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TOWN OF GRANBY

BOARD OF FINANCE

15 North Granby Road

Granby, CT 06035

The Granby Board of Finance will hold a regular meeting on Monday, April 28, 2025, at 7:30 p.m. in the Town Hall Meeting Room.

The following agenda pertains:

1. Approve Minutes From April 7, 2025 Public Hearing

Documents:

[BOF PUBLIC HEARING MINUTES 04-07-2025.PDF](#)

2. Approve Minutes From April 7, 2025 Meeting

Documents:

[BOF MINUTES 4-7-2025.PDF](#)

3. Statement Of Accounts

[MUNICIPAL REPORT - MARCH 2025](#)

[BOE REPORT - MARCH 2025](#)

4. Establish The Mill Rates For Fiscal Year 2025-26

Documents:

[2025-0428BOFMEMO. FY26 BUDGET AND MILL RATES RESOLUTION.PDF](#)

5. Consideration Of Budget Amendment For Library Summer Intern Position

Documents:

[2025-0428BOFMEMO. BA GF LIB SUMMER INTERN.PDF](#)

6. Consideration Of A Budget Amendment For PEGPETIA Grant

Documents:

[2025-0428BOFMEMO. BA GF LIB PEGPETIA.PDF](#)

7. Consideration Of A Budget Amendment In P&R Fund For Valley Brook Community Church Donation

Documents:

[2025-0428BOFMEMO. BA PR VALLEY CHURCH DONATION.PDF](#)

8. Consideration And Approval Of Additional Appropriation From The Solid Waste Fund For Trash Barrels, Bear Resistant Trash Barrels, Bear Barrel Parts, And Recycling Flyer

Documents:

[2025-0428BOFMEMO. APPROP SW FUND.PDF](#)

9. Confirm Date Of Next Meeting

10. Adjournment

**TOWN OF GRANBY
BOARD OF FINANCE
PUBLIC HEARING MINUTES
APRIL 7, 2025**

PRESENT: Michael Guarco, Chairman; Jenny Emery, Kevin Hobson, William Kennedy, Benjamin Perron and James Tsaptsinos

OTHERS PRESENT: First Selectman Mark Fiorentino and Board of Education Chairman Monica Logan

CALL TO ORDER:

The Public Hearing was called to order by Chairman Michael Guarco at 7:00 p.m.

OPENING STATEMENT

Board of Finance Chairman Michael welcomed the public, introduced the members of the panel, and provided an overview of the proposed budget. Following Mr. Guarco's presentation, the First Selectman and the Board of Education Chairman presented their budgets. The meeting was opened for public comment following the presentations. The chairman closed the public hearing after public comment and the Board of Finance met to consider the comments and make a final decision on a budget proposal to forward to the Town Referendum on Monday, April 21, 2025, from 8 a.m. to 8 p.m. in the Town Hall Meeting Room.

The FY25-26 annual budget proposes an increase of 3.24% resulting in a mill rate change from 33.13 to 34.21 or 3.26%.

BOARD OF SELECTMEN PRESENTATION:

First Selectman Mark Fiorentino presented the proposed FY 2025-2026 budget for the Board of Selectmen.

The Board of Selectmen strategic goals and objectives for the budget are:

1. Deliver and maintain excellent Town Services that benefit all residents while budgeting in a conservative and fiscally responsible manner.
2. Explore alternative methods of providing services and ways to expand revenue sources to minimize property tax increases.
3. Explore methods for creating efficiency and reducing costs.
4. Provide appropriate funding to maintain all Town assets and meet the long-term capital needs of the Town. Examine the current process for developing the Capital Improvement Program.
5. Explore alternatives to note payable direct borrowing, including cash purchases from the Capital Equipment/Improvement Fund, where appropriate and advisable.
6. Develop a multi-year plan to maintain unassigned fund balance reserves at a minimum of 15%.
7. Continually strive to improve and fund communication strategies with residents and businesses in all areas of government.

