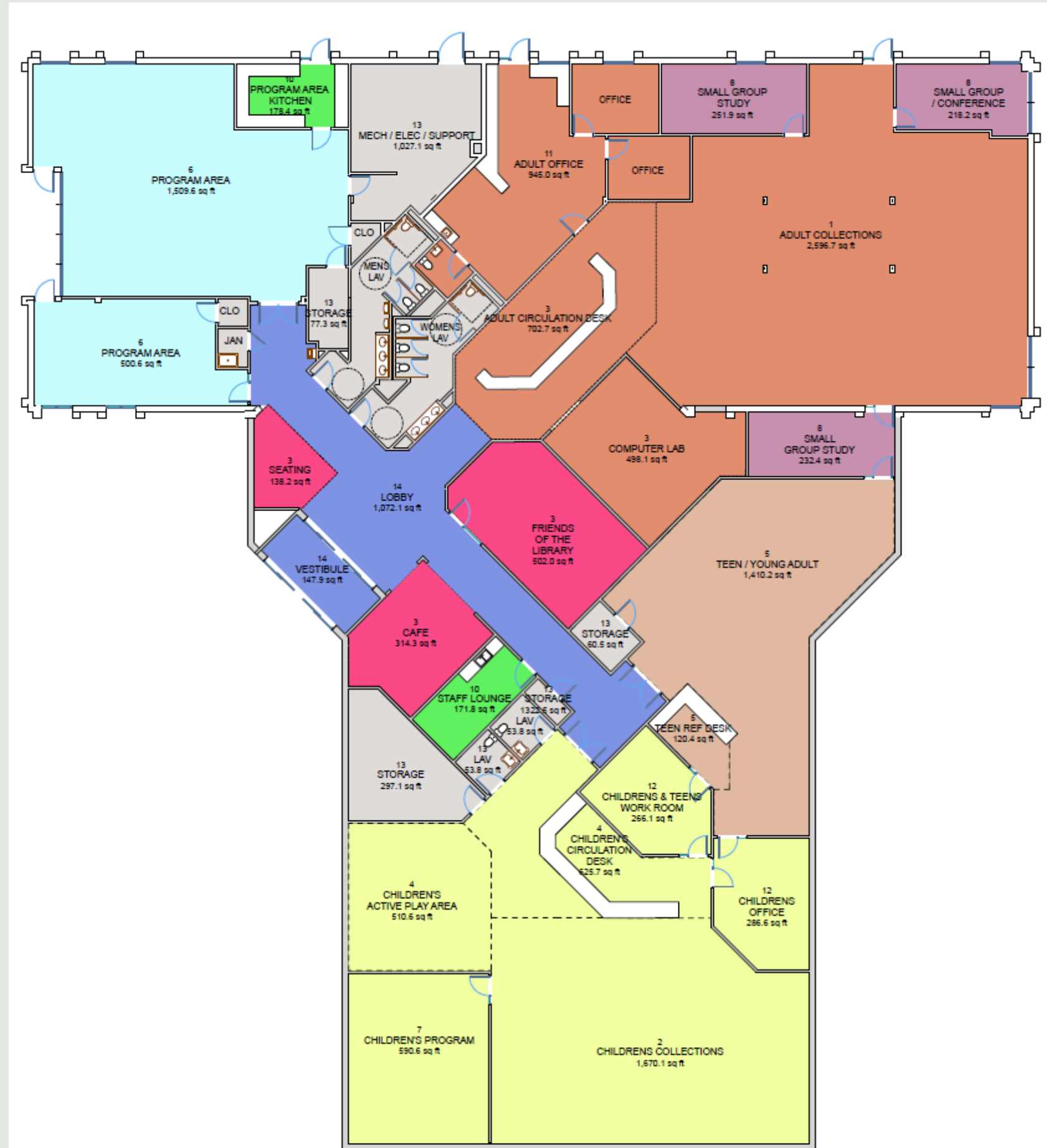
Square Footage for State

Standards

Moderate Provisions for Needs

**Doesn't Meet Needs of Growing
Community
Major Renovations of Existing
Building
Phasing Required**

Approx. \$1 412 million



Floor Plan OPTION 4

Adds

- Larger Children's Room
- Program Room
- Cafe
- Gallery
- Dedicated Teen Space
- 3 Meeting rooms
- Kids Bathroom
- Lots of Storage
- Computer Lab
- Adult Collection Space

Missing

- Makerspace?
- More Collection Space

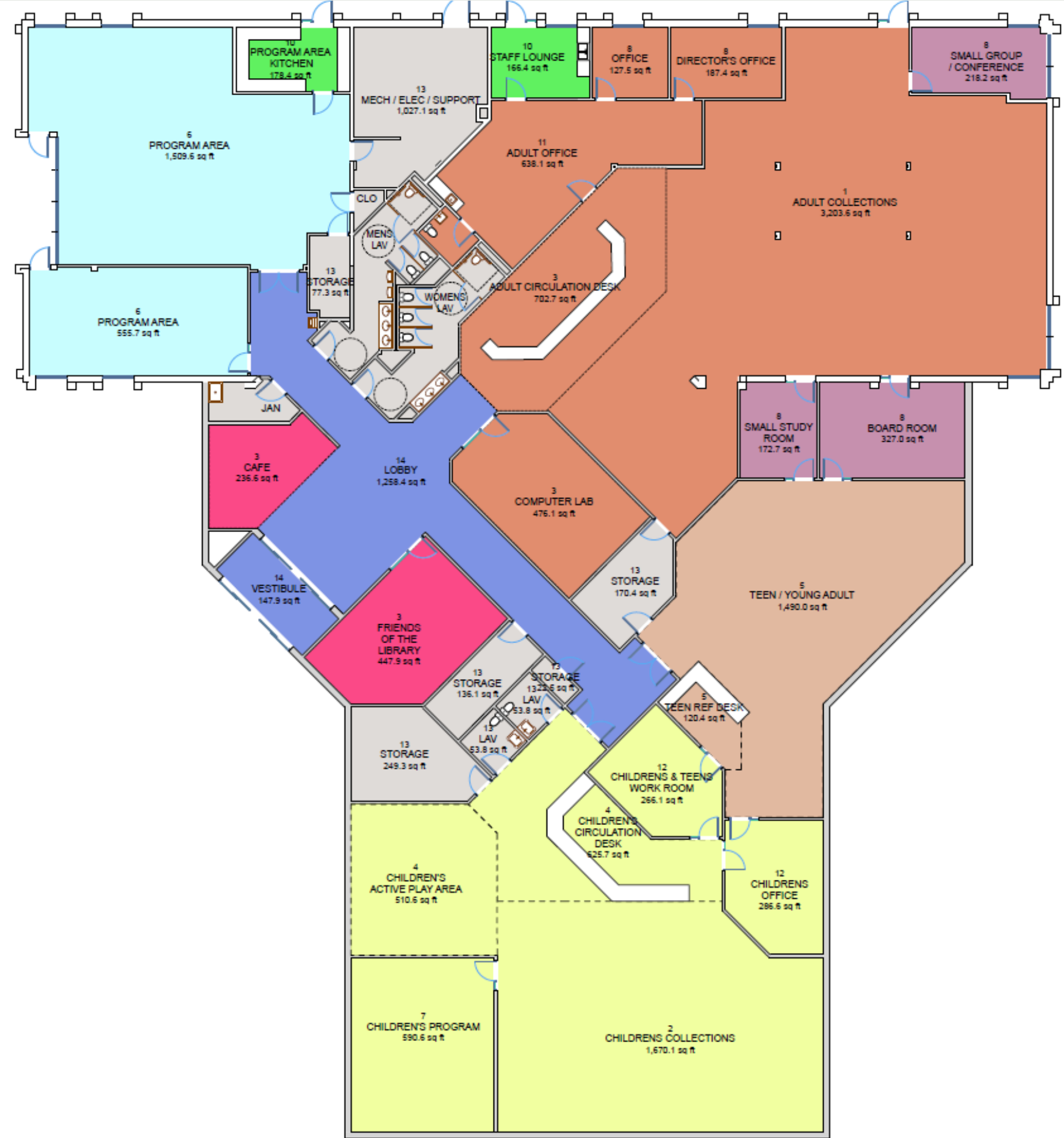


Most Effectively Meets
Community Needs, Now and
Into Future
Meets State Space Planning
Requirements



Highest Cost
Major Reno
Phasing Required

Approx. \$14 million



Space PLANNING



	Recommended sq ft	Option 4
Collection Space and User Seating	7,883	7,687
Public Workstations	810	656
Staff Workspace	1,650	1,500
Program/Meeting Room Space	3,500	3,371
Special -Use Space (displays, cafe, FOGPL, etc.)	1,556	1,625
Non -Assignable Space	3,850	5913,
Total	19,249	18,430
Square Feet per Service Population	1.5	1.7





