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**BOARD OF SELECTMEN  
REGULAR MEETING  
TUESDAY, FEBRUARY 18, 2025  
TOWN HALL MEETING ROOM  
7:00 P.M.  
AGENDA**

1. Pledge Of Allegiance

2. Minutes

Approval of Board of Selectmen Minutes - February 3, 2025

Documents:

[BOARD OF SELECTMEN MEETING MINUTES - 2.3.2025.PDF](#)

3. Appointments

Documents:

[BOS021825APPTS.PDF](#)

4. Communications

4.I. Proclamation - Missing Clock Project

Documents:

[CLOCKPROCLAMATION.PDF](#)

4.II. Proclamation - American Legion Sound System

Documents:

[AMERICANLEGIONPROCLAMATION.PDF](#)

5. Old Business

6. Business

6.I. Bond Referendum - Doherty Bridge

Documents:

[BONDREFERENDUMQUESTION.PDF](#)

6.II. Public Works Garage - Solar Array

Documents:

[SOLARARRAYDPWGARAGE.PDF](#)

6.III. Park & Recreation Grant Fund Appropriation For Holcomb Farm Signage

Documents:

[HOLCOMBFARMSIGNAGE.PDF](#)

6.IV. Action Requested - Possible KCE Battery Project Appeal

Documents:

[KCEBATTERYPROJECT.PDF](#)

7. Town Manager Report

7.I. Town Manager's Report For The February 18, 2025 BOS Meeting

Documents:

[TMREPORT21825.PDF](#)

8. First Selectman Report

9. Selectmen Reports

10. Public Session

11. Executive Session

12. Adjournment

The Next Regular Meeting is Scheduled for March 3, 2025.

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
REGULAR MEETING**

**Minutes**

**Page 1**

**February 3, 2025**

Members Present: First Selectman Mark H. Fiorentino  
Selectman Mark C. Neumann  
Selectman Frederick A. Moffa  
Selectman Kelly O. Rome  
Selectman Margaret Q. Chapple

Others Present: Mike Walsh, Town Manager  
Scott A. Nolan, Town Clerk  
Zainab Zafar, Student Liaison  
Ben LaVigne, Student Liaison

At 7:00 p.m. First Selectman, Mark H. Fiorentino called the meeting of the Board of Selectmen to order in the Town Hall Meeting Room 15 North Granby Road, Granby, CT 06034.

**I. PLEDGE OF ALLEGIANCE**

Zainab Zafar, Student Liaison led members of the Board of Selectmen in the Pledge of Allegiance. After the Pledge of Allegiance, First Selectman Mark H. Fiorentino requested an amendment to the agenda to add agenda items VII. First Selectman's Report, VIII. Select members Reports, IX. Public Input, and X. Executive Session.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Board of Selectmen hereby amends the February 3, 2025, Board of Selectmen agenda to add agenda items VI. First Selectman's Report, VII. Select members Reports, VIII. Public Input, and IX. Executive Session.

The motion was seconded by Selectman Frederick A. Moffa at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

**II. MINUTES**

**A. Approval of Board of Selectmen Meeting Minutes – January 21, 2025**

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Board of Selectmen hereby approves the minutes of the Board of Selectmen meeting minutes of January 21, 2025.

The motion was seconded by Selectman Mark C. Neumann at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

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**TOWN OF GRANBY  
BOARD OF SELECTMEN  
REGULAR MEETING**

**Minutes**

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**February 3, 2025**

**B. Approval of Three Board Meeting Minutes – January 21, 2025**

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Board of Selectmen hereby approves the minutes of the Three Board meeting minutes of January 21, 2025.

The motion was seconded by Selectman Margaret Q. Chapple at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

**III. APPOINTMENTS**

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen there were currently no vacancies on any boards or commissions.

**IV. OLD BUSINESS**

No old business took place.

**V. BUSINESS**

**A. Department of Public Works Supervisor Job Description Approval**

Mike Walsh, Town Manager informed members of the Board of Selectmen that related to the reorganization of the Public Works Department that took place on July 30, 2024, that the Deputy Director position was eliminated, and its place is now five supervisor positions and that these new positions are supervisors for General, Fleet, Grounds, Roads, and Facilities. Mike Walsh, Town Manager further explained that the purpose of this reorganization was to flatten the organizational structure, provide more training and promotional opportunities, create smaller spans of control with direct supervision provided by existing employees, and enhance daily communication and autonomy. Mike Walsh, Town Manager also noted that recently, the Town completed a competitive interview to fill the last of the five positions with the Facilities Supervisor and as a result, Rich Thomas has been promoted to the Facilities Supervisor position. Mike Walsh, Town Manager further noted that accordingly a motion was needed to allow this job description to be officially accepted by the Board of Selectmen.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Board of Selectmen hereby approves the new supervisor job description for Facilities as provided in the attached memo from Human Resources Director Krista Shaffer dated January 16, 2025.

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**TOWN OF GRANBY  
BOARD OF SELECTMEN  
REGULAR MEETING**

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**February 3, 2025**

The motion was seconded by Selectman Kelly O. Rome at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

**B. Outside Council Request**

Mike Walsh, Town Manager informed members of the Board of Selectmen that as they were aware the KCE Battery Project was recently approved by the Connecticut Sitting Counsel over the objections of the Town of Granby and that the Town desires to explore all its options including an appeal of the approval. Mike Walsh, Town Manager further explained that accordingly in order to fully explore the Town's rights we need to seek a qualified attorney/law firm that specializes in such an appeal process.

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Board of Selectmen hereby authorizes the hiring of an attorney/law firm to assist the Town in legal matters related to the possible appeal of the KCE Battery Project matter and to direct Town Manager Mike Walsh to execute an engagement letter with the firm that is in the best interest of the Town of Granby and further, report back to the Board of Selectmen on the progress of this initiative at the February 18<sup>th</sup> meeting.

The motion was seconded by Selectman Kelly O. Rome at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

**C. Scott Nolan Communication**

Mike Walsh, Town Manager informed members of the Board of Selectmen that he has received a Letter of Resignation from Town Clerk Scott Nolan and that it goes without saying that Scott his attention to detail, professionalism, and work ethic will be missed. First Selectman Mark H. Fiorentino thanked Town Clerk Scott Nolan for his service to the Town of Granby afterward members of the Board of Selectmen took an opportunity to wish him well.

Scott Nolan noted that while his time working for the residents of Granby has been short, it has certainly been both enjoyable and rewarding and that in a short amount of time, he was able to quickly become a part of an amazing team of municipal leaders, town staff, and a member of truly dedicated public servants which has made my decision to leave all the more difficult. Town Clerk Scott Nolan took an opportunity to extend his utmost appreciation to Assistant Town Clerks Jini Ruscitti and Laura Milne, along with First Selectman Fiorentino, and members of the Board of Selectmen, and the Town Hall staff for this rewarding opportunity to serve the residents of Granby for which he was genuinely grateful. Town Clerk Scott Nolan further wished members of the Board of Selectmen and the Town staff the best of luck in all their future endeavors and that he is confident that the more than 11,000 Granby residents they serve are in good hands under their leadership.

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**D. Kearns Developer Vote**

Mike Walsh, Town Manager reminded members of the Board of Selectmen that the Town of Granby issued an RFP in mid-2024 seeking interested developers of the Kearns School site for the purpose of Senior Housing and that on January 13, 2025, two capable developers gave detailed presentations to the Board of Selectmen, the Commission on Aging, and the residents of the Town who participated in person or via zoom. Mike Walsh, Town Manager further elaborated that in a Special Meeting held by the Commission on Aging the week of January 20, 2025, they voted in support to proceed to work with New Samaritan/7 Summits in search of an agreement to develop the Kearns School as Senior Housing and that the commission also provided a list of priorities. Mike Walsh, Town Manager further noted that a motion was needed in order to enter into an agreement.

Deborah Holcomb (*Commission on Aging Member*) – addressed members of the Board of Selectmen regarding her concerns related to Senior Housing noting her concerns of what the assessed impact is on the Town of Granby, sewer usage, goals of the property, and the draw on other town resources. Commissioner Holcomb further expressed her concerns on the recourse for the Town should the development not meet their obligations. Further discussion took place.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

**BE IT RESOLVED**, that the Granby Board of Selectmen hereby directs Town Manager Mike Walsh to begin working with New Samaritan/7 Summits in order to create a development agreement for the Kearns School Senior Housing Initiative with an emphasis on the listed priorities as provided by the Commission on Aging and the Board of Selectmen; and further to return to the Board of Selectmen no later than April 30, 2025 to provide either an update of the progress on the development agreement or an agreement for the Board of Selectmen to consider for approval.