Budget Summary:

GENERAL FUND	FY25 ADOPTED	FY26 PROPOSED	INCREASE/ (DECREASE)	% CHANGE
Town Operations	\$13,778,911	\$14,109,203	\$330,292	2.4%
Debt Service	\$ 1,746,458	\$ 1,731,368	(\$15,090)	-0.9%
Capital Budget	\$ 2,400,000	\$ 2,605,000	\$205,000	8.5%
TOTAL	\$17,925,369	\$18,445,571	\$520,202	2.9%

The Town Operations budget represents a 2.9% increase over FY 2024-2025, primarily due to these major cost drivers:

	FY25 ADOPTED	FY26 PROPOSED	INCREASE/ (DECREASE)	% CHANGE
Permanent Services	\$ 6,630,089	\$ 6,894,435	\$ 264,346	4.0%
Medical/Fringe Benefits	\$ 2,129,000	\$ 1,991,308	(\$137,692)	- 6.5%
Retirement Benefits	\$ 1,139,080	\$ 1,188,853	\$ 49,773	4.4%
General Government	\$ 3,880,742	\$ 4,034,607	\$ 153,865	4.0%
Capital Funding	\$ 2,400,000	\$ 2,605,000	\$ 205,000	8.5%
Debt Service - Bonds	\$ 1,746,458	\$ 1,731,368	(\$ 15,090)	- 0.9%
TOTAL	\$17,925,369	\$18,445,571	\$ 520,202	2.9%

The Capital Equipment/Improvement Fund breaks down as follows:

CAPITAL FUND	FY 2025 ADOPTED	FY 2026 PROPOSED
Road Maintenance/Improvement	\$ 1,040,000	\$ 1,000,000
Educational Related	\$ 1,050,000	\$ 1,000,000
Capital Equipment (Rolling Stock)	\$ 525,392	\$ 565,504
Facility Infrastructure Improvements	\$ 139,000	\$ 305,107
Granby Ambulance Capital Contribution	\$ 0	\$ 92,940
TOTAL	\$ 2,754,392	\$ 2,963,551

BOARD OF EDUCATION PRESENTATION:

Chairman Monica Logan presented the proposed FY 2025-2026 budget for the Board of Education. The FY26 budget of \$39,418,142 represents a 3.41% increase over the FY25 budget, exceeding the 3.25% budget guideline set by the Board of Finance. The additional 0.16% is attributed to contract negotiations, special education costs and inflation.

Budget Summary:

Operating Budget Request (3.41%)	\$ 39,418,142
Quality and Diversity Fund	\$ 984,237
Small Capital Fund	\$ 1,000,000
FY26 Board of Education Budget Request	\$ 41,402,379

Budget highlights:

- Repurposed Small Cap and Q&D Funds to support SRO and critical positions.
- Delayed SRO start date to September 1, 2025.
- Renegotiated bussing contract to reduce costs.
- Reduced software and supplies purchases across the district.
- Postponed the replacement of laptop purchases for staff.
- Modified available grant funding to offset operating expenses.
- Worked with vendors to reduce cost of state-mandated HVAC assessments.
- Assumed reduction in force due to enrollment.

Capital Funding:

Transportation & Equipment	\$ 117,431
Building and Maintenance Projects	\$ 576,098
Technology	\$ 306,471
TOTAL	\$ 1,000,000

Notables in the Quality & Diversity Fund budget request:

- School Resource Officer salary
- Magnet and vocational school tuition
- Staffing (social workers, math interventionists, tutors, etc.)
- Summer school
- K-3 reading program
- Student enrichment and clubs

PUBLIC COMMENT

Herb Andrus, 94 Hungary Road, Granby inquired about the roles and responsibilities of the School Resource Officer and the status of the town-owned property on East Street.

Mike Kramarenko, 150 Notch Road, Granby commented that the police are doing well responding to issues at the school and questioned the benefits of an SRO over a police officer. Mr. Kramarenko also suggested that the BOE should find ways to cut spending in the schools.

John Mahoney, 16 Maple Hill Drive applauded the efforts of the boards on behalf of the residents and commented on several topics including: the KCE battery project, the schools moving from DRG B to DRG C, the adding of an additional police officer as well as an SRO and the efficiency of the number of school busses in the district.