Computer
Lab



Meeting Rooms



FOG PL

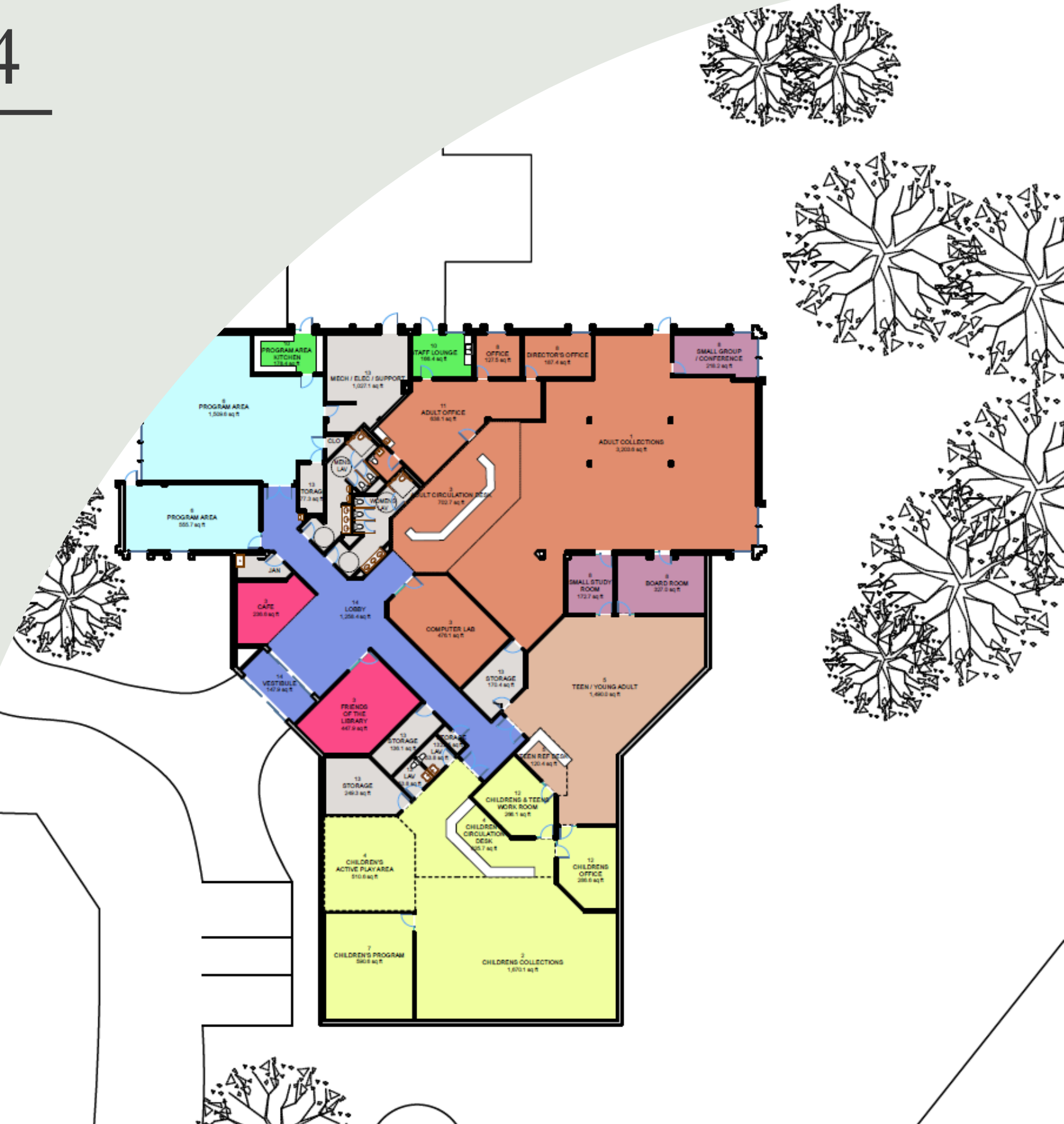


Gallery

Estimated BUDGET

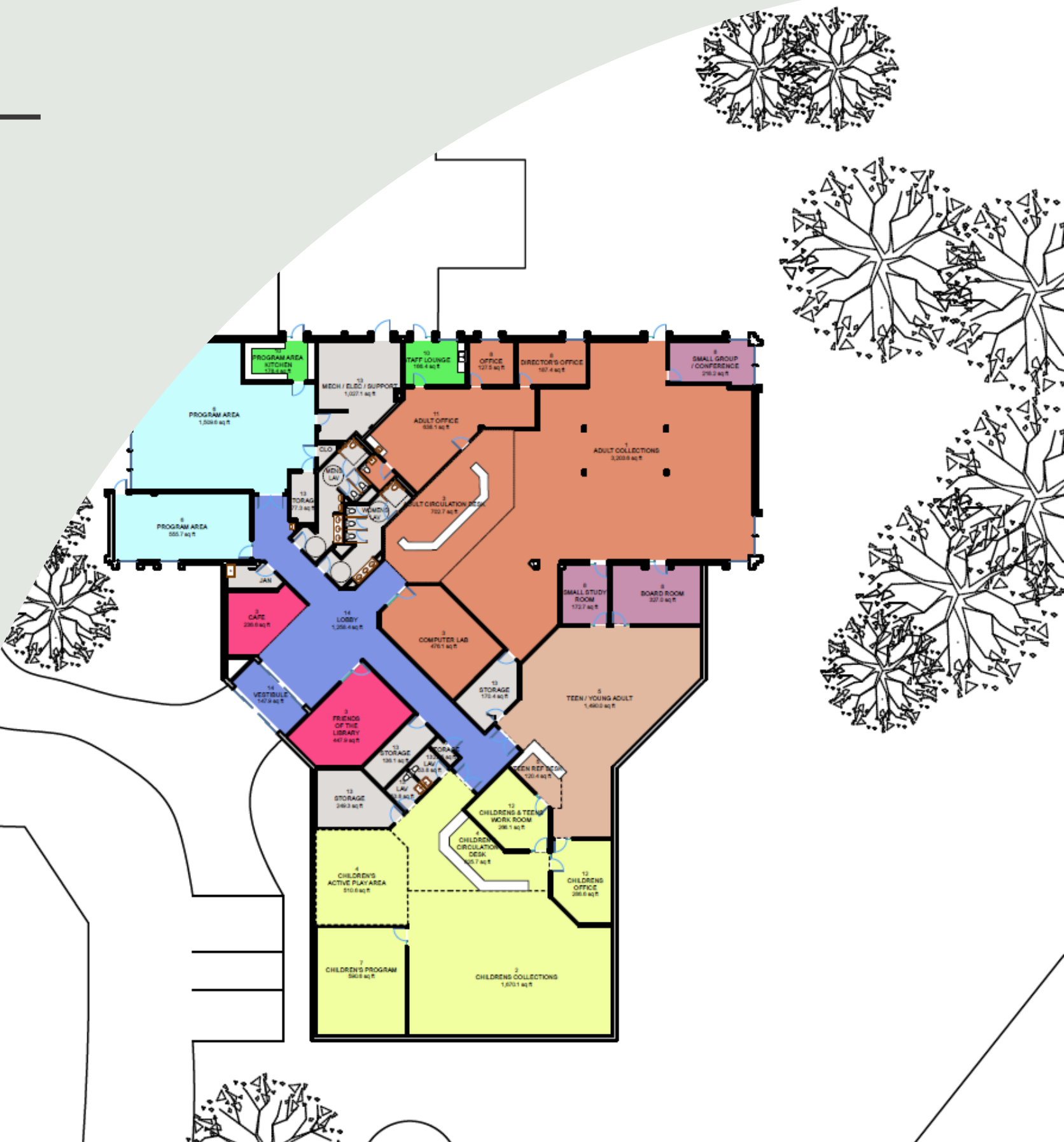
October 11, 2024

BUILDING AREA-NEW ADDITION	\$6,132,084
BUILDING AREA-RENOVATION	\$3,801,379
DEMO & PROT	\$88,113
HAZ-MAT ALLOWANCE	\$122,809
SUB TOTAL	\$10,144,384
DESIGN & ESTIMATING CONTINGENCY	\$1,014,438
SUBTOTAL	\$11,158,823
ESCALATION TO MIDPOINT (10%)	\$1,115,882
TOTAL CONSTRUCTION COST OCT 2024	\$12,274,705
TOTAL CONSTRUCTION COST UPDATED MARCH 2025	\$14,000,000



Estimated FUNDING

CAPITAL CAMPAIGN/FUNDRAISING	\$5,000,000
GRANTS	\$2,500,000
CAPITAL IMPROVEMENT FUNDS	\$2,500,000
BOND REFERENDUM	\$4,000,000
TOTAL	\$14,000,000





QUESTIONS



TOWN OF GRANBY

MEMORANDUM

DATE: April 14, 2025

TO: The Granby Board of Selectman
FROM: Mike Walsh, Granby Town Manager
REGARDING: Library Summer Intern Position 2025

A handwritten signature in blue ink, appearing to read "Mike Walsh".

Background

In April 2025, the Granby Library Association and the Friends of the Granby Public Libraries agreed to provide \$5,722.50 for a temporary, full-time summer internship program at the Granby Public Library. This position will be 35 hours a week and run for 10 weeks. There will be no benefits. The selected candidate will gain valuable library experience working in a busy public library, while sharing the joys of the Summer Reading Program with patrons of all ages. Duties will include looking up books in a library catalog, checking in and out books, assisting patrons with finding and recommending titles, assisting with setting up programs, supporting patrons with makerspace equipment and other tasks, as assigned. The candidate will be a Granby Memorial High School graduate and will have completed at least one year of college.

Next Steps

Upon approval of this funding, GLA and FOGPL will each provide a check in the amount of \$2,861.25. Candidates will be interviewed and will begin working at the library in early June.

Since these funds will increase revenue and expenditure line items in the General Fund, which was not budgeted in the FY25 & FY26 adopted budget, a budget amendment is required according to the Town Charter. The GLA and FOGPL donation will increase FY 25 Payroll-Temp/PT line item by \$2,289.00 in the General Fund and FY26 Payroll-Temp/PT line item by \$3,433.50 in the General Fund. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment. The Board of Finance will then hear this request for comment as well.

Proposed Motion:

I MOVE THAT THE BOARD OF SELECTMEN APPROVE A BUDGET AMENDMENT TO INCREASE THE PAYROLL-TEMP/PT LINE ITEM IN THE FY25 GENERAL FUND BUDGET BY \$2,289 AND FORWARD THIS REQUEST TO THE BOARD OF FINANCE TO APPROVE.

FURTHER, I MOVE THAT THE BOARD OF SELECTMEN APPROVE A BUDGET AMENDMENT TO INCREASE THE PAYROLL-TEMP/PT LINE ITEM IN THE FY26 GENERAL

FUND BUDGET BY \$3,433.50 AND FORWARD THIS REQUEST TO THE BOARD OF FINANCE TO APPROVE.

CC: Mike Walsh, Granby Town Manager
Kimi Cheng, Director of Finance



TOWN OF GRANBY

MEMORANDUM

DATE: April 15, 2025

TO: The Granby Board of Selectman
FROM: Mike Walsh, Granby Town Manager 
REGARDING: Consideration of PEGPETIA Grant Award

Background

On April 9, 2025, the Granby Public Library was awarded a grant from the State of Connecticut's Public Utilities Regulatory Authority in the amount of \$7,344.28 to purchase two interactive displays, one for the Fox Meeting Room and one for the Children's Program Room.

This grant does not require any matching funds from the Town.

Next Steps

Since the grant award will increase the Library Automation expenditure line item in the General Fund, which was not budgeted in the FY26 Budget, a budget amendment is required according to the Town Charter.

This grant will increase the Library Automation line item in the General Fund by \$7,344.28.

Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment. The Board of Finance will then hear this request for comment as well.

PROPOSED MOTION:

THE BOARD OF SELECTMEN APPROVES AN INCREASE IN THE LIBRARY AUTOMATION LINE ITEM IN THE FY26 GENERAL FUND BUDGET BY \$7,344.28 AND FORWARDS THIS REQUEST TO THE BOARD OF FINANCE TO APPROVE.

CC: Kimi Cheng, Director of Finance
Amber Wyzik, Director of Library Services
Catherine Lanyon, Grants Administrator



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager 

REGARDING: Valley Brook Community Church Donation Recognition/Stipulation

By way of this memo, please see the attached narrative from Community Services Director Sandy Yost detailing a generous \$15,000 donation from the Valley Brook Community Church for the express purpose of adding handicapped accessible ramps to the bandshell at Salmon Brook Park.

As a result of this donation, I am asking the Board of Selectmen to approve the following motion which will serve to direct the donation exclusively toward the cost of construction of the ramp. We have consulted with Town staff and believe the donation is sufficient to cover the entire cost of the construction and installation.

I will be on hand to answer any questions you may have on this item. Thank you.

The following motion is needed from the Board of Selectmen:

I move that the Board of Selectmen accept the \$15,000 donation from the Valley Brook Community Church for the express purpose of providing the funding source for the planning, construction, and installation of a handicapped accessible ramp to be attached to the bandshell at Salmon Brook Park.



TOWN OF GRANBY

MEMORANDUM

DATE: March 24, 2024

TO: Mike Walsh, Granby Town Manager
FROM: Sandra Yost, Director of Community Services
REGARDING: Valley Brook Community Church – Donation

BACKGROUND

Valley Brook Community Church has been utilizing the bandshell at Salmon Brook Park for the past several years to host their Live Nativity. The event takes place annually in December and the production includes many participants and live animals.

Access to the stage is limited. Each year the Church has supplied portable ramps to allow for access to the stage apron from the front sides. Recognizing their need, and the potential need from other groups, Valley Brook has suggested the addition of access ramps to the bandshell.

REQUEST

Valley Brook Community Church, in consultation with Granby staff, has researched the cost of adding ramps to the existing bandshell. Based on this information the Church has made a generous donation of \$15,000 to move the project forward.

Because the addition of the ramps would be beneficial for all groups utilizing the bandshell at Salmon Brook Park acceptance of the donation is appropriate. The donation is recommended to be deposited into the Parks & Recreation Salmon Brook Park line item 251.04.41.0000.43625. All related expenses for the project will be charged to this account.

ACTION

Submit an agenda item for the next Board of Selectmen meeting to approve acceptance of Valley Brook Community Church's check #13871 in the amount of \$15,000 with stipulation that the funds are set aside for the installation of bandshell ramps at Salmon Brook Park.



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager 

REGARDING: CGS Section 29-260 – Appointment of a Building/Code Official

By way of this memo, CGS Section 29-260 in conjunction with the Town of Granby Charter Section 7-4 which covers appointments, I respectfully request that the Board of Selectmen allow me to appoint Joel Skilton as the Town of Granby's Building Official, and further, Mr. Skilton will also be appointed as the Municipal Building Official who administers the (building) code.

Both appointments will commence immediately and last for a period of four years.

I will be on hand to answer any questions you may have on this item. Thank you.

The following motion is needed from the Board of Selectmen:

I move that the Board of Selectmen, based on the authority originating out of CGS Section 29-260 and the Granby Town Charter Section 7-4, direct Town Manager Mike Walsh to appoint Joel Skilton as the Building Official and Administrator of the (building) code for a term of four years, effective immediately.



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager 

REGARDING: Contract Extension – Paine's/USA Waste - Market Conditions

By way of this memo, please accept the following information related to the corporate changeover as a result of the sale of Paine's to USA Waste.

This memo will also briefly discuss the current market conditions that solid waste is subject to here in Connecticut (please also see the attached CT Mirror article on the subject), and finally, I am seeking the approval of the Board of Selectmen to extend the existing contract in place with USA Waste which will move forward under terms and conditions that are favorable to the Town of Granby for up to the next eight years.

Background/Market Conditions

1. Paine's was a family run business that for 95 years provided excellent solid waste collection and disposal services to municipal communities in the Farmington Valley.
2. For environmental reasons, the State of Connecticut DEEP no longer permits new solid waste landfills in the State. Existing permitted landfills in the State are winding down, and the last "Burn Plant" (CRR/MIRA) is being closed by June 30, 2025 under State law with their municipal contracts being offloaded to other regional municipal entities or private waste disposal companies, with subsidies to allow the contracts to be terminated.
3. As a result of State actions, the hauling of local municipal waste generally goes to open landfills in places like Pennsylvania and Ohio at substantial cost, annually raising the tipping fees of all municipalities. Over the years, tipping fees per ton have risen from \$55 to \$105 per ton and more today. \$135 per ton in the future should be expected.
4. These market conditions have resulted in the consolidation of vendors leaving only those larger, capital rich firms as capable of providing this service. The sale of Paine's to USA Waste is an example of this market consolidation.
5. Prior to 1995, the Town of Granby was not a Paine's customer. However, after the issuance of a competitive RFP, Paine's was selected as the lowest bidder in 1995.
6. The Town of Granby rolled over each contract after 1995 until 2006 when the Town issued another competitive RFP. This time, only Paine's submitted a bid.
7. It should be noted that these solid waste vendors need to be locally based with access to a permitted transfer facility to process all local solid waste economically.
8. Since 2006, using this sole bid, the Town of Granby continued to roll over its solid waste collection contract for the following reasons:
 - a. There were no other vendors who were geographically local or competitive

- b. The existing vendor provided excellent service
- c. Any contract rollover increase was predicated on the Consumer Price Index (CPI) or a portion of the CPI
- d. Issuing an RFP could in fact raise the rates that are in place.
- e. If we changed vendors, we would have to repay the vendor (who owns the recycling barrels) the \$350,000 they invested in the 5,000 barrels (which cost \$70 each). As an additional note, the Town owns the trash barrels.

