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Meeting ID: 880 4064 7380

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**BOARD OF SELECTMEN
SPECIAL MEETING
TUESDAY, JANUARY 21, 2025
TOWN HALL MEETING ROOM
6:30 P.M.
AGENDA**

1. Pledge Of Allegiance

2. Minutes

2.I. Approval Of Board Of Selectman Regular Meeting Minutes - January 6, 2025

Documents:

[BOARD OF SELECTMEN MEETING MINUTES - 1.6.2025.PDF](#)

2.II. Approval Of Board Of Selectmen Special Meeting Minutes - January 13, 2025

Documents:

[BOARD OF SELECTMENSPECIALMEETING MINUTES - 1.13.2025.PDF](#)

3. Appointments

3.I. Appointments

Documents:

[BOS APPOINTMENT MEMO 1.21.2025.PDF](#)

4. Communications

Kearns School Update

5. Town Manager Project Update And Financials

Documents:

[TMREPORT012125.PDF](#)

[2025-0121TMREPORTA1 - BOS BUDGET OPERATIONS HIGHLIGHTS DEC 2024.PDF](#)

[24-12 BUDGET OPERATIONS.PDF](#)

[2025-0121TMREPORTA2 - ARPA AS OF 011425.PDF](#)

5.I. Adjournment

The Next Regular Meeting is Scheduled for February 3, 2025.

**TOWN OF GRANBY
BOARD OF SELECTMEN
REGULAR MEETING**

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January 6, 2025

Members Present: First Selectman Mark H. Fiorentino
 Selectman Mark C. Neumann
 Selectman Frederick A. Moffa
 Selectman Margaret Q. Chapple
 Selectman Kelly O. Rome

Others Present: Mike Walsh, Town Manager
 Scott A. Nolan, Town Clerk
 Kimi Cheng, Finance Director – Via Zoom
 Sandy Yost, Director of Human Services
 John Horr, Jr., Lost Acres Fire Department, Chief
 Scott Sansom, Police Department, Chief
 Ben LaVigne, Student Liaison
 Zainab Zafar, Student Liaison

At 7:00 p.m. First Selectman, Mark H. Fiorentino called the meeting of the Board of Selectmen to order in the Town Hall Meeting Room 14 North Granby Road, Granby, CT 06034.

I. PLEDGE OF ALLEGIANCE

First Selectman Mark H. Fiorentino led members of the Board of Selectmen in the Pledge of Allegiance. After the Pledge of Allegiance, First Selectman Mark H. Fiorentino invited members of the public for a moment of silence to observe the passing of President Jimmy Carter.

II. MINUTES

A. Approval of Board of Selectmen Regular Meeting Minutes – December 2, 2024

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the minutes of the Board of Selectmen meeting minutes of December 2, 2024.

The motion was seconded by Selectman Margaret Q. Chapple at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

III. APPOINTMENTS

First Selectman Mark H. Fiorentino informed members of the Board of Selectmen that at their next meeting members would be prepared to take action on appointments to Boards and Commissions.

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IV. OLD BUSINESS

No old business took place.

V. BUSINESS

A. Girl Scout Gold Award Proclamation Presentation

First Selectman Mark H. Fiorentino presented the Girl Scout Gold Award Proclamation which read:

WHEREAS, The Girl Scouts of the United State of America (GSUSA), commonly referred to as Girl Scouts, is a youth organization for girls in the United States and American girls living abroad and was founded by Juliette Gordon Low in 1912, and

WHEREAS, The stated mission of the Girl Scouts is to instill courage, confidence, and character to make the world a better place through activities involving camping, community service, and practical skills such as first aid, and

WHEREAS, Granby resident and recent high school graduate Mackenzie Janski a long-time and dedicated member of the Girl Scouts Salmon Brook Service Unit, recognized an increase in anxiety and depression in teens and decided to do something about it, and

WHEREAS, As part of her Gold Award project, the highest award a Girl Scout can receive, Mackenzie created a website to inform teens about these issues including signs and symptoms to look for and valuable information about local & national mental health resources available to them. In addition, Mackenzie created "Mindfulness Kits" which were assembled and distributed at several locations in town and

WHEREAS, The Town of Granby wishes to recognize Mackenzie for her years of dedication and hard work, both as a Girl Scout and Granby resident whose caring and compassion has benefited all Granby residents.

NOW THEREFORE BE IT RESOLVED THAT I, MARK FIORENTINO, by the powers vested in me as First Selectman of the Town of Granby, do hereby proclaim that MACKENZIE JANSKI

Be recognized by all residents of Granby as a distinguished citizen, deserving full praise for her accomplishments in scouting and in life.

B. Community Law Enforcement Addiction Recovery Program (CLEAR)

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Mike Walsh, Town Manager informed members of the Board of Selectmen that it is well-established that drug use and addiction is a major problem that impacts all of us on multiple levels; individuals, families, and communities bear the many ill effects that it has on our safety, health and the economy and that the alarming reality of the heroin/opiate epidemic has created an urgent need to work together to reverse these trends.

Mike Walsh, Town Manager further explained that the Community Law Enforcement Addiction Recovery Program (CLEAR) was created to address this problem and their mission is to form a collaborative network of professionals in our community who will facilitate medical intervention, improved access to treatment and recovery support for those struggling with drug addiction who seek assistance, without fear of arrest or prosecution, in order to make a positive difference in the quality of life for individuals, families and our entire community. Mike Walsh, Town Manager noted that after years of litigation, major opioid manufacturers and distributors have begun paying \$600 million in settlement funds to Connecticut over the next 20 years and those funds are intended to be allocated in ways that prevent future opioid deaths, and the Town of Granby's share of this settlement is \$30,000 per year and that we have already received \$72,000 over the last 30 months.

Mike Walsh, Town Manager further indicated that in light of the addiction issue and the settlement funding to be programmed, Police Chief Scott Sansom, Social Services Director Sandy Yost, and he support the Town of Granby's entrance into the CLEAR Program, and respectfully request support with the McCall Behavioral Health Network, as well as a resolution in support of this regional approach to addiction and recovery.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the attached Memorandum of Understanding with McCall Behavioral Health Network, the attached program resolution including any related documents, and we further approve of the use of Opioid Settlement Funds not to exceed \$28,000 in any fiscal year, in order to establish the Regional CLEAR Program in the Town of Granby.