Tony King, 80 Donahue Road, North Granby requested further clarification on the state special education reimbursement rate; commented on teachers' salaries in Granby and thanked Chief Sansom and the police department for the excellent job they do for the Town.

Beth Carroll, 10 Quail Lane, North Granby thanked the boards for their professional presentations and the budget articles in the Drummer. Ms. Carroll also commented on the annual transfers from the general fund to balance the budget and whether this practice will be continued in the future.

ADJOURNMENT

Chairman Michael Guarco closed the Public Hearing at 8:36 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "B. Mazzotta". The signature is fluid and cursive, with the first letter of the last name being a large, stylized 'M'.

Betsy Mazzotta
Recording Secretary

**TOWN OF GRANBY
BOARD OF FINANCE
MEETING MINUTES
APRIL 7, 2025**

PRESENT: Michael Guarco, Chairman; Kevin Hobson, Vice Chairman, Jenny Emery, William Kennedy, Benjamin Perron and James Tsaptsinos

ABSENT: None

ALSO PRESENT: Kimi Cheng, Director of Finance and Mike Walsh, Town Manager

CALL TO ORDER:

The meeting was called to order by Chairman Michael Guarco at 8:45 p.m.

1. APPROVAL OF MINUTES FROM MARCH 24, 2025, MEETING

ON A MOTION by J. Tsaptsinos, seconded by K. Hobson, the Board voted (6-0-0) to approve the meeting minutes of March 24, 2025.

2. CONSIDERATION OF ACTION ON THE FISCAL YEAR 2025-2026 ANNUAL TOWN BUDGET TO BE VOTED ON APRIL 21, 2025

A public hearing on the Town of Granby FY 2025-2026 budget was held at 7:00 p.m. on April 7, 2025. The budget under consideration is as follows:

General Fund	Recommended at Public Hearing
Town Operations (including Capital Budget and Debt Service	\$18,445,571
Board of Education	<u>\$39,418,142</u>
Total General Fund	\$57,863,713
Other Funds:	
Education Quality & Diversity	\$984,237
Capital Equipment/Improvement Fund	\$2,963,551
Recreation Events Fund	\$939,535
Sewer Utility Fund	\$385,240
Solid Waste Fund	\$165,000
Dog Fund	\$24,410
Current Tax Levy	\$46,056,383
General Fund Other Revenues	\$9,622,330
General Fund Transfer	\$2,185,000
Mill Rate	34.21 (3.26% increase)

The FY 2025-2026 budget referendum will take place on April 21, 2025, from 8:00 a.m. to 8:00 p.m. in the Town Hall Meeting Room.

ON A MOTION by K. Hobson, seconded by J. Emery, the Board voted (6-0-0) to approve the Town of Granby FY 2025-2026 budget as presented at the Public Hearing and forwards the budget to the referendum on April 21, 2025.

3. CONSIDERATION OF AUDITOR APPOINTMENT FOR FY 2024-2025 AUDIT

Connecticut General Statutes (C.G.S. Sections 7-396 and 4-232) require the appointing authority of any municipality, audited agency, or non-profit agency to file with the Secretary of the Connecticut Office of Policy and Management (OPM) the name of the independent auditor designated to conduct the audit. The notification must be made at least thirty (30) days before the end of the fiscal period of the entity for which the audit is required.

ON A MOTION by K. Hobson, seconded by B. Perron, the Board voted (6-0-0) to appoint the firm of CliftonLarsenAllen, LLP as the independent auditors to perform the Town of Granby's audit for the fiscal year 2024-2025.

4. CONFIRM DATE OF NEXT MEETING

The next meeting of the Board of Finance will be on Tuesday, April 22 at 7:30 p.m.

5. ADJOURNMENT:

ON A MOTION by J. Tsaptsinos, seconded by W. Kennedy, the Board voted (6-0-0) to adjourn the meeting at 9:12 p.m.