As a result, the prudent strategy followed was to roll over the original competitively bid RFP as long as the rate increases were based on the CPI.

Accordingly, based on this narrative, I respectfully request that the Town of Granby accept the legacy contract offer by Paine's, which is now USA Waste, to increase the in-force contract by half the rate of inflation or 1.5% beginning on July 1, 2025 increasing the monthly solid waste collection charge from \$7.95 to \$8.07 (\$0.12 increase) per barrel collected weekly and the monthly recycling collection charges from \$2.79 to \$2.84 (\$0.05 increase) per barrel collected biweekly.

Collection of solid waste is based on about 4,400 collected barrels monthly with recycling based on about 4,900 collected barrels monthly.

I will be on hand to answer any questions you may have on this item. Thank you.

The following motion is needed from the Board of Selectmen:

I move that the Board of Selectmen direct Town Manager Mike Walsh to accept the Paine's/USA Waste contract extension offer of an increase based on 50% of the annual CPI-NE for the period beginning July 1, 2025, an increase based on the CPI-NE for July 1, 2026, an increase based on 50% of the CPI-NE for July 1, 2027, and an increase based on the CPI-NE for the periods July 1, 2028 and July 1, 2029.

CC: Kirk Severance, Public Works Director
Lisa Pyatt, Public Works Administrator

NEWS > CONNECTICUT NEWS

CT sends millions of tons of trash to other states. It's an expensive and growing problem.



John Woike / The Hartford Courant

Former Materials Innovation and Recycling Authority (MIRA), File photo

By **JOHN MORITZ** | CT Mirror

UPDATED: April 14, 2025 at 1:22 PM EDT

Connecticut produces more trash than it can handle.

Nearly three years after dousing the flames at the [state's largest waste incinerator](#), officials are still searching for way to deal with the mess created by the thousands of tons of trash local residents produce each day.

For the most part, the trash that was once burned to create electricity and ash at the [Materials Innovation and Recycling Authority](#) in Hartford is now being placed onto tractor-trailers and rail cars and shipped hundreds of miles away to landfills in Pennsylvania and Ohio — a costly and ecologically-damaging solution that has many critics and few fans.

And while state officials have reported some progress getting people to divert things like food scraps and plastic bottles out of the waste stream, the scale of Connecticut's trash problem has only grown.

MIRA's closure in 2022 resulted in 640,000 tons of trash being sent out of state that year. By the next year, Connecticut was exporting 41% of all its municipal solid waste, roughly [940,000 tons of trash](#), according to the [Department of Energy and Environmental Protection](#).

Connecticut isn't the only state exporting its trash. With limited space in Midwestern landfills, the state's municipalities and haulers are facing rising rates to ship trash beyond its borders. Those costs get passed along to Connecticut residents through taxes and collection fees, according to DEEP Commissioner Katie Dykes.

"It is escalating and it's going to escalate over time," Dykes said. "The crisis is in the sense that we need to take urgent action, because developing new programs, new solutions to regain self sufficiency and replace that disposal capacity that the MIRA plan represented, takes time."



Patrick Raycraft / Hartford Courant
MIRA in 2018 after a mechanical failures of two turbines at the then regional refuse-to-energy plant on Hartford's Maxim Road, PATRICK RAYCRAFT
|praycast@courant.com

Finding — and funding — a plan

The trash problem has also befuddled state lawmakers, who have been largely unsuccessful in their efforts to pass a long-term solution.

Two years ago, municipal leaders objected to a proposal by Gov. Ned Lamont that would have charged cities and towns up to \$5 for every ton of trash they ship out of state, in order to raise money to help build new facilities capable of handling trash within the state. Instead, lawmakers settled on a plan to authorize up to \$500 million in bonding, through the Connecticut Green Bank, should the state ever settle on a plan to build a new waste-to-energy facility. That money remains unspent.

The latest attempt to address the issue this year, House Bill 6917, takes a more modest approach.

The legislation would charge a fee of \$1.50 on every ton of waste shipped out of state. Currently, that fee is only being applied to waste that is burned at the state's four remaining waste-to-energy facilities. In addition, it removes language within state law that diverts up to \$2.8 million collected each year from those existing fees into the state's general fund. Instead, all of that money would go to a sustainable materials management account where it is earmarked for local waste-reduction projects.

"What we're trying to do in this bill is actually to get parity between waste that's processed in and out of state, so that we get a bit more money into that program," said state Rep. John-Michael Parker, D-Madison, who is leading the legislature's efforts on waste this session as co-chair of the Environment Committee.

The bill would also require that large producers of food waste — including supermarkets, wholesalers, food manufacturers and conference centers — adopt their own written policy for the donation of excess food, further reducing what they throw away.

Critics of the legislation, however, argue that adding fees wouldn't serve as an incentive to handle trash in-state if there's nowhere to put it. Beyond Connecticut's existing waste-to-energy facilities, recycling centers and a handful of composting options, the state has no permanent, active landfills accepting household trash.

"You're trying to collect money. Let's have a plan first, and then we can talk about about funding that plan," said Brian O'Connor, the director of public policy for the Connecticut Conference of Municipalities. "There's no long-term strategy from [DEEP] at this point."

In written testimony filed on an early version of the bill, Lewis Dubuque of the National Waste and Recycling Association questioned whether the fee would be applied to other materials beyond municipal solid waste that are disposed of at incinerators or shipped out of state.

"In any event, such a fee will naturally be passed on to the customer and, given the claims that the disposal of material is becoming more expensive in challenging fiscal times, the NWRA questions why the imposition of a new fee on the consumer is warranted," Dubuque said. Dubuque did not respond to multiple requests for additional comment.

For environmental advocates, the bill represents an initial step toward reducing the amount of trash being shipped across state lines to slowly decompose in a landfill, which many see as the worst possible solution.

"If you think about diesel trucks and how much greenhouse gas emissions they're emitting every single day driving from central Connecticut to Ohio and Pennsylvania, that is a significant amount of carbon dioxide, and it's not moving us towards our climate change goals that we set for ourselves," said Julianna Larue, an organizer with the Sierra Club. "We're going backwards, right?"

In addition to the climate considerations, residents who live in the vicinity of those landfills have said they're fed up dealing with the smell. In some cases they've even pushed to close the facilities.

Lawmakers are also weighing other proposals this session intended to reduce the amount of waste produced in Connecticut and the associated environmental impacts.

House Bill 6229 would ban single-use plastics and polystyrene containers, which critics argue clog up the waste stream, starting in 2026. Past efforts to ban or phase out those plastics have failed in the face of opposition from the restaurant and hospitality industry. Another, Senate Bill 80, seeks to place tougher standards on the burning of medical waste following complaints from residents living close to a waste-to-energy facility in Bristol.

All three bills have passed out of the Environment Committee and are either awaiting fiscal review or have been referred to the Appropriations Committee.

Parker said he expects H.B. 6917 to generate between \$1 million and \$3 million a year for waste diversion efforts. That's far less than what Lamont's original 2023 legislation would have raised — an estimated \$11 million.

"The truth is that some of these projects, you know, cost a lot of money," Parker said. "We're going to be reasonable about what's going to be funded here. It's not going to be the be-all, end-all to the solution."

Pilot programs

Barring a plan to build any major new waste-processing facilities in Connecticut, efforts to confront the trash problem have mostly focused on getting specific items such as food scraps and plastic out of the waste stream.

To that end, the Department of Energy and Environmental Protection last month awarded \$15 million in grants to nine municipalities to fund infrastructure projects related to recycling and composting.

In New Haven, for example, the city plans to build a new \$3.3 million sorting facility at the transfer station, within the footprint of the old incinerator.

Starting in 2027, officials will distribute colored, biodegradable trash bags to residents on local garbage routes, instructing those residents to fill the bags with compostable materials like leftover scraps of food or coffee grounds. The bags will be picked up from curbside bins along with other garbage on trash day, then taken to the local sorting station. Once sorted, the organic waste will be sent off to a digester facility to be turned into biogas, and, eventually, compost.

The goal, officials say, is to divert roughly one-fifth of the city's residential trash — the heavy, soggy and dense food scraps — away from Connecticut's overloaded municipal waste stream.

"Most of the trash here ... goes to Bridgeport and is burned," Mayor Justin Elicker said during a press conference announcing the project earlier this month. "That is clearly not the best solution for compostable materials that could be used for such better purposes."

If it were successful, New Haven's program would follow on the heels of larger cities such as New York which began a mandatory composting program on April 1.

In an attempt to encourage towns to find innovative ways to reduce their solid waste stream, lawmakers created the sustainable materials management account in 2022. Since then, the program has awarded about \$5.2 million in funding for local pilot programs focused on organics diversion and pricing models that charge residents based on the amount of trash they throw away.

Some of those pilots have already concluded with DEEP officials reporting promising results. Between 2021 and 2023, Connecticut saw a 368% increase in food scrap diversion, with 37,549 tons of waste sent for composting in the latter year.

Several towns including Middletown, Woodbury, Madison, Kent and others have also opted to continue their program beyond the pilot period, according to DEEP.

Speaking to reporters in New Haven last month, Dykes said lessons from those pilots informed state officials as they were reviewing applications for the most recent round of infrastructure grants — which included the New Haven sorting facility, a food-waste collection program in Manchester and a commercial-scale composting facility in southeastern Connecticut. In addition to the nine projects that were selected for funding, Dykes said a dozen other applications were submitted.

“It just goes to show how many communities and municipalities are really leaning into finding these solutions and want to implement common-sense solutions to recycle and divert organics,” Dykes said. “And so we’re hopeful that this will just be the beginning of more funding rounds.”

Still, some officials overseeing the handling of municipal waste say that local grant-funded programs do not go far enough to address the full scale of the state’s waste issues.

Jennifer Heaton-Jones, the executive director of western Connecticut’s Housatonic Resources Recovery Authority, said that lawmakers needed to take a more “holistic” approach to addressing the issue including better education campaigns, requiring towns to offer access to food scrap diversion programs and expanding capacity to handle waste locally.

“This is about residents of the state of Connecticut changing their behavior and making better decisions about material management, from their homes to the curb to the transfer station,” she said.

Heaton-Jones did praise some aspects of the legislation drafted by lawmakers this year, including \$500,000 to help DEEP enforce a law requiring large producers of food waste to utilize composting facilities and \$250,000 to support an informational campaign run by the Recycle CT Foundation.

“I feel like we’re not going to solve the waste issue with the state, obviously, with this bill,” Heaton-Jones said. “I mean, there’s some good things in it... but we need more than that.”

H.B. 6917 also requires that DEEP study the feasibility of a proposal to make the manufacturers of consumer packaging pay for some or all of the costs of handling that material once it’s thrown away — also known as extended producer responsibility. Connecticut has EPR programs in place for hard-to-recycle items such as mattresses, tires and mercury thermostats, and advocates argue that the ubiquitous presence of packaging in the waste stream has exacerbated the state’s existing trash problems.

That proposal, even as a study, drew objections from waste haulers and recyclers who argued DEEP should first update its nearly decade-old survey of all the material that ends up in Connecticut's waste stream.

The ranking Republican on the Environment Committee, state Rep. Pat Callahan, R-New Fairfield, echoed those concerns at a meeting last month when he said lawmakers should wait for the results of a new assessment before they "figure out what further work needs to be done."

To address some of those concerns, Parker said the language in the bill was adjusted to postpone the packaging study by a year, so it would coincide with DEEP's next waste characterization study.

"The big picture is we're just continuing to move this conversation forward," Parker said, calling the bill "a work in progress."

State Rep. Mary Mushinsky, D-Wallingford, compared the current crisis to the situation facing Connecticut in the late 1980s, when she served as chair of the Environment Committee. At the time, aging landfills such as Hartford's notorious "[Mount Trashmore](#)" served as eyesores and sources of pollution in local drinking water.

To close the landfills, Connecticut implemented a mandatory recycling law in 1991 and partnered with private companies to build its network of waste-to-energy facilities with enough capacity to burn as much trash as the state could produce, without needing to import more trash from elsewhere to stay profitable.



Hartford's former landfill. File photo

Lawmakers also established a \$1-per-ton fee — later raised to \$1.50 — on trash sent to those facilities to support their continued operations. That system, she said, worked for nearly three decades until the age of the facilities and the diversion of revenues from fees into the state's general fund caused them to close or reduce their output.