The motion was seconded by Selectman Margaret Q. Chapple at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

**VI. TOWN MANAGER REPORT**

Town Manager, Mike Walsh updated members of the Board of Selectmen regarding the various department reports which included; obligation of all ARPA funds by the 12/31/2024 deadline, the “Church” meetings are ongoing with possible uses of the building being explored, held the kickoff meeting with GZA (the P&R facilities/ master plan consultant), the assessor’s office is working on the grand list and is looking to finalize it January 31<sup>st</sup>, the Building Official and the Fire Marshal have final inspections scheduled for Building 6 at Sation 280 and it is anticipated that a C/O will be issued for this building and after six of the seven buildings will have C/Os, Granby Police Department Challenge Coin competition was established through Granby memorial High School with a

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scholarship for the winner, officer Abalan and officer Deloy rescued an owl after being struck by a vehicle, public works picked up over 400 Christmas trees, on January 12 DPW received a call to report a sewer backup from Bank Street to RT 10, the library renovation project is complete, Cossitt library has a new makerspace technician, Human Resources has assisted with the roll-out of VCS timekeeping system and has attended a sick leave webinar sponsored by ConnPELRA to gain a better understanding of the new sick leave law, Human Services is kicking off the Park Study with GZA, and the Town Clerks office has been working on digitizing maps. Mike Walsh, Town Manager also reported about the new room use policy which seems to be working well. Mike Walsh, Town Manager also informed members of the Board of Selectmen that the Aquarian water sale had gone through, and a meeting will be taking place shortly to assess the impact. Mike Walsh, Town Manager also informed members of the Board of Selectmen regarding some recent donations that the Town of Granby has received.

**VII. FIRST SELECTMAN'S REPORT**

First Selectman Mark H. Fiorentino informed members of the public that he is entering a period of time that he will be traveling a lot for work and that he intends to be back and forth a few days before each Board of Selectmen meeting.

**VIII. SELECTMEN'S REPORT**

Selectman Mark C. Neumann informed members of the public that he had stopped by the library and that the renovations came out great and really brightened the library up.

Selectman Margaret Q. Chapple informed members of the public that she and an opportunity to attend several of the concerts that the schools have hosted and commented on what a wonderful job the staff was doing with our young musicians.

Zainab Zafar, Student Liaison informed members of the public that today high school students were given an opportunity to job shadow any profession of their choosing and that Zainab Zafar, Student Liaison was able to shadow a teacher and is considering a career in education.

Ben LaVigne, Student Liaison further explained that he also took an opportunity to job shadow a professor at Trinity College and found it very interesting. Ben LaVigne, Student Liaison also informed members of the Public that semester two has started and that seniors are looking forward to their Senior events and Graduation is set for June 10, 2025. Ben LaVigne, Student Liaison also took an opportunity to thank first responders for all of their efforts in regards to the recent lockdowns that took place in the schools.

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**IX. PUBLIC SESSION**

Maureen Eberly (*Silkey Road*) – addressed members of the Board of Selectmen taking an opportunity to thank Town Clerk Scott Nolan for all of his work for the Town of Granby and wished him well noting that the Town Clerk had helped on numerous occasions finding information and getting her familiar with the Town vault.

**X. EXECUTIVE SESSION**

Selectman Mark C. Neumann made a motion to go into Executive Session at 7:41 p.m. to discuss potential litigation and invited members of the Board of Selectmen and the Town Manager into Executive Session.

The motion was scheduled by Selectman Frederick A. Moffa which passed by a unanimous voice vote. **(5/0/0) MOTION CARRIES.**

At 8:25 p.m. Selectman Mark C. Neumann made a motion to end the Executive Session which was seconded by Selectman Kelly O. Rome which passed by a unanimous voice vote **(5/0/0) MOTION CARRIES.**

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**XI. ADJOURNMENT**

There being no more business to come before the meeting, Selectman Mark C. Neumann made a motion to adjourn the Board of Selectmen meeting at 8:26 p.m., which was seconded by Selectman Frederick A. Moffa and passed by a unanimous voice vote. **(5/0/0) MOTION CARRIES.**

Respectfully submitted & attested,

A handwritten signature in black ink, appearing to read "Scott A. Nolan", is written over a horizontal line.

**Scott A. Nolan**  
Town Clerk

Received for Record February 5, 2025, at 11:37 AM  
By SCOTT A. NOLAN, Town Clerk





# TOWN OF GRANBY

## MEMORANDUM

DATE: February 18, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Scott A. Nolan, Town Clerk

**REGARDING:** Appointments

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There are currently no open positions to fill.




# TOWN OF GRANBY

## MEMORANDUM

DATE: February 10, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Granby Town Manager 

**REGARDING:** Board of Selectmen Proclamation for the "Clock Project"

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As you may recall, in the fall of 2024, based on the organizational efforts of Granby resident Deborah Kulwich, a new Community Clock was purchased and installed at the entrance to the Town Hall Complex.

Because of those efforts, please accept the attached proclamation which recognizes Deborah Kulwich and a host of people, organizations, and businesses who worked together to make the "Clock Project" a reality.

All of the people listed in the proclamation have been invited to attend the February 18<sup>th</sup> Board of Selectmen Meeting. If I can answer any questions on the aforementioned, please let me know. Thank you.




# TOWN OF GRANBY

## MEMORANDUM

DATE: February 10, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Granby Town Manager 

**REGARDING:** Board of Selectmen Proclamation for the American Legion

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As you may recall, the Town of Granby held a Holiday Tree Lighting Ceremony next to the Library in December to kick off the Town's annual holiday festivities. The event was well attended and everyone had a good time.

New for this event was the use of a sound system including microphone, amplifiers, and all the equipment that goes with it. The use of the sound system was generously provided by the American Legion Shannon Shattuck Post 182.

Because of their generosity, a proclamation is attached for the Board of Selectmen to consider at their February 18<sup>th</sup>, 2025 scheduled meeting.

There is a bit of a story behind the American Legion's procurement of the sound system and while that is detailed in the proclamation, additional details will be provided by Curt Johnson who helped coordinate the fund raising campaign that results in the funds available for the procurement.

All of the people listed in the proclamation have been invited to attend the February 18<sup>th</sup> Board of Selectmen Meeting. If I can answer any questions on the aforementioned, please let me know. Thank you.




# TOWN OF GRANBY

## MEMORANDUM

DATE: February 10, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Town Manager 

**REGARDING:** Bond Referendum Question – Doherty Bridge

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Attached please find a bond referendum package related to an amending resolution that seeks to include the Doherty Bridge reconstruction as part of the 2019 bond authorization approved by the voters in 2019.

The bond referendum package, including adoption timelines, was prepared by Marie Phelan who is an attorney with Pullman and Comley, the Town's Bond Counsel.

In brief, the Board of Selectmen should approve the attached resolution at their March 17, 2025 regularly scheduled meeting. This will allow the Board of Finance to approve the resolution at their March 25, 2025 regularly scheduled meeting. The Town Clerk will then need to post the Notice of Town Meeting and Referendum on or before April 9, 2025. A Town meeting will need to be held on Monday, April 14, 2025 in order for the referendum to be held on April 21, 2025.

If you have any questions on the aforementioned, I will be on hand at your next meeting to answer any questions. Thank you.

**Town of Granby, Connecticut  
Adoption Timeline for Doherty Bridge  
Town Meeting and Referendum**

| <u>Appropriate Body</u> | <u>Action</u>   | <u>Notes on Timing</u>  | <u>Proposed Dates</u>  |
|-------------------------|---|---|--|
| Board of Selectmen:     | Approve resolution, set time and date for Town Meeting. |   | March 17, 2025 is closest meeting scheduled prior to proposed Town Meeting date leaving time for BOF Meeting thereafter. |
| Board of Finance:       | Approve resolution.                                     |   | March 24, 2025 is closest meeting scheduled prior to proposed Town Meeting date.   |
| Town Clerk:             | Issues Notice of Town Meeting and Referendum.           | At least 5 days prior to Town Meeting, notice should be posted and published. (CGS §7-3 and 7-7). The day the notice is given is included in the five day count, and any Sunday or intervening holiday is included, but the day of the meeting is not included. (CGS §7-3). | Notice posted and published on or before April 9, 2025.  |
| Town Meeting:           | Discuss, consider, but not vote on, resolution.         | Referendum to take place on the 7 <sup>th</sup> day following the Town meeting. (Charter §11-3(c).  | Hold Town Meeting on April 14, 2025.   |
| Referendum Date         | Hold referendum.  |   | April 21, 2025   |

WARNING  
NOTICE OF SPECIAL TOWN MEETING AND REFERENDUM VOTE  
GRANBY, CONNECTICUT

All electors and persons qualified to vote in town meetings of the Town of Granby, Connecticut (the "Town"), are hereby notified that the Board of Selectmen of the Town are convening a Special Town Meeting to be held at the [Granby Senior Center & Youth Services Building, Community Room, 15C North Granby Road, Granby, CT 06035]. The Special Town Meeting will be held at \_\_\_\_\_ p.m. on April 14, 2025 for the following purpose:

Item 1. To consider and discuss, but not vote upon, an amendment to the resolution authorizing an appropriation and bond authorization of \$13,716,000 for various bridge projects adopted on June 4, 2019 to expand the scope of such resolution to include the planning, design, construction, reconstruction, repair and resurfacing of the bridge located on Doherty Road in the Town of Granby (the "Amendment").