Respectfully submitted,



Betsy Mazzotta
Recording Secretary



TOWN OF GRANBY

MEMORANDUM

DATE: April 22, 2025

TO: Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: Establishing the Mill Rates for the Fiscal Year 2025-26

The Fiscal Year 2025-26 budget was adopted by machine vote on April 21, 2025 (698 votes vs. 447 votes), the following resolution is provided for your consideration:

2025-26 ADOPTED BUDGET RESOLUTION FOR MILL RATE

WHEREAS The Town Referendum has adopted an Annual Budget for the Fiscal Year 2025-26 on April 21, 2025, as proposed by the Board of Finance, and

WHEREAS This Budget includes appropriations from the General Fund, Dog Fund, Local Capital Improvement Program Fund, Capital Equipment/Improvement Fund, Town Aid Road Fund, Sewer Utility Fund, Recreation Events Fund, Education Quality and Diversity Fund, Solid Waste Fund, and Other Funds, and

WHEREAS This Budget includes an expenditure amount for the Board of Selectmen of \$18,445,571 and an expenditure amount for the Board of Education of \$39,418,142, for a total Town Budget of \$57,863,713, and

WHEREAS Anticipated revenues, excluding taxes levied for the Fiscal Year 2025-26, amount to \$11,807,330.

NOW THEREFORE BE IT RESOLVED that the Board of Finance set a mill rate of 34.21 on real estate and personal property and set a mill rate of 32.46 on motor vehicles and supplemental motor vehicles to raise an estimated \$46,056,383 in property taxes for the Fiscal Year 2025-26 Adopted Budget.



TOWN OF GRANBY

MEMORANDUM

DATE: April 22, 2025

TO: The Granby Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: Consideration of Budget Amendment for Library Summer Intern Position

Background

In April 2025, the Granby Library Association and the Friends of the Granby Public Libraries agreed to provide \$5,722.50 for a temporary, full-time summer internship program at the Granby Public Library. This position will be 35 hours a week and run for 10 weeks. There will be no benefits. The selected candidate will gain valuable library experience working in a busy public library, while sharing the joys of the Summer Reading Program with patrons of all ages. Duties will include looking up books in a library catalog, checking in and out books, assisting patrons with finding and recommending titles, assisting with setting up programs, supporting patrons with makerspace equipment and other tasks, as assigned. The candidate will be a Granby Memorial High School graduate and will have completed at least one year of college.

Next Steps

GLA and FOGPL will each provide a check for \$2,861.25. Candidates will be interviewed and begin working at the library in early June. Below table illustrates the expenses in each fiscal year and its funding sources:

						Funding Source		
		<u>weekly</u>	<u>Total Wages</u>	<u>PR Tax</u>	<u>Total</u>	<u>GLA Donation</u>	<u>FOGPL Donation</u>	<u>Library Dept Budget</u>
FY25	4 weeks	572.25	2,289.00	175.11	\$ 2,464.11	2,289.00		175.11
FY26	6 weeks	572.25	3,433.50	262.66	\$ 3,696.16	572.25	2,861.25	262.66
TOTAL			5,722.50	437.77	\$ 6,160.27	2,861.25	2,861.25	437.77

Since these funds will increase revenue and expenditure line items in the General Fund, which was not budgeted in the FY25 & FY26 adopted budget, two budget amendments are required

At its April 21, 2025 meeting, the Board of Selectmen commented favorably upon this request. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment.

PROPOSED MOTION:

I move that the Board of Finance approves a budget amendment to increase Misc. Revenue line item by \$2,289, Payroll-Temp/PT line item by \$2,113.89, and FICA & Medicare line item by \$175.11 in the fiscal year 2024-25 adopted general fund budget for the 4-week of the library summer intern.

And, I move that the Board of Finance approves a budget amendment to increase Misc. Revenue line item by \$3,433.50, Payroll-Temp/PT line item by 3,170.84, and FICA & Medicare line item by \$262.66 in the fiscal year 2025-26 adopted general fund budget for the 6-week of the library summer intern.