By expanding the fee to trash shipped out of state and using it to fund compost and recycling programs, Mushinsky said she believes Connecticut can again reach a point where it can handle whatever trash is left over, whether through waste-to-energy incineration or some other emerging technology.

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"It's not rocket science, you just need money to do it," Mushinsky said.

Originally Published: April 14, 2025 at 6:00 AM EDT

2025 > April > 14



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen
FROM: Mike Walsh, Town Manager 
REGARDING: American 250 – Granby Commission Creation

On July 4, 2026, America will turn 250. Planning for this day is taking place in communities across the State of Connecticut, as well as the country as a whole.

In Connecticut, the State has created a commission called America 250 Connecticut which is helping municipalities across the State with the planning of celebrations and events.

Please see the materials they have forwarded as additional background information.

To that end, the Town of Granby Charter, Section 6-1 provides the Board of Selectmen the ability to appoint by resolution such committees as it may determine appropriate or necessary.

In this case, please consider the brief resolution below which would create the Granby America 250 Committee with the charge of planning Granby events associated with America's 250th birthday.

I will be on hand to answer any questions you may have on this item. Thank you.

The following resolution is submitted for consideration by the Board of Selectmen:

"RESOLVED, that the Board of Selectmen, consistent with Charter Section 6-1, does hereby create the Granby America 250 Committee for the express purpose of planning, coordinating, facilitating, and publicizing any events deemed necessary and proper to appropriately recognize and celebrate America's 250th anniversary on July 4, 2026.

April 2, 2025

RECEIVED

APR - 7 2025

TOWN MANAGER

Hon. Denise W. Merrill
Chair

Jason R. Mancini, Ph.D.
Vice Chair

Membership

Nicolas Angeli
Connecticut's Old State House –
Youth Leader

Stephen Armstrong
Connecticut State Department of
Education *

Anthony Champalimaud
Member of the Public

Kathryn D'Amato
Office of the Governor *

Melvette Hill
Commission on Women,
Children, Seniors, Equity &
Opportunity*

Andrew Horowitz, Ph.D.
Connecticut State Historian

Michael Johnson
Mashantucket Pequot Tribal
Nation *

Robert Kret
Connecticut Museum of Culture
and History

Catherine Labadia
State Historic Preservation Office

Margaret Khan
Connecticut Library Association

Merle McGee
Member of the Public

Deborah Schander, MLIS, JD
Connecticut State Librarian

Elizabeth Shapiro
Department of Economic and
Community Development *

Jonathan Slifka
Department of Aging and
Disability Services

Joe Smith
Mohegan Tribe *

Hon. Stephanie Thomas
Secretary of the State

Maissa Tisdale
Mary and Eliza Freeman Center
for History and Community

Sally Whipple
Connecticut Democracy Center

Amrys O. Williams, Ph.D.
Connecticut League of Museums

Mark Fiorentino
First Selectman
15 North Granby Road
Granby, CT 06035

Dear First Selectman Fiorentino,

As you already know, the 250th anniversary of the signing of the Declaration of Independence is taking place July 4th, 2026. **Thank you for providing a contact for the Town of Granby, which we have on record as Michael Walsh.** Please let us know if we should make any changes.

As we move into the final year before this important anniversary, we wanted to reach out and share with you some initiatives that will be taking place in 2025.

Two Lights for Tomorrow – April 18-19, 2025

This two-day nationwide initiative uses the imagery of Paul Revere's midnight ride to raise awareness on Friday, April 18, followed by a National Day of Service on Saturday, April 19th to commemorate the 25th anniversary of the Battle of Lexington and Concord. Please see enclosed flyer for more details.

Give 250 Connecticut – July 1-11, 2025

CT Humanities, on behalf of the America 250 | CT Commission, will be hosting 250 hours of fundraising for the 250th. Each local committee will be encouraged to create its own fundraising page via a centralized platform that allows them to compete for cash prizes and receive funding to support their local initiatives.

Town Proclamations – Summer 2025

In preparation for the ceremony that Connecticut would like to host in 2026, a template for a proclamation will be shared with towns this summer, agreeing to align themselves with the goals and vision of the 250th in Connecticut as laid out by the work of the America 250 | CT Commission. Templates will be shared in the coming weeks for signing in or around July 2025.

The Commission is also looking into the possibility of propagating Charter Oak scions and distributing to towns interested in planting a Liberty Tree, plans to loan marketing materials for public events and festivals in your towns, and have sent a survey (forms.gle/aak9AuBhxR4NMQmn8) to local committees to get a better sense of where they are in the planning process and resources that are still needed.

We are excited by all that is coming this year and look forward to sharing events, programs, exhibitions, and initiatives throughout the state next year. We will continue to update our website: www.ct250.org/local. As always, if you have any questions, please contact us at info@ct250.org or 860-986-6704.

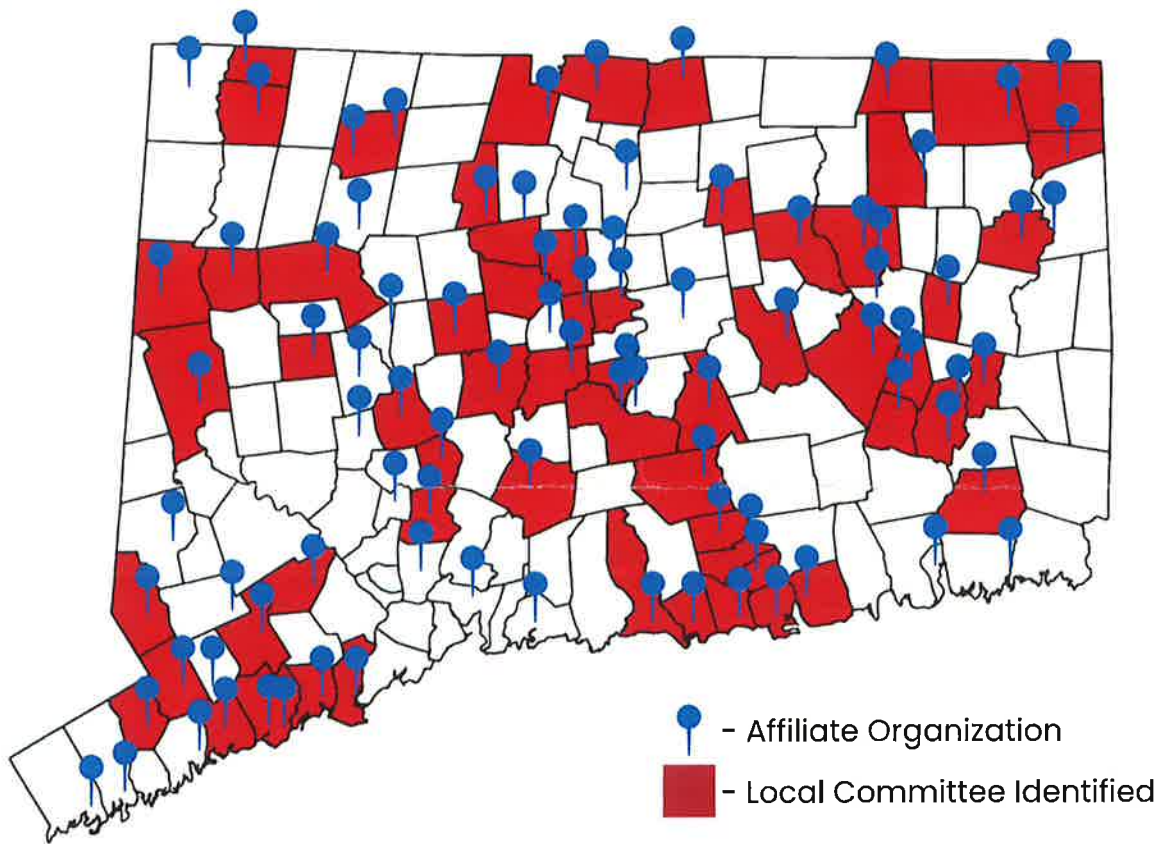
Sincerely,



Cyndi Tolosa

America 250 | CT Project Manager

Local Efforts:



Coming in 2025:

EDUCATE

- 2025 conference
- Educator packet with background and curriculum
- Statewide exhibition
- America's Field Trip and other national efforts

ENGAGE

- Local and state presence at festivals and events
- Site visits and convenings
- Town-by-town proclamations
- Recruit affiliate program applications
- Bring in public service and volunteerism

EXCITE

- CT Visit website and visitation
- Marketing with partner organizations
- Plan signature events leading up to July 4, 2026
- Encourage grant funders to embrace funding America 250 | CT projects

If you have any questions, please reach out to Cyndi Tolosa, America 250 | CT Project Manager, at ctolosa@cthumanities.org or (860) 986-6704.



TWO LIGHTS FOR TOMORROW

APRIL 18-19, 2025

A CALL TO ACTION

Two Lights for Tomorrow is a nationwide initiative to commence the commemoration of the 250th anniversary of the United States' founding. The famous ride of Paul Revere occurred overnight on April 18 – 19, 1775. Two Lights for Tomorrow commemorates that famous ride and uses its imagery as a uniting call to action for our citizens to celebrate and serve.



NATIONWIDE EFFORTS

Commissions across the country are calling on statehouses to display two lights on April 18, 2025. A light shining out in the darkness matters today as much as it did during the Midnight Ride.

On April 19, 2025, states are promoting a day of service. The possibilities for service can be tailored to the needs of each state's residents and in partnership with service organizations.

CONNECTICUT EFFORTS

In Connecticut, we encourage community centers, municipal administrative buildings, museums, cultural centers, private residences, and any other organization that wishes to participate to display 2 lights on the night of Friday, April 18.

On Saturday, April 19, we encourage towns and organizations to plan service projects that will allow the community to come together *For the Common Good*. Some project ideas include:

- Planting flowers or community gardens in public spaces
- Neighborhood clean-up or simple maintenance project (i.e., painting a fence)
- Holding a food & supply drive for a local food pantry
- Writing notes for residents of local care facilities

SHARE YOUR IMPACT

We will publicize a listing of all municipalities and organizations who choose to participate. Please use the QR code or [this link](#) to let us know you're in!

For help publicizing service projects, include a brief description of your plans on your form. **Submit by April 7, 2025.**

Email a recap with an image or two to info@ct250.org so we can share your success! **Submit by May 1, 2025.**





TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager 

REGARDING: CGS 8-24 Referral to the Planning and Zoning Commission – 603 Cider Lane – In Anticipation of Possible Sale via RFP

Please see the attached memo dated April 21, 2025 from Director of Community Development Abby Kenyon. Her memo details the background of 603 Cider Lane. In anticipation of a possible sale by RFP, we ask the Board of Selectmen to review the following and refer the matter to Planning and Zoning.

Background

Section 8-24 of the Connecticut General Statutes requires that prior to the sale of any town property, the Board of Selectmen refer the proposal to the Planning and Zoning Commission for a report.

The Commission is to evaluate the proposal for its consistency with the Plan of Conservation and Development (Plan) and report their findings to the Board of Selectmen.

The Board of Selectman is asked to refer 603 Cider Lane to the Planning and Zoning Commission for consideration.

I will be on hand to answer any questions you may have on this item. Thank you.

The following motion is needed from the Board of Selectmen:

I move that the Board of Selectmen refer parcel 603 Cider Lane to the Planning and Zoning Commission for consideration under CGS 8-24 and report back to the Board of Selectmen with their findings.



TOWN OF GRANBY

MEMORANDUM

DATE: April 21, 2025

TO: The Granby Board of Selectmen

FROM: Abby Kenyon, Director of Community Development

REGARDING: CGS 8-24 Referral to the Planning and Zoning Commission, 603 Cider Lane

Background

In 2005, the Planning and Zoning Commission approved a Special Permit application for a Flexible Residential Development for Cider Mill Heights. The approval included ten lots on Cider Lane, which would be a town road, and five lots on Cider Barrel Way, which would be a private road. At the time of approval, a need was expressed to have additional town property in the area that could be used by the Department of Public Works to store materials so that snowplows would not have to return to the Public Works garage to refill. Therefore, the application was approved subject to a lot being deeded to the Town that could be used for this purpose. The lot deeded to the Town was 603 Cider Lane. It is 1.85 acres and has frontage on both the existing Cider Mill Heights and Cider Lane, which will be constructed in the near future.