The motion was seconded by Selectman Kelly O. Rome at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

C. Finance Job Description Approval

Mike Walsh, Town Manager informed members of the Board of Selectmen one of the projects the Town continues to work on is the update of job descriptions, as necessary, to reflect new job responsibilities, or to bring the job descriptions into better compliance with current labor law. Mike

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Walsh, Town Manager explained that over the last few months, the Board of Selectmen has approved amended job descriptions for the GMEA and Public Works Unions as some of the bargaining unit positions were directly impacted by the reorganization of departments and that additionally, at the last meeting, this Board approved five Finance related job descriptions.

Mike Walsh, Town Manager noted that today he asks for your approval of an attached job description covering the duties performed by the Senior Accountant within the Finance Department of the Town of Granby. Mike Walsh, Town Manager explained that Krista Shaffer, the Town's Human Resources Director, and Kimi Cheng, the Town's Finance Director, have worked cooperatively to amend this job description to better represent the work done within the Finance Department today. Mike Walsh, Town Manager also noted that as it relates to the attached job descriptions, Charter Section 9-1 establishes the Merit System with Charter Section 9-2 establishing the Classified Service, including the creation of job descriptions, and that per the Charter, job descriptions are then approved by the Board of Selectmen.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the attached job description for the Senior Accountant for the Finance Department as presented in the December 31, 2024, memo from the Town Manager.

The motion was seconded by Selectman Kelly O. Rome at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

D. "Plus-One" General Fund FY26 Budget Narrative

Mike Walsh, Town Manager informed members of the Board of Selectmen that the "Plus-One" General Fund FY26 Budget for the period beginning July 1, 2025, through June 30, 2026, and the purpose of the "Plus One" Budget is to provide a snapshot of the condition of the town, as well as the direction that the budget is moving based on preliminary estimates. Mike Walsh, Town Manager further noted that the "Plus One" budgets are prepared by the Town and BOE, adopted by their respective boards, and submitted to the Board of Finance at the "Three Board Meeting" in mid-January and that the Board of Finance then provides preliminary budget guidance at the end of January which is then finalized in February when better revenue and expenditure information is available. Further discussion took place.

D.1 Board of Selectmen Approval

D.2 Call For Three Board Meeting to Review All Plus Ones

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Mike Walsh, Town Manager reminded members of the Board of Selectmen that at the December 2, 2024, Board of Selectmen Meeting, the Board received as a communication, the Town's Plus One Budget narrative for the FY26 budget year and as part of the annual budget process, after receipt of the Town's Plus One Budget and approval, the Board of Selectmen calls for a Three Board Meeting to review both the Town and BOE Plus One Budget narratives with the Board of Finance. Mike Walsh, Town Manager further explained the Three Board Meeting includes the Board of Selectmen, the Board of Education, and the Board of Finance and is proposed for Tuesday, January 21, 2025, at 7:00 p.m. in the Town Hall Meeting Room.

Selectman Kelly O. Rome made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves as presented the Town's Plus One Budget narrative as detailed in the November 30, 2024, memo from the Town Manager Mike Walsh, and to further set a Three Board Meeting including the Board of Selectmen, the Board of Education, and the Board of Finance for January 21, 2025, at 7:00 p.m. in the Town Hall Meeting Room.

The motion was seconded by Selectman Margaret Q. Chapple at which time the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

E. Proposed Amendment to CPPAC Voting Membership

E.1 Town Treasurer

First Selectman Mark H. Fiorentino reminded members of the Board of Selectmen that at the November 4, 2024 Board of Selectmen meeting, various motions were approved to redeploy the Capital Program Priority Advisory Committee (CPPAC), to appoint voting and non-voting members, and to set the meeting dates to allow the committee to begin their work and that he is respectfully asking the Board of Selectmen to approve the following proposed motion which appoints the Town Treasurer as a voting member of CPPAC.

Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the Town Treasurer be appointed to CPPAC as a full voting member with all rights and privileges as all other full voting members.

The motion was seconded by Selectman Margaret Q. Chapple at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

E.2 Report on CPPAC Meeting

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First Selectman Mark H. Fiorentino updated members of the Board of Selectmen regarding CPPAC including a short pause on their meeting schedule while CPPAC gets organized. Further discussion took place.

F. Cemetery Rights Transfer Relinquishment Request

Mike Walsh, Town Manager informed members of the Board of Selectmen that an ancient cemetery (.65 acres) dating back to 1788 was deeded to Suffield and Granby and in order for the Town of Suffield to allow a local group called the Mountain Burying Ground Association to better maintain the cemetery, transfer of Suffield's and Granby's burial rights should be made. Mike Walsh, Town Manager indicated that he was supportive of the request and Abigail Kenyon, Community Development Director 's memo which outlines the issue in more detail. Mike Walsh, Town Manager also communicated with Town Attorney Rich Roberts on the request and he sees no issues. Mike Walsh, Town Manager further notes that with the 8-24 hearing results back from P and Z, the following proposed motion is presented to the BOS for approval.

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby relinquish its rights/transfer its interests in the cemetery on Phelps Road in Suffield, located between 3453 and 3493 Phelps Road, which was deeded to Suffield by Elijah Phelps in 1788 for the purposes of providing burial plots to inhabitants of Suffield & North Granby. And to further authorize the Town Manager to execute any documents necessary to fully effectuate this transaction.

The motion was seconded by Selectman Kelly O. Rome at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES**.

G. Neglected Cemetery Account Grant Program

Mike Walsh, Town Manager informed members of the Board of Selectmen that in 2023, the Town received a Notice of Grant Award in the amount of \$5,000 for the Neglected Cemetery Account Grant, and at its meeting in April 2023, the Board authorized the First Selectman to enter into and execute any and all agreements, contracts and documents necessary for the grant award. Mike Walsh, Town Manager noted that work under the grant has been completed and Town Manager Mike Walsh recently signed off on the grant reimbursement paperwork, which was then submitted to the State. Mike Walsh, Town Manager further indicated that following submission, staff were notified by the State that a new resolution is required showing that the new authorized signer for this grant award is Mike Walsh, the Town Manager.