The full text of the authorizing resolution for the Amendment is on file and open to inspection at the office of the Town Clerk, Town Hall, 15 North Granby Rd., Granby, Connecticut, for the review of any interested person.

All persons qualified to vote in town meetings of the Town are hereby further notified that pursuant to Section 7-7 of the Connecticut General Statutes and the Charter of the Town, the Board of Selectmen have removed the above item on the call of this Special Town Meeting for submission to the voters of the Town who are qualified to vote at town meetings for "yes" or "no" vote by voting machine on the following question:

Shall the Town of Granby amend the resolution authorizing an appropriation and bond authorization of \$13,716,000 for various bridge projects adopted on June 4, 2019 to expand the scope of such resolution to include the planning, design, construction, reconstruction, repair and resurfacing of the bridge located on Doherty Road in the Town of Granby?

The vote will be conducted at Granby Town Hall Meeting Room, 15 North Granby Road, Granby, CT 06035, during the hours between 12:00 p.m. and 8:00 p.m. on April 21, 2025.

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Mark H. Fiorentino  
First Selectman



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Margaret Q. Chapple  
Selectman

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Frederick A. Moffa, O.D.  
Selectman

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Mark C. Neumann  
Selectman

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Kelly O. Rome  
Selectman

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
BOND RESOLUTIONS**

**RESOLUTION AMENDING A RESOLUTION AUTHORIZING AN  
APPROPRIATION AND BOND AUTHORIZATION OF \$13,716,000 FOR  
VARIOUS BRIDGE PROJECTS TO EXPAND THE SCOPE OF THE  
PROJECT TO INCLUDE THE DOHERTY ROAD BRIDGE PROJECT**

**WHEREAS**, on June 4, 2019, the Town of Granby, Connecticut (the "Town") approved an appropriation and bond authorization for various bridge projects (the "Bridges Project") in the amount of \$13,716,000 (the "Bridges Resolution"); and

**WHEREAS**, on March 3, 2021, and on July 28, 2021, the Town issued a total of \$4,050,000 in bonds to fund the Bridges Project (the "Bond Proceeds"); and

**WHEREAS**, due to unexpected lower costs and grant reimbursements from the State of Connecticut (the "State"), the Town had \$2,580,000 in surplus Bond Proceeds (the "Surplus"); and

**WHEREAS**, the Town authorized \$1,460,000 of the Surplus for school projects leaving \$1,120,000 remaining in Surplus (the "Remaining Surplus"); and

**WHEREAS**, the Bridges Resolution did not contemplate or include costs related to the Doherty Road Bridge, but the Town now expects to incur costs to repair Doherty Road Bridge (the "Doherty Road Bridge Project"); and

**WHEREAS**, the Town desires to fund a portion of the costs of the Doherty Road Bridge Project with the Remaining Surplus and fund the balance of the costs with grant funds from the State and Town funds on hand; and

**WHEREAS**, accordingly, the Town seeks to expand the scope of the project description in the Bridges Resolution to include costs associated with the Doherty Road Bridge Project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Bridges Resolution is hereby amended to expand the scope of the Bridges Resolution to include costs associated with the Doherty Road Bridge Project (the "Amendment").

**BE IT FURTHER RESOLVED**, that the Board of Selectmen hereby recommends to the Board of Finance and to all persons qualified to vote in town meetings of the Town that it approve the Amendment.

**BE IT FURTHER RESOLVED**, that should the Board of Finance approve the Amendment, a Special Town Meeting is hereby called to be held on \_\_\_\_\_, 2025 at \_\_\_\_\_, p.m. at [Granby Senior Center & Youth Services Building, Community Room, 15C North Granby Road, Granby, CT 06035] (the "Town Meeting"), to consider the Amendment

approved by the Board of Selectmen at its meeting held on \_\_\_\_\_, 2025, and the Board of Finance at its meeting to be held on \_\_\_\_\_.

**BE IT FURTHER RESOLVED**, that the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, as amended, and the Charter of the Town hereby removes the item described above on the call of the Town Meeting to be held on \_\_\_\_\_, 2025 for submission to the voters for vote by voting machine on \_\_\_\_\_, 2025 by the voters entitled to vote at the Town Meeting during the hours from 12:00 p.m. to 8:00 p.m. such referendum to be held at the Granby Town Hall Meeting Room, 15 North Granby Road, Granby, CT 06035 under the following heading:

Shall the Town of Granby amend the resolution authorizing an appropriation and bond authorization of \$13,716,000 for various bridge projects adopted on June 4, 2019 to expand the scope of such resolution to include the planning, design, construction, reconstruction, repair and resurfacing of the bridge located on Doherty Road in the Town of Granby?

The moderator of the Town Meeting shall adjourn such meeting after reasonable discussion of such item and conclusion of such other business as may properly come before the Town Meeting and order such vote by voting machine in accordance with this resolution, Section 7-7 of the Connecticut General Statutes and the Charter.

**BE IT FURTHER RESOLVED**, that the Board of Selectmen authorizes the Town Clerk, subject to the approval of a municipal attorney, to prepare and print a concise explanatory text and other printed materials concerning the question to be submitted to the voters at referendum on \_\_\_\_\_, 2025 specifying the intent and purpose of the Amendment in accordance with Section 9-369b of the Connecticut General Statutes.

**TOWN OF GRANBY  
BOARD OF FINANCE  
RESOLUTION**

**RESOLUTION AMENDING A RESOLUTION AUTHORIZING AN  
APPROPRIATION AND BOND AUTHORIZATION OF \$13,716,000 FOR  
VARIOUS BRIDGE PROJECTS TO EXPAND THE SCOPE OF THE  
PROJECT TO INCLUDE THE DOHERTY ROAD BRIDGE PROJECT**

**WHEREAS**, on June 4, 2019, the Town of Granby, Connecticut (the "Town") approved an appropriation and bond authorization for various bridge projects in the amount of \$13,716,000 (the "Bridges Resolution"); and

**WHEREAS**, on March 3, 2021, and on July 28, 2021, the Town issued a total of \$4,050,000 in bonds to fund the Bridges Project (the "Bond Proceeds"); and

**WHEREAS**, due to unexpected lower costs and grant reimbursements from the State of Connecticut (the "State"), the Town had \$2,580,000 in surplus Bond Proceeds (the "Surplus"); and

**WHEREAS**, the Town authorized \$1,460,000 of the Surplus for school projects leaving \$1,120,000 remaining in Surplus (the "Remaining Surplus"); and

**WHEREAS**, the Bridges Resolution did not contemplate or include costs related to the Doherty Road Bridge, but the Town now expects to incur costs to repair Doherty Road Bridge (the "Doherty Road Bridge Project"); and

**WHEREAS**, the Town desires to fund a portion of the costs of the Doherty Road Bridge Project with the Remaining Surplus and fund the balance of the costs with grant funds from the State and Town funds on hand; and

**WHEREAS**, accordingly, the Town seeks to expand the scope of the project description in the Bridges Resolution to include costs associated with the Doherty Road Bridge Project.

**WHEREAS**, on \_\_\_\_\_, 2025, the Board of Selectmen approved an amendment to the Bridges Resolution to expand the scope of the project description to include costs associated with the Doherty Street Bridge Project (the "Amendment"); and

**WHEREAS**, the Board of Finance wishes to approve such Amendment.

**NOW THEREFOR, BE IT RESOLVED**, that the Board of Finance of the Town of Granby (the "Town") on recommendation from the Board of Selectmen, approves the Amendment and recommends to all persons qualified to vote at town meetings of the Town that the Amendment be approved.



# TOWN OF GRANBY

## MEMORANDUM

DATE: February 10, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Town Manager

**REGARDING:** Public Works Garage Roof – Placement of a Solar Array

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As you may recall, a brief discussion of solar opportunities available to the Town of Granby was had at the CPPAC meeting late last year. After viewing a Connecticut Greenbank prepared presentation and fielding a number of questions, the consensus of the group was to isolate one Town solar application and work with the Greenbank to estimate the financial benefits available to the Town of Granby.

As a result of that direction and corresponding work, attached please find a brief PowerPoint presentation prepared by the Connecticut Greenbank specific to the Department of Public Works garage roof.

While the presentation explains the solar siting process in more detail, there appears to be an available revenue stream of between \$323,000 to \$404,000 available to the Town of Granby over 20 years depending on how the contract is structured.

Because the Public Works garage roof (photo also attached) has been in place for 38 years and eventually would need to be addressed, if the \$97,000 cost of the roof replacement was incorporated into the contract, the available revenue stream to the Town would be between \$206,000 and \$287,000, or \$10,000 to \$15,000 of savings annually including the benefit of a new roof.

At this juncture, I would like to request your approval to move forward in a more substantive way in the hopes of bringing an executable contract for this solar application to you in the future to consider. Accordingly, I respectfully request the following motion be approved to allow the Town to move this process forward.

**Proposed Motion:**

Move that the Board of Selectmen direct Town Manager Mike Walsh to work with the Connecticut Green Bank for the purposes of negotiating a solar agreement on 52 North Granby Road, and to return to the Board of Selectmen at a future date to consider the execution of a 20 year solar contract, including the cost of replacing the roof at that location.