Excerpts from relevant documents provide additional context and background regarding this lot. Refer to the following:

- 1.) Special Permit: Per #17 of the Special Permit approval, "Lot number 603 is provided to the Town for municipal purposes without restriction...."
- 2.) Second Revised Declaration of Restrictions & Protective Covenants and Homeowners Association: The lots, including Lot 603, were subject to the Second Revised Declaration of Restrictions & Protective Covenants and Homeowners Association. Per this document, "Lot 603 shall be exempt from this provision as long as it shall remain the property of the Town of Granby and be utilized for municipal purposes. All sand, salt or sand/salt mixtures stored on Lot 603 shall be stored in a suitable building or structure. Said building shall meet the requirements of DEP regulations for buildings for the storage of sand/salt mixtures. Any tools, equipment or motor vehicles on Lot 603 while it owned by said Town, except for an automobile or one pickup sized truck, shall be stored in a suitable building. Said buildings or structures shall meet all of the requirements of these Restrictions and Protective Covenants. If and when said Lot 603 is sold by the Town of Granby, such Lot shall be bound by the same restrictions that apply to the other lots."
- 3.) Applicant's narrative: As noted in the application file, "A parcel of land is being gifted to the Town near the intersection of the two Town roads for municipal purposes. This

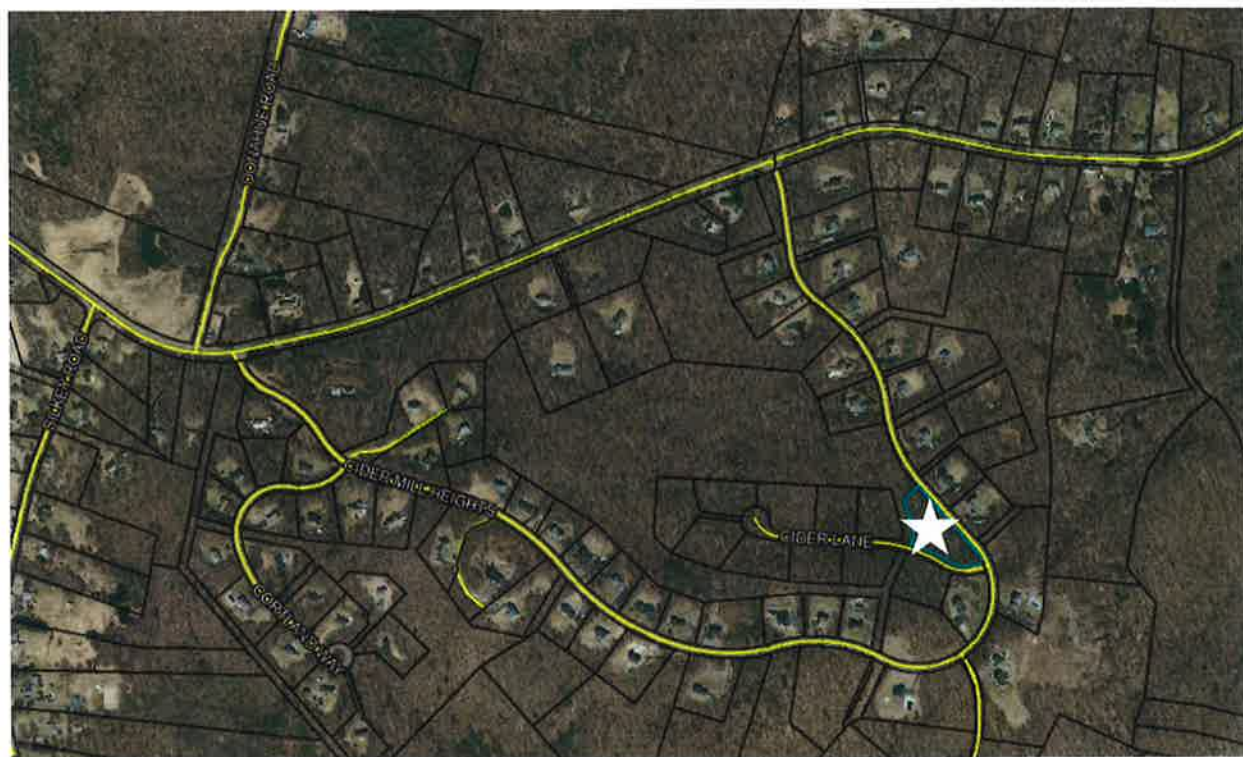
parcel will be approved for the installation of a 4-bedroom septic system and well and, if not needed for municipal purposes, could be utilized by the Town as a building lot.”

Over the years, occasional inquiries about the status of this lot and if the Town would be open to selling it, have been received. And as recently as a few weeks ago, the Town was approached by another interested party. Given that this lot has remained unused since it was deeded to the Town and it is not anticipated the Town will need this lot in the future for municipal purposes, the Town may want to consider selling it. If so, a referral to the Planning and Zoning Commission is required under Connecticut General Statutes Section 8-24. The Commission is to evaluate the proposal for consistency with the Plan of Conservation and Development and is to report their findings to the Board of Selectmen.

Next Steps

The Board of Selectmen is asked to refer this matter to the Planning and Zoning Commission for consideration under CGS 8-24.

Property Aerial





TOWN OF GRANBY

MEMORANDUM

DATE: April 14, 2025

TO: The Granby Board of Selectmen
FROM: Mike Walsh, Town Manager 
REGARDING: Solid Waste Fund Appropriation - Approval Request

Please review the attached memo from Director of Public Works Kirk Severance who is requesting a \$43,529 appropriation from the Solid Waste Fund for new trash barrels, barrel parts, and for the printing and mailing of an informational flyer.

I have examined the request and approve of the request, so it now can be considered by the Board of Selectmen pursuant to section 10-6(e) of the Granby Town Charter.

If approved by the Board of Selectmen, the Board of Finance will then hear this request as we seek their approval at their next meeting.

Please be advised that the Solid Waste Fund has sufficient funds to cover this appropriation, with a balance of \$446,470 as of June 30, 2024.

The following motion is needed from the Board of Selectmen:

Motion to approve a \$43,529 appropriation from the Solid Waste Special Revenue Fund to provide funding for new trash barrels, barrel parts, and for the printing and mailing of an informational flyer and forward this request to the Board of Finance for their consideration and approval.

TOWN OF GRANBY

MEMORANDUM

DATE: April 1, 2025

TO: Michael P. Walsh, Town Manager

FROM: Kirk A. Severance, DPW Director 

REGARDING: Solid Waste Fund Appropriation

The following outlines requested appropriations from the Solid Waste Fund.

Trash barrels: The Town of Granby's current trash program was instituted in July 2009. As part of the program, a 65-gallon trash barrel is provided to each one and two-family residence. These trash barrels are owned by the Town of Granby. Since the program began, the Town has purchased 4658 barrels. Currently, our inventory of new barrels is under 10.

New barrels are needed due to numerous factors, such as: damaged barrels, new homes, residents renting second barrels, etc.

We are requesting an appropriation of \$12,525 to purchase barrels. The cost breakdown is as follows:

200 barrels at \$52.50	10,500
Freight	<u>2,025</u>
	12,525

Bear Resistant Trash barrels: Due to the increasing bear population in Granby, residents have issues keeping bears out of their trash barrels. This results in many issues including: litter being strewn along town roads; the Paine's/USA Waste driver having to exit his truck to clean up the trash and straighten the barrel; and bears returning on a regular basis as they become accustomed to a food source.

To date, we have purchased 179 bear barrels. Residents requesting a bear barrel pay a one-time fee to cover the cost above what the Town would pay for a standard trash barrel.

We are requesting an appropriation of \$ 25,964 to purchase 75 bear resistant barrels. The cost breakdown is as follows:

75 barrels at 300 per barrel	22,500
Freight	<u>3,464</u>
	25,964

Bear Barrel parts: The critical feature of the bear barrel is the locking mechanism. Due to wear and tear, these parts can malfunction. Having a supply of the parts at the DPW will allow a timely repair of the barrel.

The cost is as follows:

75 Locks and hasps – 14.00 each	1,040
---------------------------------	-------

Recycling Flyer: Recycling has been an integral part of our trash program for many years resulting in lower costs of waste disposal for the town. A major concern with the recycling program is the level of contamination in the recycling stream.

To help educate the residents and hopefully alleviate the amount of contamination, we would like to prepare a flyer reiterating the recycling guidelines. The flyer will be mailed to all residents. The cost is as follows:

Printing of flyer:	2,500
Mailing charges	<u>1,500</u>
	\$4,000

The total of these appropriation requests equals \$43,529. Please review and comment. If these expenditures meet with your approval, please present this request at the next Board of Selectmen meeting.

KS/ljp



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Town Manager 

REGARDING: **Right to Farm Ordinance Feedback**
Planning and Zoning and Development Commission

Please see the attached memo from Director of Community Development Abby Kenyon which summarizes the requested feedback from the Planning and Zoning and Development Commissions of the Right to Farm ordinance.

With the feedback received, I am looking for the next steps that the Board of Selectmen would like to see followed.

Thank you.



TOWN OF GRANBY

MEMORANDUM

DATE: April 21, 2025

TO: The Granby Board of Selectmen

FROM: Abby Kenyon, Director of Community Development

REGARDING: Right to Farm Ordinance Referral to the Planning and Zoning Commission and Development Commission

At its meeting on December 2, 2024 the Board of Selectmen referred a draft Right to Farm Ordinance that was prepared by the Agricultural Commission to both the Planning and Zoning Commission and Development Commission for review and feedback.

The Commissions discussed and reviewed the draft ordinance. The Agricultural Commission Chair was also in attendance to provide background on its development and answer any questions. Below provides a summary of the discussions and overall feedback:

Planning and Zoning Commission

The Commission is in support of agriculture but questioned the need to replicate state statute in a local ordinance. It was recommended that the Agricultural Commission consider becoming involved with the update to the Plan of Conservation and Development, which will begin in the next few months. There was a consensus among the Commission to suggest the Board of Selectmen consider a resolution or policy statement that encourages and reinforces the state statute for farming instead of adopting an ordinance.

Development Commission

The Commission is in support of farming and agriculture in Town, noting that the existing zoning regulations are permissive of agricultural uses and that Granby is one of the most horse-friendly towns in the area. The Commission agreed that efforts to brand Granby as agricultural-friendly should be pursued but thought an ordinance that duplicates the state's right to farm law, which already applies to all municipalities, isn't necessarily the best vehicle to accomplish this. The Commission also noted that the proposed ordinance gives a "right", which is unusual compared to other ordinances, and the proposed structure also differed from other ordinances. It was questioned whether the Town Attorney and town administration reviewed the draft; who would be responsible for handling complaints and enforcement of the ordinance; and which zones or properties the ordinance would apply to as agricultural uses are allowed in many zones and a property doesn't have to be considered a farm under the zoning regulations to have agricultural uses. The Commission discussed the upcoming Plan of Conservation and Development update and other opportunities to express and show support for farming's role in the community.



TOWN OF GRANBY

MEMORANDUM

DATE: April 21, 2025

TO: The Granby Board of Selectman

FROM: Abby Kenyon, Director of Community Development

REGARDING: Consideration of Resolution and Compliance Statement and Policies Supporting Fair Housing

As a recipient of Small Cities, Community Development Block Grant funding, it is a Connecticut Department of Housing Program recipient requirement that Granby actively evidence its commitment to and take specific actions to support the principles and practices of Fair Housing and Equal Opportunity.

As background information, the town received its first Small Cities Funding Grant in 1990 and has been participating ever since. April is designated as Fair Housing Month and as such, is an ideal time for the Town of Granby to reaffirm its commitment to Fair Housing and Equal Opportunity. The Community Development Department will be undertaking a variety of measures to demonstrate such commitment and asks that the Board of Selectmen adopt the following Resolution, Statements, and Policies to further demonstrate the town's overall commitment to Fair Housing and Equal Opportunity.

In an effort to reaffirm the town's commitment to fair housing and equal opportunity, I recommend that the Board of Selectmen re-adopt the following Fair Housing Resolution, Fair Housing Policy Statement, Compliance with the Title VI of the Civil Rights Act of 1964, Affirmative Action Policy Statement, Municipal Grievance Procedure, and ADA Notice, as shown below:

Fair Housing Resolution

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of Granby is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of Granby hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Granby or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Granby and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Fair Housing Policy Statement

It is the policy of the Town of Granby to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by the Town of Granby must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Town of Granby or any of sub-recipient of the Town of Granby will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town of Granby.

The Municipality's Department of Community Development is responsible for the enforcement and implementation of this policy. The Director of Community Development, Abigail St. Peter Kenyon, may be reached at (860) 844-5319 or akenyon@granby-ct.gov.

Complaints pertaining to discrimination in any program funded or administered by the Town of Granby may be filed with the Department of Community Development. The municipality's Grievance Procedure will be utilized in these cases.

Complaints may also be filed with the Commission on Human Rights and Opportunities, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403 within 180 days of the alleged violation by submitting a notarized complaint and/or the Boston Regional Office of FHEO, U.S. Department of Housing and Urban Development, Thomas P. O'Neill, Jr. Federal Building, 10 Causeway Street, Room 321, Boston, MA 02222-1092, Telephone (617) 994-8300 or 1-800-827-5005, TTY (617) 565-5453. A complaint may be filed with HUD within one year after an alleged violation. Additionally, an individual may file suit, at his/her expense, in Federal District Court or State Court within two years of an alleged violation. If the individual cannot afford an attorney, the Court may appoint one. A suit can be brought even after filing a complaint, if the complaining party has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

A copy of this policy statement will be given annually to all Town of Granby employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the Town of Granby.