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Selectman Mark C. Neumann made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby authorizes the Town Manager, Michael P. Walsh, to enter into and execute any and all agreements, contracts and documents necessary for the 2023 Neglected Cemetery Account Grant Program.

The motion was seconded by Selectman Frederick A. Moffa at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

H. Park & Recreation Study Appropriation Request

Mike Walsh, Town Manager reminded members of the Board of Selectmen that at the October 21st Board of Selectmen meeting, after a request from the Park and Recreation Board, the BOS approved adding a \$25,000 ARPA allocation to pay for an analysis of the Salmon Brook and Ahrens Parks with respect to future facility improvements. Mike Walsh, Town Manager explained that recently, noise complaints from abutting property owners related to the playing of pickleball at the tennis courts at Salmon Brook Park were received by the Town and Park and Recreation Board, and on September 3rd approximately 40 people joined in a discussion at the Park and Recreation Board Meeting about solutions to the issue with an overwhelming majority supporting pickleball.

Mike Walsh, Town Manager further explained that the Park and Recreation Board, working in partnership with the Town Manager's Office, voted to "engage an outside firm" for the purpose of creating a master plan to prioritize any future investment in the parks. A Request for Proposal has been created and an allocation of \$25,000 will allow us to identify a vendor to create a planning vision for the parks for 2030, 2040, and 2050. Mike Walsh, Town Manager further explained with the RFP issued, the Town received two qualified respondents and has selected GZA GeoEnvironmental, Inc. with a local office in Springfield to proceed with the analysis at a cost of \$39,500.

Mike Walsh, Town Manager also noted that Anthony McGovern, Chair of the Parks and Recreation Board, Sandy Yost, Director of Community Services, Terri Ziemnicki, Supervisor of Parks and Recreation, and himself participated in the selection panel interviews. Mike Walsh, Town Manager explained that via this background and request, we respectfully ask for an appropriation of \$14,500 from the Parks and Recreation Special Revenue Fund to marry to the ARPA allocation so the firm's work can begin. Mike Walsh, Town Manager explained that the Parks and Recreation Fund has sufficient funds to cover this appropriation, with a balance of \$560,297 as of June 30, 2024, and that pursuant to section 10-6(e) of the Granby Town Charter, he is forwarding the request to the Board of Selectmen.

Selectman Frederick A. Moffa made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby approves a \$14,500 appropriation from the Parks and Recreation Special Revenue Fund to provide funding

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for the GZA GeoEnviromental, Inc. Recreation Facilities Analysis and forward this request to the Board of Finance to approve.

The motion was seconded by Selectman Mark C. Neumann at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

I. Radio Communication's System Agreement Approval

Mike Walsh, Town Manager reminded members of the Board of Selectmen that in February of 2018, the Town of Granby Radio System Committee was created, and the charge of the committee was to provide an assessment of the Emergency Radio System that the Granby Police, Lost Acres Fire Department, Granby Public Works, Granby Ambulance, and Granby CERT all rely on. Mike Walsh, Town Manager explained that based on the committee's work, it was determined that the existing emergency radio system experiences coverage issues, that in many cases we're relying on obsolete equipment, and in general, the system has reached its useful life and needs to be replaced. Mike Walsh, Town Manager noted that this assessment and determination spanned over several years, different administrations, and different administrators, but substantial progress was made with Lost Acres Fire Chief John Horr, Jr. leading the project. Mike Walsh, Town Manager also explained that in May of 2021, based on the results of a Town of Granby issued Request for Quotations (RFQ), Marcus Communications was engaged to begin the formal assessment of the radio communications system in order to identify a preferred replacement option. Mike Walsh, Town Manager further noted that this review/assessment process lasted for two years, or into early 2023, and in May of 2023, a Request for Proposal (RFP) was issued to replace the radio communications system, and the RFP was based on the technical proposal specification work completed by the Town from 2021 to 2023.

Mike Walsh, Town Manager went into further detail that at the same time, Federal Engineering, based on a separately issued RFP and due to the sophisticated technical nature of the project, was hired to assist the Town with the analysis of the bids received to replace the radio communications system. Federal Engineering is a technical consulting firm specializing in the engineering and design of radio communications equipment. Mike Walsh, Town Manager noted after extensive analysis by the Town, assisted by Federal Engineering, Marcus Communications was selected as the provider of the various emergency communications equipment and installation at an estimated cost of \$4.6 million. Mike Walsh, Town Manager indicated that in April of 2024, the voters of the Town of Granby favorably approved of the allocation of capital monies set aside within Fund Balance to allow the Town of Granby to execute a contract with Marcus Communications and with funding in place, the contract negotiation between the Town of Granby and Marcus Communications was completed by Lost Acres Fire Chief John Horr, Jr. Mike Walsh, Town Manager further explained that the contract was reviewed by Attorney Joseph Fortner from the firm of Halloran and Sage and in order for the Town of Granby to move forward and execute the contract between the Town and Marcus Communications, several motions were needed.

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

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BE IT RESOLVED, that the Granby Board of Selectmen hereby approves the Communications System Agreement between the Town of Granby and Marcus Communications, LLC in the amount of \$3,977,306.22 and direct the Town Manager to execute all documents necessary to facilitate the agreement.

The motion was seconded by Selectman Mark C. Neumann at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

Selectman Margaret Q. Chapple made a motion for the adoption of the following resolution:

BE IT RESOLVED, that the Granby Board of Selectmen hereby directs the Town Manager to extend the January 30, 2024 Consulting Agreement with Federal Engineering at the same terms and conditions of the original agreement with a not to exceed amount of \$50,000 in order to continue to rely on their technical expertise and experience as the Town begins the process to replace the townwide emergency communications system with an anticipated completion date of May 2026.