# Solar MAP

Municipal Assistance Program



1

## Mission & Vision



**Connecticut Green Bank** is the nation's first state level green bank. Established in 2011 as a quasi-public agency, the Green Bank uses limited public dollars to attract private capital investment and offers green solutions that help people, businesses and all of Connecticut thrive.

**Our mission** is to confront climate change by increasing and accelerating investment into Connecticut's green economy to create more resilient, healthier, and equitable communities.



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**Less work. More benefits.**  
**Now even easier for towns and cities.**

- Makes it even easier for municipalities to access renewable energy and achieve energy savings using the Green Bank Solar PPA
- Provides technical assistance support that simplifies every step of the process



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A quasi-state agency and trusted partner to municipalities, is using solar to put towns and cities in charge of their energy costs. With the Green Bank's 'Green Bank Solar PPA' municipalities can go solar, enjoying peace of mind and other benefits.

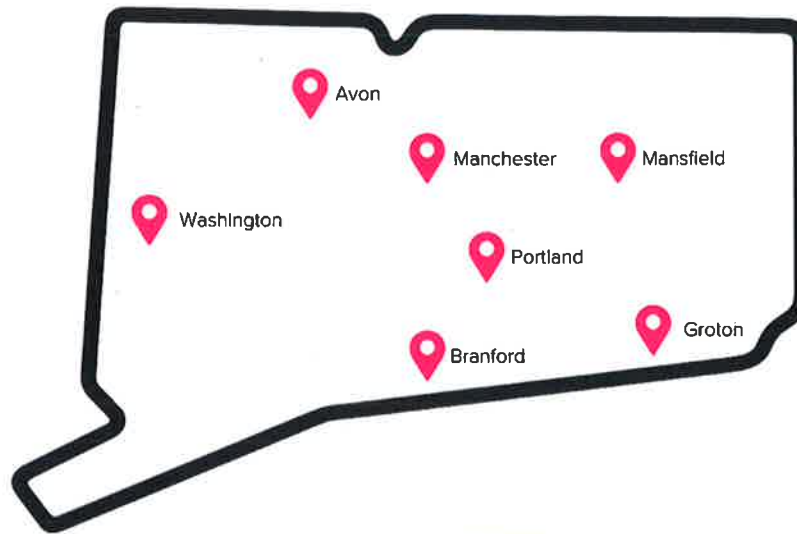


CSW Energy is experienced in working with municipalities to develop solar PV projects. Green Bank is working with CSW Energy to help municipalities to analyze their portfolio of buildings and identify opportunities for solar, get connected with a contractor, and access attractive financing through Solar MAP.

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## Sample List of Participating Municipalities



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## Solar MAP Program Steps



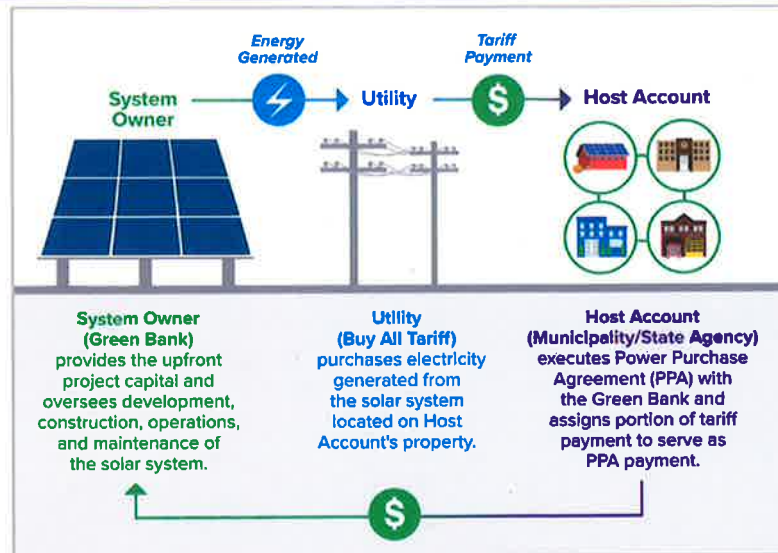
- 1 **Site Analysis.** The Solar MAP team performs an analysis on municipal sites to **identify opportunities** for solar projects and, working with municipal stakeholders, develops a list of onsite solar projects using the Green Bank Power Purchase Agreement (PPA).
- 2 **Project Development.** The Solar MAP team conducts **site visits, develops system designs and secures the utility incentives** (NRES program) needed for each project to delivery energy cost savings.
- 3 **Execute.** The Solar MAP team will present **project specs and pricing to execute the PPA.**
- 4 **Competitive Partner.** The Solar MAP team will solicit proposals from qualified solar contractors and select the best proposal, **bundling participating municipalities together** to achieve economies of scale. Incentives will then be submitted for and secured.

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## How Does it Work? Solar Buy All Sell All PPA



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## Department of Public Works Town Garage



- Site does not qualify for a low income or energy community ITC bonus
- Age of the roof?
- Are structural and electrical drawings available for review?
- Can you provide the most recent utility bill?

|         | Result | kWdc (est) | kWh (est) |
|---------|--------|------------|-----------|
| Rooftop | Pass   | 270        | 324,000   |
| Ground  | n/a    | 00         | 00        |
| Carport | n/a    | 00         | 00        |

|                                      |                 |
|--------------------------------------|-----------------|
| DG Hosting CT Final: 43F3            |                 |
| Location Hosting Capacity(MW)        | 0.20            |
| Section ID                           | 12769602        |
| Operating Voltage (kV)               | 23              |
| Circuit Name                         | 43F3            |
| Bulk Circuit Name                    | 43F3            |
| Distribution Substation Name         | N/A             |
| Distribution Substation Voltage(kV)  | N/A             |
| Distribution Substation Rating (MVA) |                 |
| Bulk Substation Name                 | 43F NE SIMSBURY |
| Bulk Substation                      | 115/23          |
| <a href="#">Zoom to</a>              | ***             |



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## 30% ITC – Buy All Sell All PPA EPC Cost



| Site                           |              |
|--------------------------------|--------------|
| <b>System Size (kW)</b>        | 270 kW DC    |
| <b>Year 1 Production (kWh)</b> | 324,000 kWhs |

| ITC Assumption            | 30% ITC      |
|---------------------------|--------------|
| <b>Credit Value</b>       | \$0.06622    |
| <b>Year 1 Savings</b>     | \$21,455.28  |
| <b>Cumulative Savings</b> | \$403,991.12 |

This modeling assumes an EPC cost estimate of \$1.75/Watt. This is a high-level figure based on similarly sized projects.

Modeling is meant to provide an indication of the value of developing a project.

Actual economics will vary based on formal design and realized system production.

Cost estimate to be dialed in with a required technical assessment.

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## 30% ITC – Buy All Sell All – EPC Cost #2



| Site                           |              |
|--------------------------------|--------------|
| <b>System Size (kW)</b>        | 270 kW DC    |
| <b>Year 1 Production (kWh)</b> | 324,000 kWhs |

| ITC Assumption            | 30% ITC      |
|---------------------------|--------------|
| <b>Credit Value</b>       | \$0.05292    |
| <b>Year 1 Savings</b>     | \$17,146.08  |
| <b>Cumulative Savings</b> | \$322,851.25 |

This modeling assumes an EPC cost estimate of \$2.00/Watt. This is a high-level figure based on similarly sized projects.

Modeling is meant to provide an indication of the value of developing a project.

Actual economics will vary based on formal design and realized system production.

Cost estimate to be dialed in with a required technical assessment.

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## 30% ITC – Buy All Sell All – EPC Cost #3



| Site                           |              |
|--------------------------------|--------------|
| <b>System Size (kW)</b>        | 270 kW DC    |
| <b>Year 1 Production (kWh)</b> | 324,000 kWhs |

| ITC Assumption            | 30% ITC      |
|---------------------------|--------------|
| <b>Credit Value</b>       | \$0.04702    |
| <b>Year 1 Savings</b>     | \$15,234.48  |
| <b>Cumulative Savings</b> | \$286,856.88 |

This modeling assumes an EPC cost estimate of \$1.75/Watt. This is a high-level figure based on similarly sized projects.

Modeling is meant to provide an indication of the value of developing a project.

Actual economics will vary based on formal design and realized system production.

Cost estimate to be dialed in with a required technical assessment.

Note: Modeling Includes roofing estimate of \$96,363

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## 30% ITC – Buy All Sell All – EPC Cost #4



| Site                           |              |
|--------------------------------|--------------|
| <b>System Size (kW)</b>        | 270 kW DC    |
| <b>Year 1 Production (kWh)</b> | 324,000 kWhs |

| ITC Assumption            | 30% ITC     |
|---------------------------|-------------|
| <b>Credit Value</b>       | \$0.03372   |
| <b>Year 1 Savings</b>     | \$10,925.30 |
| <b>Cumulative Savings</b> | \$205,717   |

This modeling assumes an EPC cost estimate of \$2.00/Watt. This is a high-level figure based on similarly sized projects.