Date

Michael P. Walsh, Town Manager

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE by contacting Abigail St. Peter Kenyon, 15 North Granby Road, Granby, CT 06035, (860) 844-5319.

Compliance with Title VI of the Civil Rights Act of 1964

The Town of Granby does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The Town of Granby seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color or national origin in programs and activities receiving Federal financial assistance. Title VI provides that no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the Town of Granby Fair Housing Plan and is fully implemented to ensure compliance by the Town of Granby as the recipient, and by sub- recipients. The cooperation of all personnel is required.

Michael P. Walsh, Town Manager

Date

Affirmative Action Policy Statement

As Town Manager of the Town of Granby, I recognize the need for Affirmative Action and I pledge my commitment to undertake positive actions to overcome the present effects of past practices or barriers to equal employment opportunity and to achieve the full and fair participation of minorities, women, people with disabilities, older persons, and all other protected groups found to be underutilized in the Town of Granby's work force or affected by policies having an adverse impact. In the spirit of Executive Order 11, signed by Governor Ella Grasso November 21, 1975, and Executive Order 9, signed by Governor William A. O'Neill on January 3, 1984, I further state that this Town of Granby will comply with the anti-discrimination provisions of the state and federal laws and regulations listed at the end of this section.

I recognize the hiring difficulties experienced by minorities, people with disabilities and by many older persons and, where appropriate, I have set goals to overcome the present effects of past discrimination, if any, to achieve the full and fair utilization of such persons in the work force. I further pledge that the Town of Granby will affirmatively provide services and programs in a fair and impartial manner.

Where adverse impact is identified, the Town of Granby will: (1) review its personnel policies and procedures to ensure that barriers, which unnecessarily exclude protected classes and practices, which have an illegal discriminatory impact, are identified and eliminated; (2) explore alternative approaches to employ minorities and members of protected classes; (3) administer all terms, conditions, privileges and benefits of the employment process in an equitable manner; and (4) establish procedures for the extra effort that may be necessary to ensure that the recruitment and hiring of protected group members reflect their availability in the job market.

It is the policy of the Town of Granby to provide equal employment opportunities without consideration of race, color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including, but not limited to, blindness, sexual orientation, political belief or criminal record, unless the provisions of Section 46a-60(b), 46a-80(b) and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to, recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The Town of Granby will implement, monitor and enforce this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations and executive orders listed below: 13th, 14th and 15th Amendments of the United States Constitution, Civil Rights Act of 1866, 1870, 1871, Equal Pay Act of 1963, Title VI and VII of the 1964 United States Civil Rights Act, presidential Executive Orders 11246, amended by 11375, (Nondiscrimination under federal contracts), Act 1 Section 1 and 20 of the Connecticut Constitution, Governor Grasso's Executive Order Number 11, Governor O'Neill Executive Order Number 9, the Connecticut Fair Employment Practices Law (46a-63-64). Discrimination against Criminal Offenders (46a-80). Connecticut General Statutes, Connecticut Code of Fair Accommodations Law (46-63-64), definition of Blind (46a-51 (1), definition of Physically Disabled (46a-51 (15), definition of Mentally Retarded (46a-51 (13), cooperation with the Commission of Human Rights and Opportunities (46a-77), Sexual Harassment (46-60-(a) Connecticut Credit Discrimination Law (360436 through 439), Title I of the State and the Local Fiscal Assistance Act of 1972 and the Americans with Disabilities Act of 1992.

This policy statement will be given annually to all Town of Granby employees and will also be posted throughout the Town of Granby. I also expect each supplier, union, consultant and other entity (s) with which we do business to comply with all applicable State and Federal Equal Opportunity laws and regulations. The Town of Granby will not knowingly do business with any entity debarred from participation in any federal or state program or found to be in violation of any state or federal anti-discrimination law.

I have assigned the responsibility to achieve the successful implementation of our goals and objectives to Abigail St. Peter Kenyon, Director of Community Development, (860) 844-5319, akenyon@granby-ct.gov.

Date

Michael P. Walsh, Town Manager

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE FROM THE ADA-504 COORDINATOR BY CALLING (860) 844-5318.

Municipal Grievance Procedure

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs or benefits by the Town of Granby.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/designee as soon as possible but no later than 60 calendar days after the allege violation to:

Joel Skilton
(860) 844-5318
15 North Granby Road, Granby, CT 06035

Within 15 calendar days after receipt of the complaint, Joel Skilton will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting Joel Skilton will respond in writing, and, where appropriate, in a format accessible to the complainant, such as large print, Braille or audio tape. The response will explain the position of Town of Granby and offer options for substantive resolution of the complaint.

If the response by Joel Skilton does not satisfactorily resolve the issue, the complaint and/or his/her designee may appeal the decision of the ADA coordinator within 15 calendar days after receipt of the response to the mayor or his or her designee.

Within 15 calendar days after receipt of the appeal, the mayor or his or her designee will meet the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the mayor or his or her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Joel Skilton, appeals to the mayor or his or her designee, and responses from the ADA coordinator and mayor or his or her designee will be kept by Town of Granby for at least three years.

Date

Michael P. Walsh, Town Manager

ADA Notice

The Town of Granby does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services, or activities. The Town of Granby does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided by Title II of the Americans with Disabilities Act of 1990.

Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to Town of Granby's designated ADA Compliance Coordinator.

Name: Joel Skilton

Title: ADA Compliance Coordinator

Office Address: 15 North Granby Road, Granby, CT 06035

Phone Number: (860) 844-5318

Email Address: jskilton@granby-ct.gov

Days/Hours Available: 8:00 AM to 4:00 PM Monday, Tuesday, and Wednesday; 8:00 AM to 6:00 PM Thursday' and 8:00 AM to 12:30 PM Friday.

Individuals who need auxiliary aids for effective communication in programs and services of the Town of Granby are invited to make their needs and preferences known to the ADA Compliance Coordinator.

This notice is available upon request in large print, on audio tape, and in Braille, from the ADA Compliance Coordinator.

Date

Michael P. Walsh, Town Manager

Proposed Motion: Move to re-adopt the Fair Housing Resolution, Fair Housing Policy Statement, Compliance with Title VI of the Civil Rights Act of 1964, Affirmative Action Policy Statement, Municipal Grievance Procedure and ADA Notice.



TOWN OF GRANBY

MEMORANDUM

DATE: April 16, 2025

TO: The Granby Board of Selectmen

FROM: Mike Walsh, Granby Town Manager 

REGARDING: Town Manager's Report as of March 31, 2025

Please accept the following summary of departmental activities underway throughout the town through the month of March, 2025 as detailed to me by the various department heads.

Town Manager's Office

- Attending the standing meeting with 7-Summits/New Samaritan for Kearns Housing
- All things FY26 Budget – the budget book, workbook, PowerPoints, & backup materials
- Participated in standing meetings with the 1st Selectman, BOE, director's, staff, etc....
- Hosted the Farmington Valley Collaborative Quarterly Meeting – shared budget news
- Onsite with the First Selectman and Farmer on the Barn Doors Hills Road
- Interviewed on WTIC with the First Selectman promoting all things Granby
- Promoted a Legislative proposal for a BESS moratorium/held a presser/met with DEEP
- Supported onsite resident room reservation of Town Hall use by 50 people X 4 times
- Completed mandated sexual harassment training provided the State CHRO
- Met with the Safety Committee Chair on Town panic buttons and SBP speed bumps
- Held the "Last Chance" Lockton Medical Reserve estimate meeting for the budget
- Coordinated a resident visit to Kearns School to retrieve theatre scenery and lighting
- Worked with Chief Horr to align Federal Engineering with the Marcus Radio contact

Finance, Tax Office, Assessors Office

- Completed BOS and BOF Budget Books and attended all BOS Budget Workshops
- Attended CIRMA Operations and Underwriting Committee meeting
- Finalized FY26 medical and dental insurance premium increase with Lockton
- Worked with Amazon Business account representative to utilize MHEC (Massachusetts Higher Education Purchasing Consortium) contract, which offers up to 100 prime membership users for free, a saving of \$1,299 a year, and additional discounts up to 25% on eligible categories such as office supplies. Also, shared this offer to the BOE
- Attended CTDOT local bridge program and connectivity grants
- Filed the unclaimed property to the State. Also, share the filing requirement to the BOE Since the Town and the BOE have different EINs, we are required to file separately
- Provide analysis, Grand List growth, costs, and Budget benefits for HB 7067
- Repriced all motor vehicles and reapplied exemptions for the 2024 motor vehicle grand list according to the new legislation implemented by the Town's Legislative Body
- Accepting, filing, and reviewing all Elderly, Totally Disabled, & additional Vet Apps
- Filing reports to the State OPM to ensure proper Town compliance/reimbursement

- Contacted and sent out courtesy letters to all the Veterans that were affected by the Governor's signing and change in the Legislation regarding the 100% Permanently and Totally Service Connected Exemption (HB 7067)
- Working with the Board of Assessment (BAA) to ensure compliance, proper filing, legal notices, and adherence to the new HB 7067 while the BAA duties and dates

Community Development

- The Fire Marshal received a grant award for \$500 for the purchase of a camera
- The Emergency Management Director received notification of the EMPG Award
- A request for proposals for the Housing Rehabilitation Program was issued. The RFP is seeking administrative services to manage the program. The current contract expires this year. The services under this RFP will be funded through loan repayments
- BFJ Planning is holding a public meeting on May 15th at 7 PM in the Senior Center for the Granby Center Master Plan. All presentations and materials discussed to date are posted on the Committee's webpage here <https://www.granby-ct.gov/496/Granby-Center-Advisory-Committee>

Information Technology

- Desktop computer replacement project complete town wide. Tristan Grouten is finishing up the rollout of individual laptop replacements. Less than 5 remain
- Senior Center A/V Project completed, system worked well for the March 24th BOF meeting. IT assisted with setup and testing
- Continue to attend vendor/project meetings involved with Finance Department's Square 9 software installation project. (Paper to digital documents and workflow)
- Completed and submitted PEGPETIA grant application for additional Town Hall meeting room and studio equipment for GCTV
- Currently facilitating public safety fiber line repair to PD used for 911 services. New line will be run into the PD within the next few weeks. (State covers repair costs)
- Updating virtualization software on all town servers and building additional redundancies into the network and systems
- Assisted library with security camera system design to get them started

Police Department

Human Resources, Training and Community Outreach, Projects

- Continuing to have one officer on light duty from a work-related injury, is listed to be out of patrol for 6 months due to surgery
- An officer is on light duty from a non-work-related injury, should return in 9 weeks.
- An Officer received an injury at training, assigned to light duty. Three total officers down
- Captain LaFlamme visited the B.E.A.R. Transition Academy and working to get students to volunteer at the Police Department
- Detective Macaulay attended Sexual Assault Investigation Class
- Carpet installation completed in entire department
- State is working on fixing Fiber line to PD and regional 911 server

Crime/Noteworthy Items

- Hemlock Street - Officers were negotiating; victim discharged a firearm; officers present
- Staff member at the High School was assaulted by a student
- Mechanicsville Road closed for flooding
- Numerous roads blocked by two broken poles and trees down due to windstorm
- Officers responded to a medical assist request and found that a mother gave birth to a child while traveling to a hospital
- Suspicious package found at the Granby Public Library. All the necessary protocols were followed. Hartford Bomb Squad responded. Found to be a lunchbox

- Overnight larceny from work trucks of high dollar equipment at Salmon Brook Park overflow parking lot on West Granby Road
- Vape Shop Compliance checks. Two violations in town

Public Works

- H/R, Fire Marshal offices have been switched/painted and completed
- SBP was opened for athletic groups to practice
- Tree trimming and removal due to storm damage
- To date we have had 16 snow/ice events
- Juniper Drive drainage completed
- Replaced broken barriers/guard rails/curbs and started on lawn damage
- Phase 2 of the sewer study is under review
- Preliminary estimates are being received for the dispatch areas
- Simsbury Rd Bridge, test borings are underway. Replacement expected to be in 2027
- Doherty Road Bridge on the ballot for 4/21
- All 2026 capital purchases and needs are being assessed
- Road overlay estimates for work to be done over the next 3 years is in place. 10-year overlay is on paper and subject to changes as conditions and pricing may change

Library

- The Library Director and the Library Board Chair presented the Library's new Long Range Strategic Plan to the Board of Selectmen and to the community
- The Library was awarded a 2025 PEGPETIA grant. This time the grant will add 2 interactive displays; 1 in the Fox Meeting room and 1 in the Children's Program Room
- The Capital Campaign Consultant is working diligently on completing a community analysis. Invitations will be sent out to prospective and philanthropic constituents to meet with and help organize a potential campaign team
- The Children's Room worked in collaboration with the Giant Room of NYC and professionally published stories written by the children of Granby

Human Service: Youth Services, Parks and Recreation, Senior Services, Social Services