Enclosure: Appropriation #2025-005
Appropriation #2026-001

TOWN OF GRANBY

The following information is required prior to the approval of any Board of Finance Appropriation or Transfer:

Agency Requesting Action: Board of Selectmen X
 Board of Education

Date of Requesting Agency's Action: April 21, 2025

Type of Action Requested (Check One): Additional Appropriation
 Transfer of Funds
 Budget Amendment X

Date of Request: April 28, 2025

Fiscal Year: 2024-25

Amount of Request: \$2,289.00

Purpose of Request (Explain briefly or attach narrative):

To support the hire of a Summer Intern at Granby Public Library.

<u>Budget Amendment (Inc. In Revenue):</u>	<u>Budget Amendment (Inc. In Expenditure):</u>
001.04.11.0000.46038 Misc. Revenue \$2,289.00	001.40.40.4001.51402 Payroll-Temp/PT \$2,113.89 001.10.10.1005.51820 FICA & Medicare \$175.11

Certification: This is to certify that there is available an unappropriated and unencumbered fund balance to meet the above appropriation request(s). For the General Fund, the total appropriations for the Fiscal Year do not exceed 1-1/2% of the current levy [Charter Sec. 10-6 (e)].

 Town Manager/Date

Date of Board of Selectmen Comment Action: April 21, 2025 Approved: YES X NO

Date of Board of Finance Resolution Action: April 28, 2025 Approved: YES NO

cc: Director of Finance & Town Treasurer

TOWN OF GRANBY

The following information is required prior to the approval of any Board of Finance Appropriation or Transfer:

Agency Requesting Action: Board of Selectmen X
 Board of Education

Date of Requesting Agency's Action: April 21, 2025

Type of Action Requested (Check One): Additional Appropriation
 Transfer of Funds
 Budget Amendment X

Date of Request: April 28, 2025

Fiscal Year: 2025-26

Amount of Request: \$3,433.50

Purpose of Request (Explain briefly or attach narrative):

To support the hire of a Summer Intern at Granby Public Library.

<u>Budget Amendment (Inc. In Revenue):</u>	<u>Budget Amendment (Inc. In Expenditure):</u>
001.04.11.0000.46038 Misc. Revenue \$3,433.50	001.40.40.4001.51402 Payroll-Temp/PT \$3,170.84 001.10.10.1005.51820 FICA & Medicare \$262.66

Certification: This is to certify that there is available an unappropriated and unencumbered fund balance to meet the above appropriation request(s). For the General Fund, the total appropriations for the Fiscal Year do not exceed 1-1/2% of the current levy [Charter Sec. 10-6 (e)].

 Town Manager/Date

Date of Board of Selectmen Comment Action: April 21, 2025 Approved: YES X NO

Date of Board of Finance Resolution Action: April 28, 2025 Approved: YES NO

cc: Director of Finance & Town Treasurer



TOWN OF GRANBY

MEMORANDUM

DATE: April 22, 2025

TO: The Granby Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: Consideration of Budget Amendment for PEGPETIA Grant

Background

On April 9, 2025, the Granby Public Library was awarded a grant from the State of Connecticut's Public Utilities Regulatory Authority in the amount up to \$7,344.28 to purchase two interactive displays, one for the Fox Meeting Room and one for the Children's Program Room. The exact grant amount is subject to change due to additional projects can be awarded.

This grant does not require any matching funds from the Town.

Next Steps

Since the grant will increase revenue and expenditure line items in the General Fund, which was not budgeted in the FY26 adopted budget, a budget amendment is required according to the Town Charter.

At its April 21, 2025 meeting, the Board of Selectmen commented favorably upon this request. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment.

PROPOSED MOTION:

I move that the Board of Finance approves a budget amendment to increase Misc. Revenue and Grant Expense line items up to \$7,344.28 in the fiscal year 2025-26 adopted general fund budget to purchase two interactive displays for the Granby Public Library.

Enclosure: Appropriation #2026-002

TOWN OF GRANBY

The following information is required prior to the approval of any Board of Finance Appropriation or Transfer:

Agency Requesting Action: Board of Selectmen X
 Board of Education

Date of Requesting Agency's Action: April 21, 2025

Type of Action Requested (Check One): Additional Appropriation
 Transfer of Funds
 Budget Amendment X

Date of Request: April 28, 2025

Fiscal Year: 2025-26

Amount of Request: up to \$7,344.28

Purpose of Request (Explain briefly or attach narrative):

To support the purchase of two interactive displays for the Granby Public Library.