Modeling is meant to provide an indication of the value of developing a project.

Actual economics will vary based on formal design and realized system production.

Cost estimate to be dialed in with a required technical assessment.

Note: Modeling Includes roofing estimate of \$96,363

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## Questions & Answers



Katie Shelton  
Senior Manager Market Engagement  
[Katie.Shelton@ctgreenbank.com](mailto:Katie.Shelton@ctgreenbank.com)  
860-785-9625



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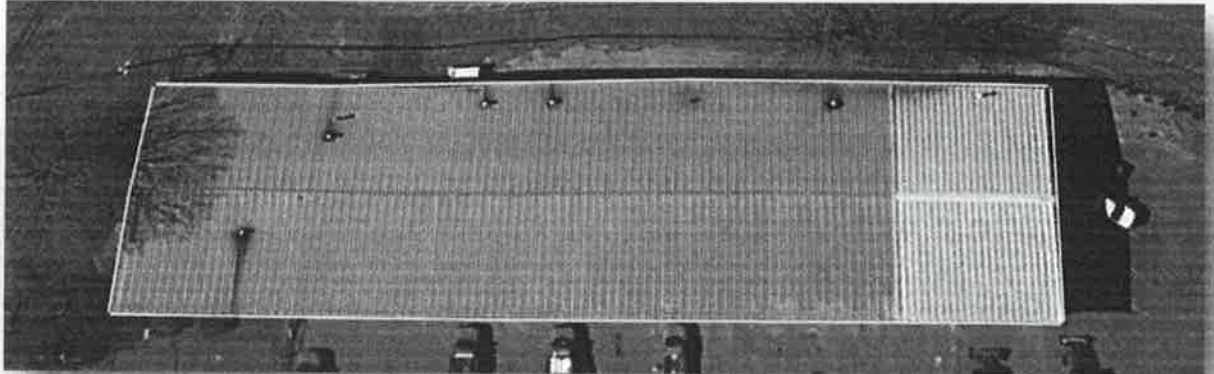
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## Thank you for attending!



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**January 21<sup>st</sup>, 2025**  
**Town of Granby**  
**52 North Granby Rd.**  
**Granby, CT**





# TOWN OF GRANBY

## MEMORANDUM

DATE: February 12, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Kimi Cheng, Director of Finance

**REGARDING:** Parks & Recreation Fund Appropriation for Holcomb Farm Signage

---

### **Background**

As you may recall, at the June 17th Board of Selectmen meeting, the BOS approved to reallocate \$75,000 ARPA funds for project number 2024-016 Holcomb Farm repairs, signage, sidewalks, fencing, tree removal, and AV North Barn. We had spent a total of \$89,040.09 for the Holcomb Farm improvement project. However, ARPA is no longer available for projects with no contract signed before obligation deadline of December 31, 2024. Staff is requesting an additional appropriation of \$2,297.27 from the Parks and Recreation Fund to pay for the remaining balance for the Holcomb Farm replacement sign.

The Parks and Recreation Fund has sufficient funds to cover this appropriation, with a balance of \$560,297 as of June 30, 2024.

Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment. The Board of Finance will then hear this request for comment as well.

### **The following motion is needed from the Board of Selectmen:**

Motion to approve a \$2,297.27 appropriation from the Parks and Recreation Fund for the Holcomb Farm replacement sign and forward this request to the Board of Finance to approve.






# TOWN OF GRANBY

## MEMORANDUM

DATE: February 13, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Granby Town Manager 

**REGARDING:** Charter Section 6-6 (b) Town Attorney/Special Counsel Update

**Action Requested – Possible KCE Battery Project Approval Appeal**

---

As we discussed at the February 3, 2025 Board of Selectmen Meeting, the KCE Battery Project was recently approved by the Connecticut Siting Counsel over the objections of the Town of Granby.

As a result of that approval, the Town desired to explore all its options including an appeal of the approval with time being of the essence. One of the tasks the Board of Selectmen directed me to complete was to identify a qualified attorney/law firm who specializes in such an appeal.

To that end, I have identified Attorney David Sherwood from the firm of Moriarty, Paetzold & Sherwood out of Glastonbury, Connecticut. Attorney Sherwood has brought similar appeals and has agreed to represent us at an hourly rate of \$400 should the Town seek to appeal the approval.

Based on the aforementioned, I respectfully request the following motion be considered to allow the Town to continue to move forward.

**Proposed Motion:**

Move that the Board of Selectmen vote to appeal the KCE Battery Project approval by the Connecticut Siting Counsel, and further to periodically provide an update on the status of the appeal to the Board of Selectmen.



# TOWN OF GRANBY

## MEMORANDUM

DATE: February 10, 2025

**TO:** The Granby Board of Selectmen

**FROM:** Mike Walsh, Town Manager

**REGARDING:** Town Manager's Report for the February 18, 2025 BOS Meeting

---

Provided below please find an update of ongoing Town of Granby projects as well as commentary on noteworthy items you may find of interest.

Also attached is the FY25 year-to-date January budget summary and Phase I and II ARPA spending through January 31, 2025, as compiled by Finance Director Kimi Cheng.

### Town Manager's Commentary on Projects/Noteworthy Items

- The Radio Commo Project contract has been signed and grant paperwork submitted
- Acquisition of 229 Mountain Road progresses as we work toward a closing date
- Secured an attorney to evaluate an appeal of the CT Siting Council KCE decision
- Continue working on a terms sheets for the lease of the Freshies property
- FY26 Budget preparation is in full swing in anticipation of the March workshops
- Communicating the next steps related to the Kearns Senior Housing development
- Worked on the VCS time and attendance rollout including staff meetings
- Submitting a STEAP Grant application to the State Office of Policy and Management

If you have any questions on the aforementioned, I will be on hand at your next meeting to answer any questions. Thank you.





# TOWN OF GRANBY

## MEMORANDUM

DATE: February 12, 2025

**TO:** The Granby Board of Selectmen  
**FROM:** Kimi Cheng, Director of Finance  
**REGARDING:** January 2025 Budget Operations Report

---

### Highlights for Revenues:

As of 1/31/25, the total tax collection was consistent with the prior years at 95% (vs. 96% last year).

As of 2/11/25, the daily rate for STIF was 4.44%, or a 7-day yield was 4.44%. In January, interest earned from the STIF account was approximately \$60.1K.

Received the second ECS installment of \$1,319,579 in January.

### Highlights for Expenditures:

As of 1/31/25, the total general fund expenditure was consistent with the last fiscal year at 64% (vs. 65% last year).

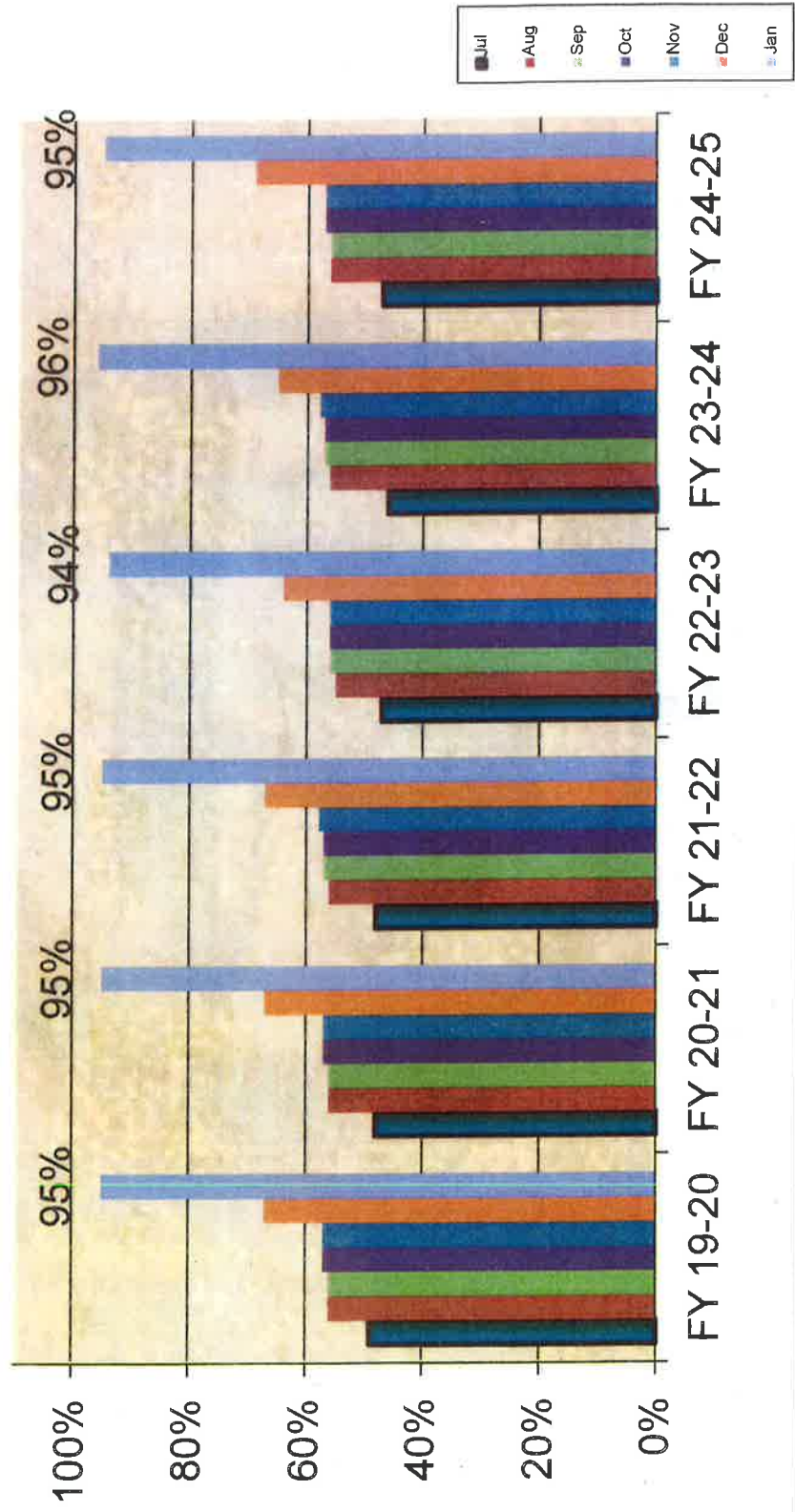
The Public Works Department's overtime expense as of January 31, 2025, was \$45,928.58 (vs. \$41,430.58 last year) due to many rainstorms that caused washouts and fallen trees in August. Staff had to work later to accommodate needs on the road overlay program with traffic control and supervision and for coverage at the Celebrate the Valley event. We had no snow until January last year, when we started the snow season in December of this year. We estimated the February OT number would worsen due to several snowstorms that already occurred in February. However, if we finish our snow season in February and no emergency occurs from March to June, we should still be within our OT budget of \$125,145.