- The heating season is wrapping up. Social Services handled 77 applications for CEAP(CT Energy Assistance Program). The next program to open is Renter's Rebate on April 1. Available to renters age 65+ with an income at or below 60% of SMI
- At the Senior Center, our dedicated AARP Tax-Aide volunteers have assisted more than 180 seniors complete their income tax filing
- The luck of the Irish was with us for our St. Patrick's Day Luncheon. Our own Mark Fiorentino joined the Flying Yankees Airmen in serving out the traditional corned beef and cabbage meal to 92 appreciative guests while a talented duo played festive music
- The installation of the new and improved audio/visual equipment is almost complete
- Transportation services is still in need of another van driver. Despite this our current drivers completed 285 rides and traveled more than 1,862 miles in March
- Parks & Recreation is busy getting ready for the busy season – Spring/Summer Concession vendor was selected through the RFP process to provide service for the season. Summer camp staff is being filled out through interviews and orders are being placed for equipment and supplies. Holcomb Farm North Barn Pavilion has a new oven and upgraded guest chairs to accommodate the jam packed event season
- A note of thanks goes out to our Department of Public Works who works with Community Services to get the grounds and buildings in order so we may offer top quality services to our community

Registrars

- Adkins is printing ballots on the stock for our existing voting tabulators for the Budget Referendum on April 21. We expect them in time for our public machine test on April 2. We have maintained the memory cards from past "Yes/No" elections at no additional cost to the town. Poll worker volunteers have been recruited, training will continue
- New voting tabulators and boxes are scheduled to be delivered April 7. We will receive 10 new sets and give back 3 old boxes and any defective old tabulators at that time. If we need a 2nd referendum vote on May 5, we anticipate that we will reorder the old ballot stock and use the old tabulators/boxes. Four people from our staff will attend a seven-hour training session for the new machines on April 3 in Farmington
- The Annual Canvass mailing to verify voters who we believe have moved out of Granby was completed by March 31, allowing recipients of that mailing a chance to reply back
- We conducted a presentation to the GMHS senior class and registered 50 new voters
- Launch of the new Statewide voter registration system ("Total Vote") is still scheduled for June 2, with training for us on May 2. This system will replace the current Centralized Voter Registration System (CVRS). We have been advised that there might be a transition period between the old and new systems when neither is available
- A Presidential Executive Order was signed on March 25 with changes to the registration and voting process for all Federal elections, to take full effect by April 24. If implemented, it will have a major impact on our office, notably requiring all voter registrations to be done in person. This would either require a significant increase in our office hours or a significant reduction in level of service for potential voters. We have reached out to the CT Secretary of State for advice on how to proceed, but as of March 31, they have not issued an official response or guidance
- No new minor parties filed in Granby by the 3/7 deadline for this fall's elections

Town Clerk

- Our office has completed all the statutory requirements thus far to prepare for the FY 2025-2026 Budget Referendum and Bond Resolution question on the Referendum Ballot, happening on April 21, 2025
- Absentee Ballot sets have been prepared and are available for issuance upon Elector's request. The website has been updated with the Budget Referendum information, allowing residents access to the pertinent information.
- March Revenue Reports have been completed and reported to the State
- The implementation of eRecordings in March, represented a fundamental change to the way we conduct business in the Town Clerk's office. Initiated by Scott Nolan before his departure, our department has since evolved with the various configurations and financial reporting of this service
- Statutory appointments of registrars and two sub registrars from Carmon Funeral Home have been submitted to the Secretary of State and the Department of Public Health
- A priority list with target dates was implemented to help with staying organized, focused, and assist in delegating tasks, aiding in managing tasks based on level of priority
- Laura tackled the Cott Land Record project by entering in a large volume of data and transactions to maximize efficiency. This change is anticipated to cut the recording and proofing time of land records in half, allowing the team to focus on other critical tasks and improving overall productivity
- Jini has created a systematic Records Management Plan on the shared drive to ensure easy retrieval of files by all staff members, contributing to organization and transparency

If you have any questions on the aforementioned summary, I will be on hand to answer any questions. Thank you.



TOWN OF GRANBY

MEMORANDUM

DATE: April 9, 2025

TO: The Granby Board of Selectmen
FROM: Kimi Cheng, Director of Finance
REGARDING: March 2025 Budget Operations Report

Highlights for Revenues:

As of 3/31/25, the total tax collection was consistent with the prior years at 101% (vs. 102% last year).

As of 4/8/25, the daily rate for STIF was 4.44%, or a 7-day yield was 4.43%. In March, interest earned from the STIF account was approximately \$76.5K.

Received \$38,462.83 for personal property tax from the telecommunications companies.

Received B.E.A.R. Transition Academy tuition of \$77,033.

Received information from Nickie that the final payment from the State for the Excess Cost grant in June will be \$72,265 with a total excess cost grant of \$579,471 for FY25, which will be \$587,815 under budget, an unfavorable condition.

Highlights for Expenditures:

As of 3/31/25, the total general fund expenditure was consistent with the last fiscal year at 74% (vs. 76% last year).

The Public Works Department's overtime expense as of March 31, 2025, was \$156,773.63 (vs. \$73,211.48 last year) due to many rainstorms that caused washouts and fallen trees in August. Staff had to work later to accommodate needs on the road overlay program with traffic control and supervision and for coverage at the Celebrate the Valley event. We had no snow until January last year, when we started the snow season in December of this year. The February OT of \$80K was \$50K more than last February and March OT of \$31K was \$28K more than last March. With the significant increases in February and March OT pay, we are estimated to be around \$55K over the DPW OT budget of \$125,145 if no other emergency occurs that require OT hours from DPW in the remaining months.

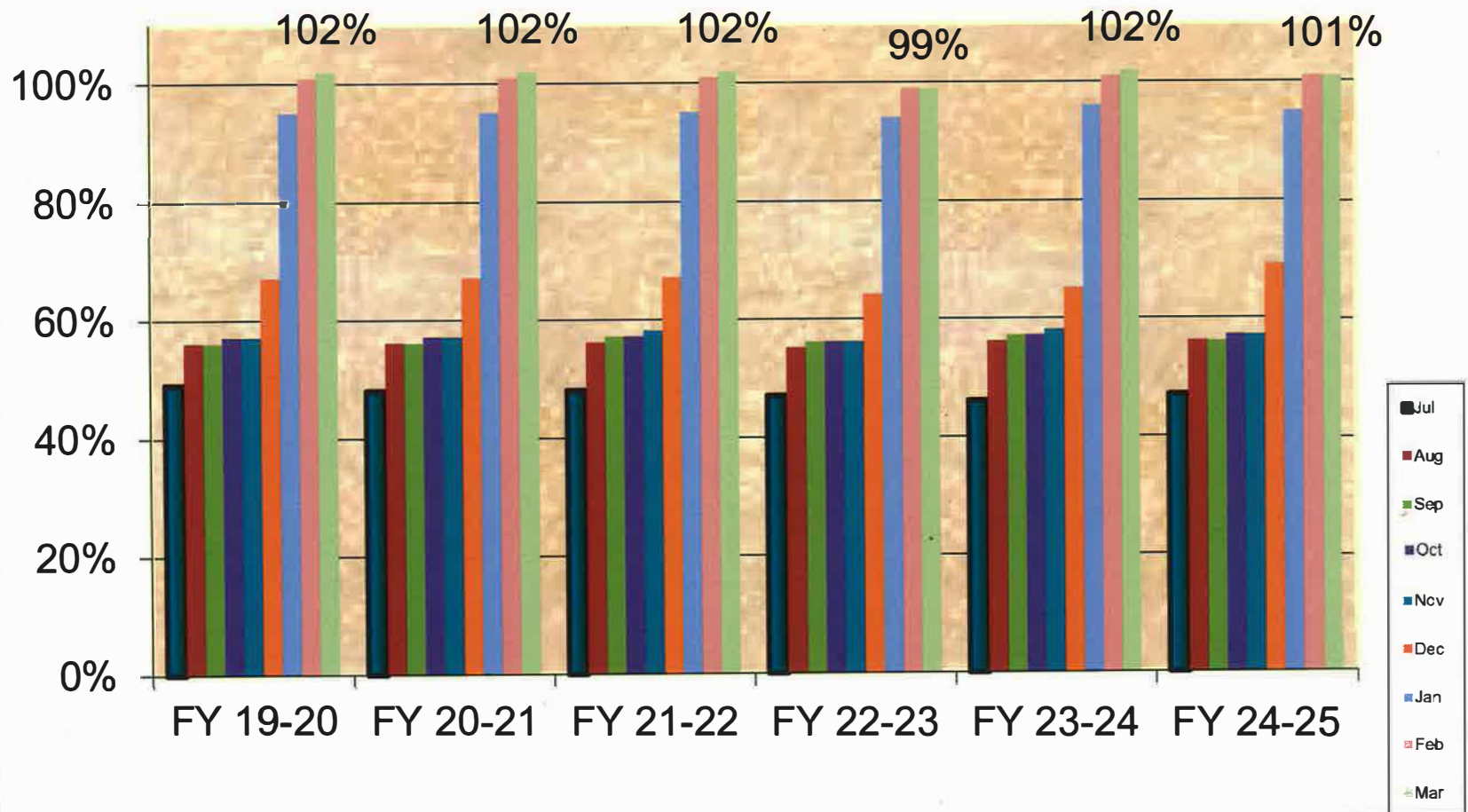
The Police Department's overtime expense as of March 31, 2025, was \$134,914.24 (vs. \$143,116.52 last year) due to the high school lockdowns, rifle training, specific training for officers' recertification, school traffic assistance, community policing, and shift vacancy coverage due to PTO and injury lost time. We are estimated to have a similar overtime overage as the last fiscal year, but we should have enough funds from the unfilled position to cover this overage. Note that these OT numbers exclude holiday pay, special pay, premium pay, and holiday premium pay.

All department managers are supposed to enter all POs needed by April 17, 2025. No purchases will be allowed without an approved PO unless an emergency arises after this date. So, we should have a better estimate on the Town financial position for this fiscal year at the end of April.