The motion was seconded by Selectman Frederick A. Moffa at which time discussion took place. After a brief discussion, the motion passed by a unanimous voice vote (5/0/0) **MOTION CARRIES.**

VI. TOWN MANAGERS REPORT

Mike Walsh, Town Manager addressed members of the Board of Selectmen regarding the various town departments noting that; the Town Managers office has finalized work on the ARPA projects in order to obligate the funds by 12/31/2024, attended the tree lighting event at the holiday market at Holcomb farms on December 7th 2024, attended the first church meeting to begin a business analysis of possibilities there, noted that the veterans exemption 100% permanently and totally disabled in service connected is due to the assessors office, reviewed, adjusted the value all the Motor Vehicles for the Supplemental List which are vehicles registered between October 2, 2023 – July 30, 2024, adjust any motor vehicles on Supplemental Motor Vehicle Grand List that may have been sold, totaled, registered out of state, noted that the Building Official and Fire Marshal have been busy inspecting Building 7 at Station 280 and its anticipated certificate of occupancy will be issued soon, noted that all ARPA technology equipment has been ordered and all invoices have been processed including the installation associated with the Town Clerk's vault camera and security cameras at Salmon Brook Park, noted that police officers attended the American legion breakfast & food drive at Geissler's and Small World Daycare visited the PD for the holidays and sang songs to officers, noted that public works is doing debris remove from drainage areas and tree trimming in various locations, noted that the library saw a record-breaking number of visitors to the Main library in November 2024 and that the Library selected a Capital Campaign consultant to complete a feasibility study and prepared carpet and paint removal/ installation coming in January, noted that Human

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Services had the Holiday Market and traffic was steady, breakfast with Santa sold out two seatings with a third added, helped Granby residents with the holidays, and noted the Town Clerks office is preparing for new legislation effecting the office for 2025 including Ballot Box recordings, election changes, and Trade Name updates.

VII. FIRST SELECTMAN REPORT

First Selectman Mark H. Fiorentino updated members of the public that the Siting Council team has been doing a good job advocating our testimony and that the hearings have been closed. Further discussion took place.

First Selectman Mark H. Fiorentino also reminded members of the Board of Selectmen that next Monday, January 14, 2025, at 6:00 p.m. the Board of Selectmen was meeting with the Commission on Aging regarding the RFP's for Kearns School.

First Selectman Mark H. Fiorentino also reminded members of the Board of Selectmen that the Three Board Meeting was scheduled for Tuesday, January 21, 2025, at 7:00 p.m. and that he would like to hold a Special Board of Selectmen meeting at 6:15 p.m. just prior to discuss Boards/ Commission appointments.

VIII. SELECTMAN REPORTS

Zainab Zafar, Student Liaison informed members of the public about the activities happening at the High School which include midterms starting on Tuesday, boys & girls basketball playing against East Granby, job shadowing day coming up, and tryouts for the school play are in the works.

Ben LaVigne, Student Liaison informed members of the public that students are just returning back from Winter break and that NHS had a successful stocking drive, sports are in full swing, and that the girls' and boys' basketball teams are doing fantastic.

IX. PUBLIC SESSION

No Public Input was offered.

X. EXECUTIVE SESSION

No Executive Session took place

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XI. ADJOURNMENT

There being no more business to come before the meeting, Selectman Margaret Q. Chapple made a motion to adjourn the Board of Selectmen meeting at 8:21 p.m., which was seconded by Selectman Frederick A. Moffa and passed by a unanimous voice vote. **(5/0/0) MOTION CARRIES.**

Respectfully submitted & attested,


Scott A. Nolan
Town Clerk

Received for Record January 8, 2025, at 3:13 PM
By SCOTT A. NOLAN, Town Clerk

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Members Present: First Selectman Mark H. Fiorentino
Selectman Mark C. Neumann
Selectman Frederick A. Moffa
Selectman Margaret Q. Chapple
Selectman Kelly O. Rome

Others Members: Mike Walsh, Town Manager
Scott A. Nolan, Town Clerk
Sandy Yost, Director of Human Services
Abigail Kenyon, Community Development Director
Jean A. Donihee-Perron, Chair, Commission on Aging
Kimberly Becker, Commission on Aging
Maureen Eberly, Commission on Aging – Via Zoom
Judith Jones, Commission on Aging
Debra Holcomb, Commission on Aging
Michael Lengvarsky, Commission on Aging
Lynette M. Simpson, Commission on Aging
Kathleen M. Garlasco, Commission on Aging
Ellen Thompson, Commission on Aging

I. CALL TO ORDER

At 6:00 p.m. First Selectman, Mark H. Fiorentino called the meeting of the Board of Selectmen to order in the Town Hall Meeting Room 15 North Granby Road, Granby, CT 06034.

II. FIRST SELECTMEN RECOGNIZES COMMISSION ON AGING

First Selectman Mark H. Fiorentino recognized Jean A. Donihee-Perron, Chair, Commission on Aging for opening remarks. Jean A. Donihee-Perron, Chair, Commission on Aging noted that the Commission was established in 2004 to aid our senior citizens and that the Plan of Conservation and Development which was revised in 2016 noted that more senior housing was needed and that the average wait time for a senior to get housing was roughly two years. Jean A. Donihee-Perron, Chair, Commission on Aging further explained that seniors are expressing senior housing is both expensive and hard to find. Jean A. Donihee-Perron, Chair, Commission on Aging further indicated that the Commission was supportive of the redevelopment of Kearns School as the property offers impressive grounds with a close proximity to the center of Town to support daily needs. Further discussion took place.

III. PLEDGE OF ALLEGIANCE

Shirley Murtha led members of the Board of Selectmen in the Pledge of Allegiance.

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IV. INTRODUCTION BY TOWN MANAGER

Mike Walsh, Town Manager addressed members of the Board of Selectmen regarding the process of redeveloping Kearns School and noted that in the summer of 2024 the Board of Selectmen authorized the request for proposal for additional housing at the site and that four responses had been received. Mike Walsh, Town Manager further explained that the process and introduced the developers 7 Summits Realty & New Samaritan and Bobroske & Chadwick. Mike Walsh, Town Manager further explained the process and the flow of the meeting noting that it was the goal to have a contract in order by the end of June 2025 but was subject to change.