The Police Department's overtime expense as of January 31, 2025, was \$108,941.31 (vs. \$106,319.11 last year) due to the high school lockdowns, rifle training, specific training for officers' recertification, school traffic assistance, community policing, and shift vacancy coverage due to PTO and injury lost time. We are estimated to have a similar overtime overage as the last fiscal year, but we should have enough funds from the unfilled position to cover this overage. Note that these OT numbers exclude holiday pay, special pay, premium pay, and holiday premium pay.



**BUDGET OPERATIONS  
JANUARY 2025**

# CURRENT YEAR TAX COLLECTION DATA



**TOWN OF GRANBY  
BUDGET OPERATIONS SUMMARY  
JANUARY 2025**

| DESCRIPTION                      | ADJUSTED<br>BUDGET | REVENUE<br>RECEIVED | BAL DUE<br>{EXCESS} | %<br>REC'D | REMARKS   | Jan 24<br>% REC'D | Dec 24<br>% REC'D |
|----------------------------------|--------------------|---------------------|---------------------|------------|---|-------------------|-------------------|
| 41010 Current Year Taxes         | 44,492,129         | 42,271,013          | 2,221,116           | 95%        | Pymts. Due - July & Jan.  | 96%               | 69%               |
| 41020 Prior Years Taxes          | 210,000            | 186,254             | 23,746              | 89%        |   | 99%               | 84%               |
| 41040 Interest & Liens           | 130,000            | 105,566             | 24,434              | 81%        |   | 71%               | 60%               |
| 41060 Auto Supplement            | 400,000            | 311,611             | 88,389              | 78%        | Billed - December   | 79%               | 9%                |
| <b>Property Taxes</b>            | <b>45,232,129</b>  | <b>42,874,444</b>   | <b>2,357,685</b>    | <b>95%</b> |   | <b>96%</b>        | <b>69%</b>        |
| 43170 Spec Ed / Excess           | 1,167,286          | 0                   | 1,167,286           | 0%         | Pymts. Due - Feb. 75% - June Bal.   | 0%                | 0%                |
| 43200 Educ Cost Sharing          | 5,278,314          | 2,639,158           | 2,639,156           | 50%        | Pymts. Due - Oct. 25% - Jan. 25% - Apr. Bal.  | 50%               | 25%               |
| 43590 Tuition - Other Towns      | 1,283,865          | 386,669             | 897,196             | 30%        | School Bills for Activity   | 27%               | 28%               |
| <b>State Education Total</b>     | <b>7,729,465</b>   | <b>3,025,827</b>    | <b>4,703,638</b>    | <b>39%</b> |   | <b>39%</b>        | <b>22%</b>        |
| 43110 Veterans Exempt GT         | 2,500              | 2,485               | 15                  | 99%        | By Assessor Appl. in Aug but rec Pymt. in Dec.<br>Pymt. @June; motor vehicle violations \$450;<br>\$3,411.10 from Early Voting Grant; and \$5K for<br>2023 Neglected cemetery grant reim. | 84%               | 99%               |
| 43120 Misc - State               | 35,332             | 8,861               | 26,471              | 25%        | 2023 Neglected cemetery grant reim.   | 32%               | 11%               |
| 43130 Telecommunications         | 13,000             | 0                   | 13,000              | 0%         | Pymt. Due - April   | 0%                | 0%                |
| 43140 State Revenue Sharing      | 0                  | 0                   | 0                   | N/A        |   | N/A               | N/A               |
| 43310 Tiered Pilot               | 12,897             | 12,897              | 0                   | 100%       | Pymt. Due Oct.; Stated changed to Tiered Pilot  | 107%              | 100%              |
| 43320 SS Dist Tax Relief         | 1,300              | 1,557               | (257)               | 120%       | Pymt. Due - Dec.  | 76%               | 120%              |
| 43380 MRSA Motor Vehicle         | 0                  | 0                   | 0                   | N/A        |   | 100%              | N/A               |
| <b>State Municipal Total</b>     | <b>65,029</b>      | <b>25,800</b>       | <b>39,229</b>       | <b>40%</b> |   | <b>122%</b>       | <b>32%</b>        |
| <b>Intergovernmental Revenue</b> | <b>7,794,494</b>   | <b>3,051,627</b>    | <b>4,742,867</b>    | <b>39%</b> |   | <b>50%</b>        | <b>22%</b>        |
| 43615 Town Clerk Fees            | 220,000            | 183,492             | 36,508              | 83%        | Statutory Collections   | 76%               | 74%               |
| 43620 Planning & Zoning          | 3,000              | 1,616               | 1,384               | 54%        | Application Permit Fees   | 44%               | 47%               |
| 43630 Zoning Bd of Appeals       | 606                | 1,010               | (404)               | 167%       | Application Permit Fees   | 84%               | 133%              |
| 43640 Building Permits           | 150,000            | 210,959             | (60,959)            | 141%       | Building Permit Fees. \$4.5K for 280 SB; \$8.3K for<br>141% W. Granby Rd; \$22K Harness Way   | 203%              | 117%              |
| 43660 Inland Wetlands            | 4,000              | 2,836               | 1,164               | 71%        | Permit/App. Fees  | 407%              | 24%               |
| 43670 Short Term Investments     | 200,000            | 494,920             | (294,920)           | 247%       |   | 500%              | 217%              |
| 43680 Rents                      | 18,800             | 12,400              | 6,400               | 66%        | Drummer/GLT/Farmhouse/Acreage/School Rental   | 45%               | 57%               |
| 43700 Snow Plow & Grading        | 11,000             | 11,136              | (136)               | 101%       | Private Roads   | 0%                | 101%              |