<u>Budget Amendment (Inc. In Revenue):</u>	<u>Budget Amendment (Inc. In Expenditure):</u>
001.04.11.0000.46038 Misc. Revenue Up to \$7,344.28	001.10.10.1011.52656 Grant Expense Up to \$7,344.28

Certification: This is to certify that there is available an unappropriated and unencumbered fund balance to meet the above appropriation request(s). For the General Fund, the total appropriations for the Fiscal Year do not exceed 1-1/2% of the current levy [Charter Sec. 10-6 (e)].

 Town Manager/Date

Date of Board of Selectmen Comment Action: April 21, 2025 Approved: YES X NO

Date of Board of Finance Resolution Action: April 28, 2025 Approved: YES NO

cc: Director of Finance & Town Treasurer



TOWN OF GRANBY

MEMORANDUM

DATE: April 22, 2025

TO: The Granby Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: Consideration of Budget Amendment in P&R Fund for Valley Brook Community Church Donation

Background

Valley Brook Community Church has been utilizing the bandshell at Salmon Brook Park for the past several years to host their Live Nativity. The event takes place annually in December and the production includes many participants and live animals. Access to the stage is limited. Each year the Church has supplied portable ramps to allow for access to the stage apron from the front sides. Recognizing their need, and the potential need from other groups, Valley Brook has suggested the addition of access ramps to the bandshell.

Valley Brook Community Church, in consultation with Granby staff, has researched the cost of adding ramps to the existing bandshell. Based on this information, the Church has made a generous donation of \$15,000 to move the project forward. We received the donation in March 2025.

Next Steps

Since the grant will increase revenue and expenditure line items in the P&R Program Event Fund, which was not budgeted in the FY25 adopted budget, a budget amendment is required according to the Town Charter.

At its April 21, 2025 meeting, the Board of Selectmen commented favorably to accept the donation. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment.

PROPOSED MOTION:

I move that the Board of Finance approves a budget amendment to increase Donations – General revenue line item and Donations expense line item in the amount of \$15,000 in the fiscal year 2024-25 adopted P&R Program Event Fund budget to add ramps to the existing bandshell at the Salmon Brook Park.

Enclosure: Appropriation #2025-006

TOWN OF GRANBY

The following information is required prior to the approval of any Board of Finance Appropriation or Transfer:

Agency Requesting Action: Board of Selectmen X
Board of Education

Date of Requesting Agency's Action: April 21, 2025

Type of Action Requested (Check One): Additional Appropriation
Transfer of Funds
Budget Amendment X

Date of Request: April 28, 2025

Fiscal Year: 2024-25

Amount of Request: \$15,000.00

Purpose of Request (Explain briefly or attach narrative):

To support the addition of ramps to the bandshell at the Salmon Brook Park.

<u>Budget Amendment (Inc. In Revenue):</u>	<u>Budget Amendment (Inc. In Expenditure):</u>
251.04.40.0000.46105 Donations - General \$15,000	251.40.40.4005.52108 Donations \$15,000

Certification: This is to certify that there is available an unappropriated and unencumbered fund balance to meet the above appropriation request(s). For the General Fund, the total appropriations for the Fiscal Year do not exceed 1-1/2% of the current levy [Charter Sec. 10-6 (e)].

Town Manager/Date

Date of Board of Selectmen Comment Action: April 21, 2025 Approved: YES X NO

Date of Board of Finance Resolution Action: April 28, 2025 Approved: YES NO

cc: Director of Finance & Town Treasurer



TOWN OF GRANBY

MEMORANDUM

DATE: April 22, 2025

TO: The Granby Board of Finance

FROM: Kimi Cheng, Director of Finance

REGARDING: Consideration and Approval of Additional Appropriation from the Solid Waste Sanitation Fund for Trash Barrels, Bear Resistant Trash Barrels, Bear Barrel Parts, and Recycling Flyer

Background

The following outlines four requested additional appropriations from the Solid Waste Fund:

Trash barrels: The Town of Granby's current trash program was instituted in July 2009. As part of the program, a 65-gallon trash barrel is provided to each one and two-family residence. These trash barrels are owned by the Town of Granby. Since the program began, the Town has purchased 4658 barrels. Currently, our inventory of new barrels is under 10.