V. BUSINESS: PRESENTATIONS AND DISCUSSION REGARDING THE REDEVELOPMENT OF THE KEARNS SCHOOL FOR SENIOR AFFORDABLE HOUSING¹

A. PRESENTATION BY 7 SUMMITS REALTY AND NEW SAMARITAN FOLLOWED BY BOARD MEMBERS QUESTIONS

Representatives from Summits Realty & New Samaritan addressed members of the community regarding their proposal for affordable senior & mixed income living at 5 Canton Road giving an overview of their team and explaining that their mixed partnership services would include land acquisition & feasibility studies, planning & zoning approvals, project management, financial and investment management, property management, sustainability & green building, nonprofit leadership in affordable housing development, development financing, grants management, elderly service delivery, property management, regulatory expertise and project sponsorship. Representatives from Summits Realty & New Samaritan further explained some of their past experiences which included Feldspar Ridge Housing Subdivision, 16 Cedar Street (multi-Unit Housing Development), Park and Main Residential Development, Freeman Companies, 7 Summits Construction and 7 Summits Realty Office in Hartford. Representatives from Summits Realty & New Samaritan further explained why affordable housing matters noting that 3.2% of Housing in Granby is affordable (138 units) compared to 9.3% in Hartford County and that 7% of Granby's Housing Stock is multi-family and that the median age is 45.8. Representatives from Summits Realty & New Samaritan explained their process and what the project might look like after completion and that the total project development cost was roughly \$375,000 per unit cost totaling 22.5 million for Senior Building and \$450,000 per unit cost totaling \$27 million for mixed housing buildings. Representatives from Summits Realty & New Samaritan also explained over some of the private/nonprofit partnership funding resources. Further discussion took place.

¹ Town Clerk Note: A copy of the 7 Summits Realty & New Samaritan and the Bobroske & Chadwick proposal for Kearns School are on file in the Town Managers office.

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**B. PRESENTATION BY TIMOTHY BOBROSKE AND MICHAEL
CHADWICK FOLLOWED BY BOARD MEMBERS QUESTIONS**

Representatives from Tim Bobroske Construction Services LLC and Fiscal Wisdom Holdings, Inc addressed members of the Board of Selectmen regarding their plan for the redevelopment of Kearns School into the Kearns School Apartments. Representatives from Tim Bobroske Construction Services LLC and Fiscal Wisdom Holdings, Inc went into detail regarding some of their other successful properties which included Quail Hollow, Canterbury Village, Stone Ridge, Thomaston Valley Village, and further explained their current projects which included New Hartford Village. Representatives from Tim Bobroske Construction Services LLC and Fiscal Wisdom Holdings, Inc explained their vision for the redevelopment of Kearns School indicated that their plans for the wetlands would include a walking pond, aquatic life, plant & animal life, boardwalk around the pond and would allow fishing for campus residents. Representatives from Tim Bobroske Construction Services LLC and Fiscal Wisdom Holdings, Inc also explained that they envisioned maintain the Kearns School existing footprint, preserving its history & murals, adding a school bell, and a theme of the property in school in every way. Representatives from Tim Bobroske Construction Services LLC and Fiscal Wisdom Holdings, Inc expressed that the complete transformation to a modern 66+ unit active adult living community would offer luxurious amenities at an affordable price and that the units will contribute towards increasing the towns 3.28% affordable units and that they are offering a 40% affordability. Further discussion took place.

VI. PUBLIC SESSION

Mrs. Hawk (2 *Windcrest Drive*) addressed members of the Board of Selectmen noting her concerns of privacy as her property abuts Kearns School and inquired about the feasibility of fencing or high shrubs which would also help with noise.

(Continued on Next Page)

**TOWN OF GRANBY
BOARD OF SELECTMEN
SPECIAL MEETING**

Minutes

Page 4

January 13, 2025

VII. ADJOURNMENT

There being no more business to come before the meeting, Selectman Mark C. Neumann made a motion to adjourn the Board of Selectmen meeting at 9:14 p.m., which was seconded by Selectman Frederick A. Moffa and passed by a unanimous voice vote. **(5/0/0) MOTION CARRIES.**

Respectfully submitted & attested,



Scott A. Nolan
Town Clerk

Received for Record January 15, 2025, at 10:53 AM
By SCOTT A. NOLAN, Town Clerk



TOWN OF GRANBY

MEMORANDUM

DATE: January 21, 2025

TO: The Granby Board of Selectmen

FROM: Scott A. Nolan, Town Clerk

REGARDING: Appointments

The following positions are open. The name in parenthesis is the last person to hold the position. When appointments are ready to be made, the following motions are recommended:

That _____ be appointed to the Conservation Commission for the balance of a four-year term beginning immediately and ending January 8, 2024. (Kelley Lawton)

That James Szipszky be appointed to the Conservation Commission for the balance of a four-year term beginning immediately and ending January 12, 2026. (Melinda Gould - D)

That Valerie Eastwood be appointed to the Park & Recreation Board for a term beginning immediately and ending January 8, 2026. (Stephen M. Simard-D)

That Lynn Guelzow be appointed to the Library Board for a term beginning immediately and ending January 10, 2028. (Robert P. Donna-D)

That Laurel Farrer be appointed to the Library Board for a term beginning immediately and ending January 10, 2028. (Patricia Ann Jones-D)

That Ellen Whitlow be re-appointed to the Agricultural Commission for a term beginning immediately and ending January 8, 2029. (Ellen Whitlow- R)

That Sara Esthus be re-appointed to the Agricultural Commission for a term beginning immediately and ending January 8, 2029. (Sara Esthus- D)

That Shirley Murtha be re-appointed to the Agricultural Commission for a term beginning immediately and ending January 8, 2029. (Shirley Murtha- U)

That Kimberly Becker be re-appointed to the Commission on Aging for a term beginning immediately and ending January 11, 2027. (Kimberly Becker - D)

That Jean A. Donihee-Perron be re-appointed to the Commission on Aging for a term beginning immediately and ending January 11, 2027. (Jean A. Donihee-Perron -D)