**TOWN OF GRANBY  
BUDGET OPERATIONS SUMMARY  
JANUARY 2025**

| DESCRIPTION                                     | ADJUSTED          |                   | REVENUE | BAL DUE          | %           | RECE'D | REMARKS                                     | Jan 24 |             | Dec 24 |             |
|---|-------------------|-------------------|---------|------------------|-------------|--------|---|--------|-------------|--------|-------------|
|   | BUDGET            | RECEIVED          |         |                  |             |        |   | %      | REC'D       | %      | REC'D       |
| 43710 Photocopying                              | 90                | 97                |         | (7)              | 108%        |        |   |        | 136%        |        | 90%         |
| 43715 Open Farm Day                             | 2,500             | 1,250             |         | 1,250            | 50%         |        |   |        | 23%         |        | 50%         |
| 43740 Dispatch Services                         | 16,580            | 16,580            |         | 0                | 100%        |        | Police Bill For Dispatch Services           |        | 100%        |        | 100%        |
| 43745 Hay Rentals                               | 38,438            | 18,925            |         | 19,514           | 49%         |        | Northern Valley Farms                       |        | 140%        |        | 49%         |
| 43760 Library                                   | 3,000             | 2,282             |         | 718              | 76%         |        | Book Fines, Trust Investment                |        | 64%         |        | 71%         |
| 43770 Contract - Bldg. Inspection               | 14,000            | 10,500            |         | 3,500            | 75%         |        | Bldg. Dept. Bills Qtrly For Services        |        | 50%         |        | 50%         |
| 43790 Driveway Permits                          | 1,000             | 650               |         | 350              | 65%         |        | New Const. Activity                         |        | 277%        |        | 65%         |
| 43800 Police Photo/Lic/Permits                  | 11,000            | 6,806             |         | 4,195            | 62%         |        |   |        | 44%         |        | 53%         |
| 43840 Returned Check Fee                        | 100               | 45                |         | 55               | 45%         |        |   |        | 40%         |        | 45%         |
| 43990 Pay For Participation                     | 42,000            | 19,084            |         | 22,916           | 45%         |        | Received from BOE; have not received yet    |        | 62%         |        | 10%         |
| 46038 Miscellaneous                             | 35,000            | 47,033            |         | (12,033)         | 134%        |        | Gov Deals Sales \$24,123; CIRMA \$12,507.57 |        | 92%         |        | 124%        |
| 46240 Communication Fees                        | 42,722            | 25,243            |         | 17,479           | 59%         |        |   |        | 56%         |        | 44%         |
| <b>Local Departmental Revenues Total</b>        | <b>813,836</b>    | <b>1,066,862</b>  |         | <b>(253,026)</b> | <b>131%</b> |        |   |        | <b>177%</b> |        | <b>112%</b> |
| 43934 Sewer Utility Fund Contribution           | 18,431            | 18,431            |         | 0                | 100%        |        |   |        | 0%          |        | 100%        |
| 43950 Transfer-in Fund Bal.                     | 6,785,000         | 4,785,000         |         | 2,000,000        | 71%         |        |   |        | 100%        |        | 71%         |
| 43955 Additional Appropriations                 | 0                 | 0                 |         | 0                | 0%          |        |   |        | 0%          |        | 0%          |
| <b>Transfers In Total</b>                       | <b>6,803,431</b>  | <b>4,803,431</b>  |         | <b>2,000,000</b> | <b>71%</b>  |        |   |        | <b>96%</b>  |        | <b>71%</b>  |
| <b>Local Dept. Rev. &amp; Transfer In Total</b> | <b>7,617,267</b>  | <b>5,870,293</b>  |         | <b>1,746,974</b> | <b>77%</b>  |        |   |        | <b>146%</b> |        | <b>75%</b>  |
| <b>General Fund Revenues</b>                    | <b>60,643,890</b> | <b>51,796,364</b> |         | <b>8,847,526</b> | <b>85%</b>  |        |   |        | <b>89%</b>  |        | <b>63%</b>  |



**TOWN OF GRANBY  
BUDGET OPERATIONS SUMMARY  
JANUARY 2025**

| ACCT.<br># | DESCRIPTION                         | ADJUSTED<br>BUDGET | EXPENSED         | ENCUMBERED       | UNENCUMBERED<br>ALLOTMENT | % EXP.     | REMARKS   | Jan 24<br>% REC'D | Dec 24<br>% REC'D |
|------------|-------------------------------------|--------------------|------------------|------------------|---------------------------|------------|---|-------------------|-------------------|
| 1001       | General Administration              | 361,781            | 191,677          | 138,603          | 31,500                    | 91%        |   | 46%               | 91%               |
| 1003       | Legal Services                      | 34,000             | 42,579           | 19,632           | (28,211)                  | 183%       | is covered by contingency.  | 116%              | 183%              |
| 1005       | Fringe Benefits                     | 3,268,080          | 2,868,159        | 51,314           | 348,607                   | 89%        | \$31,711.18 was for UKS.  | 94%               | 87%               |
| 1007       | Town Clerk Operations               | 169,217            | 91,437           | 67,782           | 9,998                     | 94%        |   | 90%               | 94%               |
| 1009       | Probate                             | 5,390              | 5,614            | 0                | (224)                     | 104%       | is covered by contingency   | 100%              | 104%              |
| 1011       | Contingency & Reserve               | 242,900            | 23,014           | 10,666           | 209,220                   | 14%        |   | 29%               | 14%               |
| 1013       | Election Services                   | 71,680             | 38,812           | 7,311            | 25,557                    | 64%        |   | 51%               | 63%               |
| 1015       | Boards, Reg. Prog. & Staff Dev.     | 66,180             | 41,825           | 7,619            | 16,736                    | 75%        |   | 91%               | 74%               |
| 1017       | Revenue Collections                 | 143,676            | 78,321           | 56,522           | 8,833                     | 94%        |   | 87%               | 92%               |
| 1019       | Property Assessment                 | 219,925            | 127,829          | 77,240           | 14,856                    | 93%        |   | 93%               | 93%               |
| 1021       | Finance Management                  | 421,167            | 273,038          | 127,090          | 21,039                    | 95%        |   | 97%               | 95%               |
| 1023       | Insurance                           | 353,544            | 237,536          | 77,887           | 38,121                    | 89%        | Realloc.Unemploy. pmt to HR   | 92%               | 89%               |
| 1031       | Community Development               | 147,399            | 84,758           | 58,609           | 4,032                     | 97%        |   | 94%               | 97%               |
| 1033       | Human Resources                     | 109,288            | 73,824           | 35,235           | 228                       | 100%       |   | 89%               | 97%               |
|            |                                     |                    |                  |                  |                           |            | \$17,000 short in personnel budget, which is covered by contingency |                   |                   |
| 1035       | Technology                          | 181,902            | 130,520          | 55,256           | (3,874)                   | 102%       |   | 82%               | 100%              |
|            | <b>General Government</b>           | <b>5,796,129</b>   | <b>4,308,944</b> | <b>790,767</b>   | <b>696,417</b>            | <b>88%</b> |   | <b>88%</b>        | <b>86%</b>        |
| 2001       | Building Inspection                 | 193,022            | 102,963          | 74,998           | 15,061                    | 92%        |   | 86%               | 92%               |
| 2003       | Fire Prevention                     | 415,776            | 208,480          | 202,573          | 4,723                     | 99%        |   | 99%               | 99%               |
| 2005       | Emergency Management                | 12,150             | 9,600            | 0                | 2,550                     | 79%        |   | 86%               | 79%               |
| 2007       | Health Services                     | 178,176            | 138,269          | 40,130           | (223)                     | 100%       | CMED & EMED is short, which is covered by contingency               | 100%              | 100%              |
| 2009       | Police Dept Administration          | 404,318            | 235,964          | 160,030          | 8,325                     | 98%        |   | 99%               | 98%               |
| 2011       | Police Oper. & Communications       | 2,035,266          | 1,172,793        | 751,533          | 110,940                   | 95%        |   | 91%               | 93%               |
|            | <b>Pers. &amp; Prop. Protection</b> | <b>3,238,708</b>   | <b>1,868,069</b> | <b>1,229,264</b> | <b>141,375</b>            | <b>96%</b> |   | <b>93%</b>        | <b>95%</b>        |
| 3003       | General & Equipment Maint.          | 3,592,100          | 1,823,629        | 1,320,106        | 448,366                   | 88%        |   | 85%               | 84%               |
| 3011       | Planning & Engineering              | 37,383             | 12,565           | 9,415            | 15,404                    | 59%        |   | 60%               | 58%               |
|            | <b>Public Works &amp; Env.</b>      | <b>3,629,483</b>   | <b>1,836,193</b> | <b>1,329,521</b> | <b>463,769</b>            | <b>87%</b> |   | <b>84%</b>        | <b>84%</b>        |

**TOWN OF GRANBY  
BUDGET OPERATIONS SUMMARY  
JANUARY 2025**

| ACCT.<br># | DESCRIPTION                            | ADJUSTED<br>BUDGET | EXPENSED          | ENCUMBERED       | UNENCUMBERED<br>ALLOTMENT | % EXP.     | REMARKS                      | Jan 24<br>% REC'D | Dec 24<br>% REC'D |
|------------|--|--------------------|-------------------|------------------|---------------------------|------------|------------------------------|-------------------|-------------------|
| 4001       | Library Services                       | 629,569            | 369,451           | 198,965          | 61,153                    | 90%        |                              | 85%               | 88%               |
| 4003       | Social-Senior-Youth-Services           | 377,561            | 173,820           | 120,661          | 83,079                    | 78%        |                              | 73%               | 77%               |
| 4005       | Recreation Administration              | 103,961            | 0                 | 0                | 103,961                   | 0%         | Will not fill due to re-     | 100%              | 0%                |
| 4009       | Community Support                      | 3,500              | 37                | 0                | 3,463                     | 1%         | organization                 | 0%                | 1%                |
|            | <b>Lib., Rec., &amp; Soc. Services</b> | <b>1,114,591</b>   | <b>543,309</b>    | <b>319,626</b>   | <b>251,656</b>            | <b>77%</b> |                              | <b>82%</b>        | <b>76%</b>        |
| 6001       | Capital Improvement                    | 7,000,000          | 5,000,000         | 0                | 2,000,000                 | 71%        |                              | 100%              | 71%               |
| 7001       | Debt Service                           | 1,746,458          | 955,016           | 0                | 791,442                   | 55%        | Payable in Jul/Aug & Jan/Feb | 55%               | 21%               |
|            | <b>Capital &amp; Debt Service</b>      | <b>8,746,458</b>   | <b>5,955,016</b>  | <b>0</b>         | <b>2,791,442</b>          | <b>68%</b> |                              | <b>80%</b>        | <b>61%</b>        |
|            | <b>Town Section</b>                    | <b>22,525,369</b>  | <b>14,511,531</b> | <b>3,669,178</b> | <b>4,344,660</b>          | <b>81%</b> |                              | <b>86%</b>        | <b>77%</b>        |
| 8001       | Board of Education                     | 38,118,521         | 20,589,623        | 0                | 17,528,898                | 54%        |                              | 55%               | 48%               |
|            | <b>Board of Education</b>              | <b>38,118,521</b>  | <b>20,589,623</b> | <b>0</b>         | <b>17,528,898</b>         | <b>54%</b> |                              | <b>55%</b>        | <b>48%</b>        |
|            | <b>General Fund Expenses</b>           | <b>60,643,890</b>  | <b>35,101,154</b> | <b>3,669,178</b> | <b>21,873,558</b>         | <b>64%</b> |                              | <b>65%</b>        | <b>59%</b>        |