New barrels are needed due to numerous factors, such as: damaged barrels, new homes, residents renting second barrels, etc. If a resident asks for an additional trash barrel, we will receive \$240 a year as rental fee to support the hauling and tipping fee. We are requesting an appropriation of \$12,525 to purchase 200 trash barrels. The cost breakdown is as follows:

200 barrels at \$52.50	10,500
Freight	<u>2,025</u>
Total	12,525

Bear Resistant Trash barrels: Due to the increasing bear population in Granby, residents have issues keeping bears out of their trash barrels. This results in many issues including: litter being strewn along town roads; the Paine's/USA Waste driver having to exit his truck to clean up the trash and straighten the barrel; and bears returning on a regular basis as they become accustomed to a food source.

To date, we have purchased 179 bear barrels. Residents requesting a bear barrel pay a one-time fee of \$230 to cover the cost above what the Town would pay for a standard trash barrel.

We are requesting an appropriation of \$25,964 to purchase 75 bear resistant barrels. The cost breakdown is as follows:

75 barrels at \$300 per barrel	22,500
Freight	<u>3,464</u>
Total	25,964

Bear Barrel parts: The critical feature of the bear barrel is the locking mechanism. Due to wear and tear, these parts can malfunction. Having a supply of the parts at the DPW will allow a timely repair of the barrel.

The cost is as follows:

74 Locks and hasps-14.00 each	1,040
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Recycling Flyer: Recycling has been an integral part of our trash program for many years resulting in lower costs of waste disposal for the town. A major concern with the recycling program is the level of contamination in the recycling stream.

To help educate the residents and hopefully alleviate the amount of contamination, we would like to prepare a flyer reiterating the recycling guidelines. The flyer will be mailed to all residents. The cost is as follows:

Printing of flyer	2,500
Mailing charges	<u>1,500</u>
Total	4,000

Next Steps

The Solid Waste Sanitation Fund has sufficient funds to cover these additional appropriations, with a balance of \$446,470 as of June 30, 2024.

At its April 21, 2025 meeting, the Board of Selectmen commented favorably upon this request. Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment.

PROPOSED MOTION:

I move that the Board of Finance approves an additional appropriation of \$43,529 from the Solid Waste Sanitation Fund Balance to fund the purchase of 200 trash barrel, 75 bear resistant barrels, bear barrel parts, and recycling flyer.

Enclosure: Appropriation #2025-007

TOWN OF GRANBY

The following information is required prior to the approval of any Board of Finance Appropriation or Transfer:

Agency Requesting Action: Board of Selectmen X
 Board of Education

Date of Requesting Agency's Action: April 21, 2025

Type of Action Requested (Check One): Additional Appropriation X
 Transfer of Funds
 Budget Amendment

Date of Request: April 28, 2025

Fiscal Year: 2024-25

Amount of Request: \$43,529

Purpose of Request (Explain briefly or attach narrative):

To purchase 200 trash barrels, 75 bear resistant barrels, bear barrel parts and recycling flyer.

<u>Appropriation From:</u>	<u>Appropriation To:</u>
225 Solid Waste Sanitation Fund Balance \$43,529	225.30.30.3005.52650 Misc. Fund Activity \$5,040 225.30.30.3005.52711 Trash/Recycling Barrels \$38,489

Certification: This is to certify that there is available an unappropriated and unencumbered fund balance to meet the above appropriation request(s). For the General Fund, the total appropriations for the Fiscal Year do not exceed 1-1/2% of the current levy [Charter Sec. 10-6 (e)].

 Town Manager/Date

Date of Board of Selectmen Comment Action: April 21, 2025 Approved: YES X NO

Date of Board of Finance Resolution Action: April 28, 2025 Approved: YES NO

cc: Director of Finance & Town Treasurer