That Jennifer Jalbert be appointed to the Commission on Aging for a term beginning immediately and ending January 11, 2027. (Kathleen M. Garlasco-R)

That Ellen Thomson be re-appointed to the Commission on Aging for a term beginning immediately and ending January 11, 2027. (Ellen Thomson -D)

That Lynette M. Simpson be re-appointed to the Commission on Aging for a term beginning immediately and ending January 11, 2027. (Lynette M. Simpson -D)

That William Madsen be appointed to the Conservation Commission for a term beginning immediately and ending January 8, 2029. (David W. Roberts-D)

That Andrew Small be appointed to the Conservation Commission for a term beginning immediately and ending January 8, 2029. (Kara R. Marshall -U)

That James K. Caldwell be re-appointed to the Development Commission for a term beginning immediately and ending January 11, 2027. (James K. Caldwell -R)

That Kenneth O. Kuhl be re-appointed to the Development Commission for a term beginning immediately and ending January 11, 2027. (Kenneth O. Kuhl -R)

That Robert J. Rome be re-appointed to the Development Commission for a term beginning immediately and ending January 11, 2027. (Robert J. Rome -U)

That Fran Armentano be appointed to the Park & Recreation Board for a term beginning immediately and ending January 11, 2027. (Kathy D. Ungerleider -D)

That Anthony M. McGovern be re-appointed to the Park & Recreation Board for a term beginning immediately and ending January 11, 2027. (Anthony M. McGovern -U)


That Jared Barry be appointed to the Park & Recreation Board for a term beginning immediately and ending January 11, 2027. (Julie E. Haefner -D)



TOWN OF GRANBY

MEMORANDUM

DATE: January 16, 2025

TO: The Granby Board of Selectmen
FROM: Mike Walsh, Town Manager 
REGARDING: Town Manager's Report for the January 21, 2025 BOS Meeting

Provided below please find an update of ongoing Town of Granby projects as well as commentary on noteworthy items you may find of interest.

Also attached is the FY25 year-to-date December budget summary and Phase I and II ARPA spending through December 31, 2024, as compiled by Finance Director Kimi Cheng.

Town Manager's Commentary on Projects/Noteworthy Items

- The Radio Project Grant submission was completed and Marcus contract signed
- Acquisition of 229 Mountain Road is underway as we work toward a closing date
- Acquisition of 87 Simsbury Road was completed and the "Church" Group is making solid progress on a recommendation
- Continue to respond to the CT Siting Council work on the KCE Battery Project
- Continue working on a terms sheets for the Freshies property, subject to BOS approval. We have an appraisal and will work toward an agreement
- The Plus One Budget document was compiled and distributed
- Hired GZA for the Park Infrastructure Review/Master Plan – kickoff was 1/17
- Hired Campaign Counsel for the Library Capital Campaign Consultant
- Held a public presentation session on the Kearns Senior Housing concept
- Extending the Tighe and Bond's contract to complete a sewer flow study
- Locked in diesel, gasoline, and heating oil pricing for 2025
- Locked in electricity pricing with BP being the CRCOG choice for 4 years.
- Working on a capital list for CPPAC
- Introduced myself via a brief presentation to the Granby Woman's Breakfast Group

If you have any questions on the aforementioned, I will be on hand at your next meeting to answer any questions. Thank you.



TOWN OF GRANBY

MEMORANDUM

DATE: January 16, 2025

TO: The Granby Board of Selectmen
FROM: Kimi Cheng, Director of Finance
REGARDING: December 2024 Budget Operations Report

Highlights for Revenues:

As of 12/31/24, the total tax collection was higher than the prior years at 69% (vs. 65% last year). We started receiving the January installments in late December.

As of 1/15/25, the daily rate for STIF was 4.43%, or a 7-day yield was 4.44%. The STIF rate decreased 0.30% in the last 30 days. In December, interest earned from the STIF account was approximately \$62.9K.

Received \$2,484.75 for the property tax relief for the veterans and \$1,557.23 for the property tax relief for disability exemption. Also, received \$360,905.97 from the Town of Hartland for the tuitions from other towns.

Mailed auto supplement bills to residents in December, a total of \$522,737.

Highlights for Expenditures:

As of 12/31/24, the total general fund expenditure was consistent with the last fiscal year at 59% (vs. 58% last year).