**ARPA Report as of 2/11/26**

|                           |                     |
|---------------------------|---------------------|
| Rec'd 6/22/2021           | 1,702,751.69        |
| Rec'd 8/11/2022           | 585,201.77          |
| Rec'd 10/4/2022           | 1,117,549.92        |
| Total ARPA Grant Received | <b>3,405,503.38</b> |
| Allocated Fund            | 3,606,556.30        |
| Earned Interests          | (201,052.92)        |

|                   |              |
|-------------------|--------------|
| Allocated Fund    | 3,606,556.30 |
| Total spent       | 3,121,896.49 |
| Remaining Unspent | 484,659.81   |

| Row Labels   | BOS Approval Date | Sum of Total BOS Approved | Sum of Total Spent  | Sum of Remaining  | Unencumbered Encumbered | Unencumbered Balance | Notes  |
|--|-------------------|---------------------------|---------------------|-------------------|-------------------------|----------------------|--|
| 52656.GRANT EXPENSES-P&R                             | Apr 19, 2021      | 36,114.19                 | 36,114.19           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.AP Digitization (plus 2 years maintenance)     | June 17, 2024     | 47,013.00                 | 4,651.00            | 42,362.00         | 42,362.00               | 0.00                 | Contract signed. Implementation stage  |
| 67000.Ayaya  | Feb 5, 2024       | 8,778.17                  | 8,778.17            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.Budget Digitization (plus 2 years              | June 17, 2024     | 46,180.09                 | 46,180.09           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.Folder/Inserter Machine                        | June 17, 2024     | 4,930.00                  | 4,930.00            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.GIS System                                     | Apr 3, 2023       | 10,890.00                 | 10,890.00           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.Municipality Integrated Parcel Mgmt System     | Jun 20, 2022      | 66,978.23                 | 49,168.70           | 17,809.53         | 3,750.00                | 14,059.53            | It is live internally for the Building Dept. The live date for the public is estimated to be in this spring.   |
| 67000.Plotter  | Apr 3, 2023       | 9,855.50                  | 9,855.50            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.RedNMX System (Fire Inspection Software)       | Apr 3, 2023       | 5,950.00                  | 5,950.00            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.SC Dept Header Page                            | June 17, 2024     | 3,819.73                  | 3,819.73            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.SC Main Hall Audio Visual upgrade              | June 17, 2024     | 87,343.20                 | 87,343.20           | 0.00              |                         | 0.00                 | All equipment has arrived. Wiring work complete. IT is in the process of installing and configuring equipment.   |
| 67000.TH Computer Equipment                          | June 17, 2024     | 215,125.14                | 215,125.14          | 0.00              |                         | 0.00                 | Wiring and mounting work complete. Waiting on power cords for speakers. ETA on completion of project is 2/14.  |
| 67000.TH Meeting Room Sound System                   | June 17, 2024     | 18,984.02                 | 18,984.02           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.VPN  | Feb 5, 2024       | 1,102.00                  | 1,102.00            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000.WiFi Access Point and Network                  | 9/6/22 & 12/4/23  | 217,893.18                | 217,893.18          | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000A.Axon Fleet Cruiser Cameras                    | 9/6/22 & 5/1/23   | 59,997.90                 | 59,997.90           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67000A.NexGen Public Safety Solutions CAD/RMS System | Jun 20, 2022      | 163,882.95                | 163,882.95          | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67001.GMHS HVAC                                      | Aug 15, 2022      | 848,957.00                | 848,957.00          | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67002.Wells Road HVAC                                | Aug 15, 2022      | 286,208.24                | 286,208.24          | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67003.Communications Upgrades: Website Update        | Sept 6, 2022      | 44,300.00                 | 44,300.00           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67004.FVHD   | Sept 6, 2022      | 44,449.00                 | 44,449.00           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67005.Town Hall Complex HVAC                         | Apr 17, 2023      | 49,860.00                 | 49,860.00           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67006.Library Renovation Space Study                 | Nov 6, 2023       | 18,500.00                 | 9,450.00            | 9,050.00          | 7,550.00                | 1,500.00             | Awaiting renderings, expected by the end of February 2025.   |
| 67007.AEDs   | Dec 4, 2023       | 12,160.18                 | 12,160.18           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67008.Emergency Communication System                 | Dec 18, 2023      | 19,867.00                 | 19,867.00           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67009.Drummer Roof Replacement                       | June 17, 2024     | 5,093.05                  | 5,093.05            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67009.GPS for PW equipment plus monitoring           | June 17, 2024     | 49,979.00                 | 49,979.00           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67009.Mini Sweeper (MS4 compliance assistance)       | June 17, 2024     | 184,492.37                | 184,492.37          | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67009.PW Electronic Sign Boards (2)                  | June 17, 2024     | 30,970.32                 | 30,970.32           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67009.Snow Plow Replacement                          | June 17, 2024     | 13,580.00                 | 13,580.00           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67010.SBP Basketball Courts Renovation               | June 17, 2024     | 110,752.84                | 90,752.84           | 20,000.00         | 20,000.00               | 0.00                 | Painting and line striping will be done until the spring when the temperature rises.   |
| 67011.SBP Walking Trail                              | June 17, 2024     | 188,670.05                | 23,525.84           | 165,144.21        | 165,144.21              | 0.00                 | ✓ Completed  |
| 67012.Library Renovation                             | June 17, 2024     | 133,739.18                | 133,739.18          | 0.00              |                         | 0.00                 | Contract signed. Main area carpets and staff office flooring has been installed. 50% of painting is complete. Estimated 3 weeks to completion.           |
| 67013.PD HQ Improvement                              | June 17, 2024     | 114,844.90                | 90,383.70           | 24,461.20         | 24,461.20               | 0.00                 | Need carpet install (schedule for Mar 3-5); Need High density evidence storage system installed (Mar/Apr installation)                                   |
| 67014.HF Improvement                                 | June 17, 2024     | 89,040.09                 | 89,040.09           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67015.Town Center Consultant                         | June 17, 2024     | 75,000.00                 | 22,500.00           | 52,500.00         | 52,500.00               | 0.00                 | Contract signed. Estimated 10 months timeline for completion.  |
| 67016.P&R Study                                      | Oct 21, 2024      | 25,000.00                 | 0.00                | 25,000.00         |                         | 25,000.00            | Contract signed.   |
| 67017.Road Repaving                                  | June 17, 2024     | 7,027.12                  | 28,744.25           | (21,717.13)       |                         | (21,717.13)          | ✓ Completed  |
| 67018.Tow Behind Trailer/Grass Flail                 | Oct 21, 2024      | 39,786.24                 | 39,786.24           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67019.Wastewater Facilities Plan                     | Nov 4, 2024       | 33,400.00                 | 8,350.00            | 25,050.00         | 25,050.00               | 0.00                 | Contract signed.   |
| 67020.Library Capital Campaign Consultant            | Nov 4, 2024       | 40,000.00                 | 15,000.00           | 25,000.00         | 25,000.00               | 0.00                 | Contract has been signed, internal audit interview requests have been sent out and will take place on January 29 & 30. Estimated completion is 6 months. |
| 67021.TH Space Recovery Initiative                   | Nov 4, 2024       | 8,645.83                  | 8,645.83            | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67022.Animal Shelter                                 | Sept 16, 2024     | 27,395.59                 | 27,395.59           | 0.00              |                         | 0.00                 | ✓ Completed  |
| 67023.Contribution to BOE for ARPA IT Projects       | Dec 31, 2024      | 100,000.00                | 0.00                | 100,000.00        | 50,000.00               | 50,000.00            | Transfer 50% in FY25 and 50% in FY26   |
| <b>Grand Total</b>                                   |                   | <b>3,606,556.30</b>       | <b>3,121,896.49</b> | <b>484,659.81</b> | <b>415,817.41</b>       | <b>68,842.40</b>     |  |