**BUDGET OPERATIONS
MARCH 2025**

CURRENT YEAR TAX COLLECTION DATA



**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2025**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS	Mar 24 % REC'D	Feb 25 % REC'D
41010 Current Year Taxes	44,492,129	45,057,545	(565,416)	101%	Pymts. Due - July & Jan.	102%	101%
41020 Prior Years Taxes	210,000	199,961	10,039	95%		122%	91%
41040 Interest & Liens	130,000	140,684	(10,684)	108%		111%	97%
41060 Auto Supplement	400,000	471,004	(71,004)	118%	Billed - December	110%	111%
Property Taxes	45,232,129	45,869,194	(637,065)	101%		102%	101%
43170 Spec Ed / Excess	1,167,286	507,206	660,080	43%	Pymts. Due - Feb. 75% - June Bal.	53%	43%
43200 Educ Cost Sharing	5,278,314	2,639,158	2,639,156	50%	Pymts. Due - Oct. 25% - Jan. 25% - Apr. Bal.	50%	50%
43590 Tuition - Other Towns	1,283,865	386,669	897,196	30%	School Bills for Activity	56%	30%
43591 B.E.A.R. TRANS. ACAD. TUITION	0	77,033	(77,033)	N/A		N/A	N/A
State Education Total	7,729,465	3,610,066	4,119,399	47%		52%	46%
43110 Veterans Exempt GT	2,500	2,485	15	99%	By Assessor Appl. in Aug but rec Pymt. in Dec. Pymt. @June; \$3,411.10 from Early Voting Grant; and \$5K for 2023 Neglected cemetery	84%	99%
43120 Misc - State	38,743	8,936	29,807	23%	grant reim; remaining is for motor veh violation.	25%	25%
43130 Telecommunications	13,000	38,463	(25,463)	296%	Pymt. Due - April	0%	0%
43140 State Revenue Sharing	0	0	0	N/A		N/A	N/A
43310 Tiered Pilot	12,897	12,897	0	100%	Pymt. Due Oct.	107%	100%
43320 SS Dist Tax Relief	1,300	1,557	(257)	120%	Pymt. Due - Dec.	76%	120%
43380 MRSA Motor Vehicle	0	0	0	N/A		100%	N/A
State Municipal Total	68,440	64,337	4,103	94%		121%	40%
Intergovernmental Revenue	7,797,905	3,674,404	4,123,501	47%		61%	46%
43615 Town Clerk Fees	220,000	213,823	6,177	97%	Statutory Collections	87%	92%
43620 Planning & Zoning	3,000	1,818	1,182	61%	Application Permit Fees	63%	61%
43630 Zoning Bd of Appeals	606	1,212	(606)	200%	Application Permit Fees Building Permit Fees. \$4.5K for 280 SB; \$8.3K for	84%	167%
43640 Building Permits	150,000	258,025	(108,025)	172%	W. Granby Rd; \$22K Harness Way	229%	157%
43660 Inland Wetlands	4,000	4,164	(164)	104%	Permit/Appl. Fees	426%	102%
43670 Short Term Investments	200,000	631,382	(431,382)	316%		653%	279%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2025**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS	Mar 24 % REC'D	Feb 25 % REC'D
43680 Rents	18,800	16,400	2,400	87%	Drummer/GLT/Farmhouse/Acreage/School Rental	61%	81%
43700 Snow Plow & Grading	11,000	11,136	(136)	101%	Private Roads	136%	101%
43710 Photocopying	90	113	(23)	126%		102%	120%
43715 Open Farm Day	2,500	1,250	1,250	50%		40%	50%
43740 Dispatch Services	16,580	16,580	0	100%	Police Bill For Dispatch Services	100%	100%
43745 Hay Rentals	38,438	38,438	0	100%	Northern Valley Farms	140%	100%
43760 Library	3,000	2,748	252	92%	Book Fines, Trust Investment	88%	82%
43770 Contract - Bldg. Inspection	14,000	10,500	3,500	75%	Bldg. Dept. Bills Qtrly For Services	75%	75%
43790 Driveway Permits	1,000	1,050	(50)	105%	New Const. Activity	306%	70%
43800 Police Photo/Lic/Permits	11,000	8,964	2,036	81%		63%	69%
43840 Returned Check Fee	100	45	55	45%		40%	45%
43990 Pay For Participation	42,000	29,815	12,185	71%	Received from BOE; have not received yet Gov Deals Sales \$24,123; CIRMA \$12,507.57; HF ck \$11,025; \$8,270 WC wages; \$2,500	71%	71%
46038 Miscellaneous	38,135	70,360	(32,225)	185%	Anthem Wellness reimbursement for EAP	93%	169%
46240 Communication Fees	42,722	32,741	9,981	77%		74%	68%
Local Departmental Revenues Total	816,971	1,350,563	(533,592)	165%		215%	151%
43934 Sewer Utility Fund Contribution	18,431	18,431	0	100%		0%	100%
43950 Transfer-in Fund Bal.	6,785,000	4,785,000	2,000,000	71%		100%	71%
43955 Additional Appropriations	0	0	0	0%		0%	0%
Transfers In Total	6,803,431	4,803,431	2,000,000	71%		96%	71%
Local Dept. Rev. & Transfer In Total	7,620,402	6,153,994	1,466,408	81%		170%	79%
General Fund Revenues	60,650,436	55,697,592	4,952,844	92%		97%	91%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2025**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS	Mar 24 % REC'D	Feb 25 % REC'D
1001	General Administration	361,781	242,727	88,419	30,636	92%		61%	91%
							is covered by contingency. UKS: \$42,059.64; Sherwood:		
1003	Legal Services	34,000	62,705	24,123	(52,828)	255%	\$8,469.92	123%	213%
1005	Fringe Benefits	3,268,332	2,997,171	42,536	228,625	93%		95%	91%
1007	Town Clerk Operations	169,217	109,751	49,071	10,394	94%	TC salary saving	92%	81%
1009	Probate	5,390	5,614	0	(224)	104%	is covered by contingency	98%	104%
1011	Contingency & Reserve	246,311	25,123	10,008	211,180	14%		27%	14%
1013	Election Services	71,680	42,695	4,123	24,862	65%		73%	67%
1015	Boards, Reg. Prog, & Staff Dev.	66,180	42,785	7,152	16,242	75%		93%	75%
1017	Revenue Collections	143,676	102,234	35,884	5,558	96%		89%	96%
1019	Property Assessment	219,925	160,497	49,819	9,609	96%		99%	95%
1021	Finance Management	421,167	320,446	88,676	12,044	97%		98%	95%
1023	Insurance	353,544	311,732	4,602	37,210	89%	Realloc.Unemploy. pmt to HR	92%	89%
1031	Community Development	147,399	109,423	37,023	953	99%		96%	99%
1033	Human Resources	109,288	86,637	22,422	228	100%		90%	100%
							\$17,000 short in personel budget, which is covered by contingency		
1035	Technology	181,902	150,609	38,411	(7,117)	104%		85%	102%
	General Government	5,799,792	4,770,148	502,270	527,374	91%		90%	89%
2001	Building Inspection	193,022	130,406	47,696	14,920	92%		86%	92%
2003	Fire Prevention	415,776	307,830	104,247	3,699	99%		100%	99%
2005	Emergency Management	12,150	9,600	875	1,675	86%		88%	79%
							CMED & EMED is short, which is covered by contingency		
2007	Health Services	178,176	148,334	30,065	(223)	100%		100%	100%
2009	Police Dept Administration	404,318	294,590	103,573	6,155	98%		99%	98%
2011	Police Oper. & Communications	2,035,266	1,468,742	496,168	70,356	97%		96%	96%
	Pers. & Prop. Protection	3,238,708	2,359,501	782,625	96,582	97%		96%	96%
3003	General & Equipment Maint.	3,592,100	2,418,423	717,576	456,100	87%		89%	92%
3011	Planning & Engineering	37,383	25,884	11,096	404	99%		99%	99%
	Public Works & Env.	3,629,483	2,444,307	728,672	456,504	87%		89%	92%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
MARCH 2025**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS	Mar 24 % REC'D	Feb 25 % REC'D
4001	Library Services	632,452	461,259	135,436	35,758	94%		92%	92%
4003	Social-Senior-Youth-Services	377,561	219,972	79,416	78,173	79%		74%	79%
4005	Recreation Administration	103,961	0	0	103,961	0%	Will not fill due to re- organization	69%	0%
4009	Community Support	3,500	37	0	3,463	1%		0%	1%
	Lib., Rec., & Soc. Services	1,117,474	681,268	214,852	221,354	80%		84%	79%
6001	Capital Improvement	7,000,000	5,000,000	0	2,000,000	71%		100%	71%
7001	Debt Service	1,746,458	1,737,916	0	8,542	100%	Payable in Jul/Aug & Jan/Feb	99%	100%
	Capital & Debt Service	8,746,458	6,737,916	0	2,008,542	77%		100%	77%
	Town Section	22,531,915	16,993,141	2,228,419	3,310,356	85%		93%	85%
8001	Board of Education	38,118,521	25,599,523	0	12,518,998	67%		69%	61%
	Board of Education	38,118,521	25,599,523	0	12,518,998	67%		69%	61%
	General Fund Expenses	60,650,436	42,592,664	2,228,419	15,829,354	74%		76%	70%

ARPA Report as of 4/8/25

Rec'd 6/22/2021	1,702,751.69
Rec'd 8/11/2022	585,201.77
Rec'd 10/4/2022	1,117,549.92
Total ARPA Grant Received	3,405,503.38
Allocated Fund	3,606,556.30
Earned Interests	(201,052.92)

Allocated Fund	3,606,556.30
Total spent	3,385,626.79
Remaining Unspent	220,929.51

Row Labels	BOS Approval Date	Sum of Total BOS Approved	Sum of Total Spent	Sum of Remaining	Encumbered	Unencumbered Balance	Notes
52656.GRANT EXPENSES-P&R	Apr 19, 2021	36,114.19	36,114.19	0.00		0.00	√ Completed
67000.AP Digitization (plus 2 years maintenance)	June 17, 2024	47,013.00	47,013.00	0.00		0.00	Implementation stage
67000.Avaya	Feb 5, 2024	8,778.17	8,778.17	0.00		0.00	√ Completed
67000.Budget Digitization (plus 2 years	June 17, 2024	46,180.09	46,180.09	0.00		0.00	√ Completed
67000.Folder/Inserter Machine	June 17, 2024	4,930.00	4,930.00	0.00		0.00	√ Completed
67000.GIS System	Apr 3, 2023	10,890.00	10,890.00	0.00		0.00	√ Completed
67000.Municipality Integrated Parcel Mgmt System	Jun 20, 2022	66,978.23	49,168.70	17,809.53	3,750.00	14,059.53	It is live internally for the Building Dept. The live date for the public is estimated to be in this spring.
67000.Plotter	Apr 3, 2023	9,855.50	9,855.50	0.00		0.00	√ Completed
67000.RedNMX System (Fire Inspection Software)	Apr 3, 2023	5,950.00	5,950.00	0.00		0.00	√ Completed
67000.SC Dept Header Page	June 17, 2024	3,819.73	3,819.73	0.00		0.00	√ Completed
67000.SC Main Hall Audio Visual upgrade	June 17, 2024	87,343.20	87,343.20	0.00		0.00	√ Completed
67000.TH Computer Equipment	June 17, 2024	215,125.14	215,125.14	0.00		0.00	√ Completed
67000.TH Meeting Room Sound System	June 17, 2024	18,984.02	18,984.02	0.00		0.00	√ Completed
67000.VPN	Feb 5, 2024	1,102.00	1,102.00	0.00		0.00	√ Completed
67000.WiFi Access Point and Network	9/6/22 & 12/4/23	217,893.18	217,893.18	0.00		0.00	√ Completed
67000A.Axon Fleet Cruiser Cameras	9/6/22 & 5/1/23	59,997.90	59,997.90	0.00		0.00	√ Completed
67000A.NexGen Public Safety Solutions CAD/RMS System	Jun 20, 2022	163,882.95	163,882.95	0.00		0.00	√ Completed
67001.GMHS HVAC	Aug 15, 2022	848,957.00	848,957.00	0.00		0.00	√ Completed
67002.Wells Road HVAC	Aug 15, 2022	286,208.24	286,208.24	0.00		0.00	√ Completed
67003.Communications Upgrades: Website Update	Sept 6, 2022	44,300.00	44,300.00	0.00		0.00	√ Completed
67004.FVHD	Sept 6, 2022	44,449.00	44,449.00	0.00		0.00	√ Completed
67005.Town Hall Complex HVAC	Apr 17, 2023	49,860.00	49,860.00	0.00		0.00	√ Completed
67006.Library Renovation Space Study	Nov 6, 2023	15,181.25	15,181.25	0.00		0.00	√ Completed
67007.AEDs	Dec 4, 2023	12,160.18	12,160.18	0.00		0.00	√ Completed
67008.Emergency Communication System	Dec 18, 2023	19,867.00	19,867.00	0.00		0.00	√ Completed
67009.Drummer Roof Replacement	June 17, 2024	5,093.05	5,093.05	0.00		0.00	√ Completed
67009.GPS for PW equipment plus monitoring	June 17, 2024	49,979.00	49,979.00	0.00		0.00	√ Completed
67009.Mini Sweeper (MS4 compliance assistance)	June 17, 2024	184,492.37	184,492.37	0.00		0.00	√ Completed
67009.PW Electronic Sign Boards (2)	June 17, 2024	30,970.32	30,970.32	0.00		0.00	√ Completed
67009.Snow Plow Replacement	June 17, 2024	13,580.00	13,580.00	0.00		0.00	√ Completed
67010.SBP Basketball Courts Renovation	June 17, 2024	110,752.84	90,752.84	20,000.00	20,000.00	0.00	Painting and line striping will be done until the spring when the temperature rises.
67011.SBP Walking Trail	June 17, 2024	188,670.05	155,172.89	33,497.16	33,497.16	0.00	√ Completed
67012.Library Renovation	June 17, 2024	133,739.18	133,739.18	0.00		0.00	√ Completed
67013.PD HQ Improvement	June 17, 2024	114,844.90	90,383.70	24,461.20	24,461.20	0.00	waiting to install High density evidence storage system (Apr installation)
67014.HF Improvement	June 17, 2024	89,040.09	89,040.09	0.00		0.00	√ Completed
67015.Town Center Consultant	June 17, 2024	75,000.00	41,250.00	33,750.00	33,750.00	0.00	Contract signed. Estimated 10 months timeline for completion.
67016.P&R Study	Oct 21, 2024	25,000.00	6,890.00	18,110.00	18,110.00	0.00	Contract signed.
67017.Road Repaving	June 17, 2024	10,345.87	28,744.25	(18,398.38)		(18,398.38)	√ Completed
67018.Tow Behind Trailer/Grass Flail	Oct 21, 2024	39,786.24	39,786.24	0.00		0.00	√ Completed
67019.Wastewater Facilities Plan	Nov 4, 2024	33,400.00	16,700.00	16,700.00	16,700.00	0.00	Contract signed.
67020.Library Capital Campaign Consultant	Nov 4, 2024	40,000.00	15,000.00	25,000.00	25,000.00	0.00	Internal audit interview has been completed and moved on to phase 2. Community Analysis.
67021.TH Space Recovery Initiative	Nov 4, 2024	8,645.83	8,645.83	0.00		0.00	√ Completed
67022.Animal Shelter	Sept 16, 2024	27,396.59	27,396.59	0.00		0.00	√ Completed
67023.Contribution to BOE for ARPA IT Projects	Dec 31, 2024	100,000.00	50,000.00	50,000.00	0.00	50,000.00	Transfer 50% in FY25 and 50% in FY26
Grand Total		3,606,556.30	3,385,626.79	220,929.51	175,268.36	45,661.15	