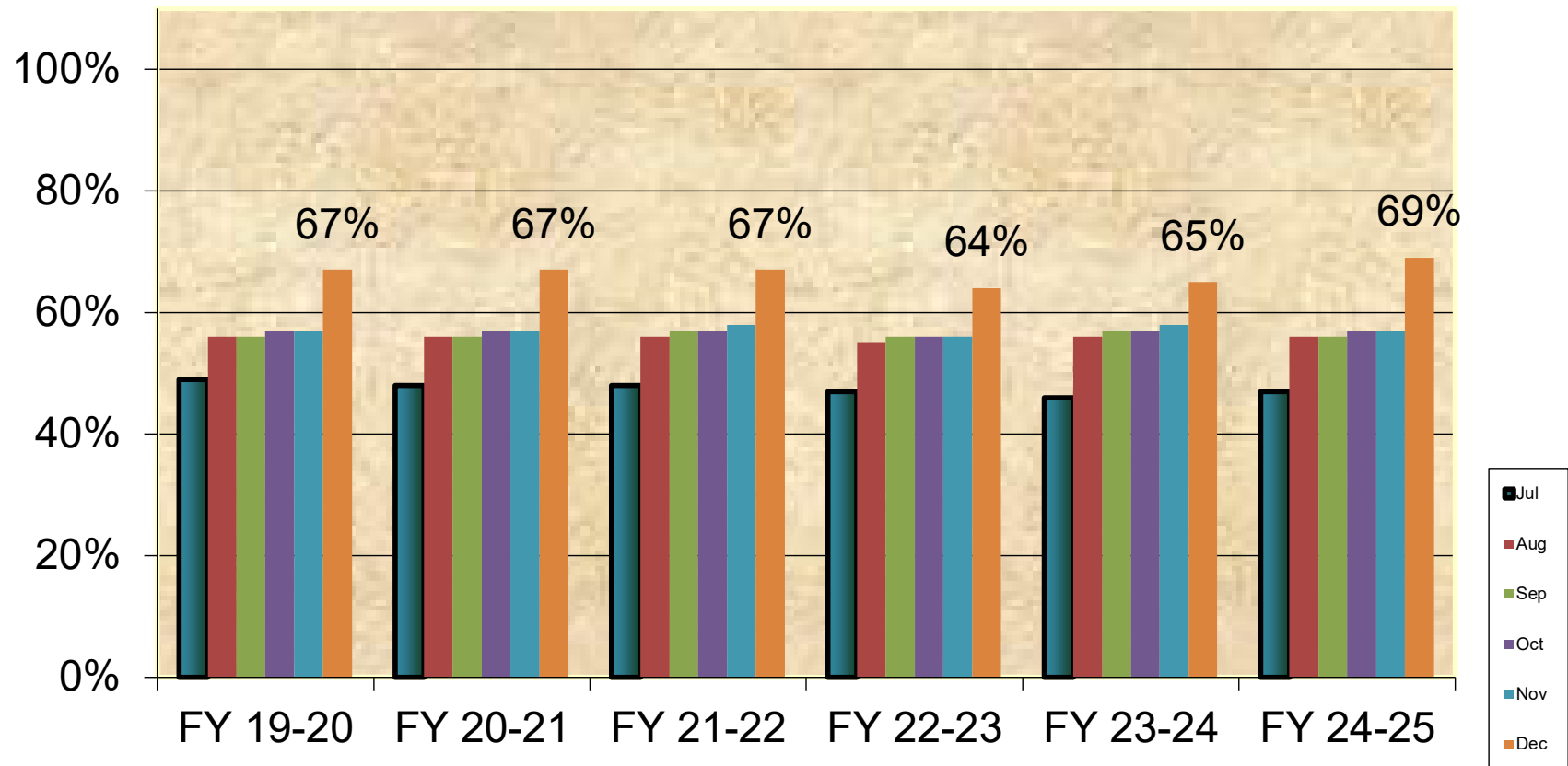
The Public Works Department's overtime expense as of December 31, 2024, was \$36,547.69 (vs. \$10,336.65 last year) due to many rainstorms that caused wash outs and fallen trees in August. Staff had to work later to accommodate needs on road overlay program with traffic control and supervision and for coverage at the Celebrate the Valley event. Also, no snow until January last year when we started snow season in December this year.

The Police Department's overtime expense as of December 31, 2024, was \$95,433.38 (vs. \$87,481.65 last year) due to the high school lockdowns, rifle training and specific training for officers' recertification.



**BUDGET OPERATIONS
DECEMBER 2024**

CURRENT YEAR TAX COLLECTION DATA



**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2024**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS	Dec 23 % REC'D	Nov 24 % REC'D
41010 Current Year Taxes	44,492,129	30,714,354	13,777,775	69%	Pymts. Due - July & Jan.	65%	57%
41020 Prior Years Taxes	210,000	177,442	32,558	84%		84%	77%
41040 Interest & Liens	130,000	77,898	52,102	60%		64%	54%
41060 Auto Supplement	400,000	34,457	365,543	9%	Billed - December	4%	5%
Property Taxes	45,232,129	31,004,151	14,227,978	69%		65%	57%
43170 Spec Ed / Excess	1,167,286	0	1,167,286	0%	Pymts. Due - Feb. 75% - June Bal.	0%	0%
43200 Educ Cost Sharing	5,278,314	1,319,579	3,958,735	25%	Pymts. Due - Oct. 25% - Jan. 25% - Apr. Bal.	25%	25%
43590 Tuition - Other Towns	1,283,865	360,906	922,959	28%	School Bills for Activity	0%	0%
State Education Total	7,729,465	1,680,485	6,048,980	22%		17%	17%
43110 Veterans Exempt GT	2,500	2,485	15	99%	By Assessor Appl. in Aug but rec Pymt. in Dec.	84%	0%
43120 Misc - State	35,332	3,861	31,471	11%	\$3,411.10 from Early Voting Grant	2%	11%
43130 Telecommunications	13,000	0	13,000	0%	Pymt. Due - April	0%	0%
43140 State Revenue Sharing	0	0	0	N/A		N/A	N/A
43310 Tiered Pilot	12,897	12,897	0	100%	Pymt. Due Oct.; Stated changed to Tiered Pilot	107%	100%
43320 SS Dist Tax Relief	1,300	1,557	(257)	120%	Pymt. Due - Dec.	76%	0%
43380 MRSA Motor Vehicle	0	0	0	N/A		100%	N/A
State Municipal Total	65,029	20,800	44,229	32%		121%	26%
Intergovernmental Revenue	7,794,494	1,701,285	6,093,209	22%		31%	17%
43615 Town Clerk Fees	220,000	161,844	58,156	74%	Statutory Collections	68%	59%
43620 Planning & Zoning	3,000	1,414	1,586	47%	Application Permit Fees	32%	47%
43630 Zoning Bd of Appeals	606	808	(202)	133%	Application Permit Fees	84%	133%
43640 Building Permits	150,000	175,320	(25,320)	117%	Building Permit Fees	195%	105%
43660 Inland Wetlands	4,000	942	3,058	24%	Permit/Appl. Fees	366%	21%
43670 Short Term Investments	200,000	433,313	(233,313)	217%		453%	198%
43680 Rents	18,800	10,800	8,000	57%	Drummer/GLT/Farmhouse/Acreage/School Rental	42%	51%
43700 Snow Plow & Grading	11,000	11,136	(136)	101%	Private Roads	136%	88%
43710 Photocopying	90	81	9	90%		17%	84%
43715 Open Farm Day	2,500	1,250	1,250	50%		40%	50%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2024**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS	Dec 23 % REC'D	Nov 24 % REC'D
43740 Dispatch Services	16,580	16,580	0	100%	Police Bill For Dispatch Services	40%	100%
43745 Hay Rentals	38,438	18,925	19,514	49%	Northern Valley Farms	0%	49%
43760 Library	3,000	2,123	877	71%	Book Fines, Trust Investment	50%	56%
43770 Contract - Bldg. Inspection	14,000	7,000	7,000	50%	Bldg. Dept. Bills Qtrly For Services	50%	50%
43790 Driveway Permits	1,000	650	350	65%	New Const. Activity	234%	65%
43800 Police Photo/Lic/Permits	11,000	5,826	5,175	53%		39%	43%
43840 Returned Check Fee	100	45	55	45%		40%	45%
43990 Pay For Participation	42,000	4,257	37,743	10%	Received from BOE; have not received yet	54%	10%
46038 Miscellaneous	35,000	43,309	(8,309)	124%	Gov Deals Sales \$24,123; CIRMA \$12,507.57	92%	123%
46240 Communication Fees	42,722	18,745	23,977	44%		48%	42%
Local Departmental Revenues Total	813,836	914,367	(100,531)	112%		161%	101%
43934 Sewer Utility Fund Contribution	18,431	18,431	0	100%		0%	100%
43950 Transfer-in Fund Bal.	6,785,000	4,785,000	2,000,000	71%		100%	71%
43955 Additional Appropriations	0	0	0	0%		0%	0%
Transfers In Total	6,803,431	4,803,431	2,000,000	71%		96%	71%
Local Dept. Rev. & Transfer In Total	7,617,267	5,717,798	1,899,469	75%		136%	74%
General Fund Revenues	60,643,890	38,423,233	22,220,657	63%		61%	54%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2024**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS	Dec 23 % REC'D	Nov 24 % REC'D
1001	General Administration	361,781	166,054	164,067	31,661	91%		46%	91%
1003	Legal Services	34,000	24,587	37,625	(28,211)	183%	is covered by contingency. \$16,590.51 was for UKS.	76%	107%
1005	Fringe Benefits	3,268,080	2,793,798	52,782	421,500	87%		93%	85%
1007	Town Clerk Operations	169,217	79,651	79,153	10,413	94%		89%	93%
1009	Probate	5,390	5,614	0	(224)	104%	is covered by contingency	100%	104%
1011	Contingency & Reserve	242,900	22,611	11,069	209,220	14%		27%	14%
1013	Election Services	71,680	37,653	7,376	26,651	63%		49%	62%
1015	Boards, Reg. Prog. & Staff Dev.	66,180	40,779	8,351	17,050	74%		85%	73%
1017	Revenue Collections	143,676	66,868	65,604	11,205	92%		85%	93%
1019	Property Assessment	219,925	113,474	91,360	15,091	93%		91%	93%
1021	Finance Management	421,167	246,399	151,637	23,131	95%		96%	94%
1023	Insurance	353,544	236,414	79,009	38,121	89%	Realloc.Unemploy. pmt to HR	92%	89%
1031	Community Development	147,399	74,193	68,674	4,532	97%		94%	97%
1033	Human Resources	109,288	64,474	41,642	3,172	97%		86%	97%
							\$17,000 short in personel budget, which is covered by contingency		
1035	Technology	181,902	115,080	67,528	(706)	100%		61%	99%
	General Government	5,796,129	4,087,649	925,875	782,605	86%		87%	85%
2001	Building Inspection	193,022	89,320	88,491	15,211	92%		86%	92%
2003	Fire Prevention	415,776	20,895	389,486	5,395	99%		99%	99%
2005	Emergency Management	12,150	9,600	0	2,550	79%		84%	79%
2007	Health Services	178,176	96,865	81,534	(223)	100%	CMED & EMED is short, which is covered by contingency	100%	100%
2009	Police Dept Administration	404,318	206,255	188,657	9,407	98%		97%	98%
2011	Police Oper. & Communications	2,035,266	1,021,762	880,781	132,723	93%		88%	92%
	Pers. & Prop. Protection	3,238,708	1,444,696	1,628,949	165,063	95%		91%	94%
3003	General & Equipment Maint.	3,592,100	1,546,766	1,483,904	561,430	84%		83%	84%
3011	Planning & Engineering	37,383	10,440	11,275	15,668	58%		60%	58%
	Public Works & Env.	3,629,483	1,557,206	1,495,179	577,098	84%		82%	84%

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2024**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS	Dec 23 % REC'D	Nov 24 % REC'D
4001	Library Services	629,569	327,234	229,004	73,332	88%		83%	86%
4003	Social-Senior-Youth-Services	377,561	149,525	142,574	85,463	77%		72%	77%
4005	Recreation Administration	103,961	0	0	103,961	0%	Will not fill due to re-organization	100%	0%
4009	Community Support	3,500	0	37	3,463	1%		0%	0%
	Lib., Rec., & Soc. Services	1,114,591	476,758	371,614	266,218	76%		81%	75%
6001	Capital Improvement	7,000,000	5,000,000	0	2,000,000	71%		100%	71%
7001	Debt Service	1,746,458	359,637	50	1,386,771	21%	Payable in Jul/Aug & Jan/Feb	19%	21%
	Capital & Debt Service	8,746,458	5,359,637	50	3,386,771	61%		64%	61%
	Town Section	22,525,369	12,925,947	4,421,667	5,177,755	77%		81%	76%
8001	Board of Education	38,118,521	18,192,618	0	19,925,903	48%		48%	41%
	Board of Education	38,118,521	18,192,618	0	19,925,903	48%		48%	41%
	General Fund Expenses	60,643,890	31,118,565	4,421,667	25,103,658	59%		58%	54%

ARPA Report as of 1/14/25

Rec'd 6/22/2021	1,702,751.69		
Rec'd 8/11/2022	585,201.77		
Rec'd 10/4/2022	1,117,549.92		
Total ARPA Grant Received	3,405,503.38	Allocated Fund	3,595,613.96
Allocated Fund	3,595,613.96	Total spent	3,037,066.11
Earned Interests	(190,110.58)	Remaining Unspent	558,547.85

Row Labels	BOS Approval Date	Sum of Total BOS Approved	Sum of Total Spent	Sum of Remaining	Encumbered	Unencumbered Balance	Notes
52656.GRANT EXPENSES-P&R	Apr 19, 2021	36,114.19	36,114.19	0.00		0.00	√ Completed
67000.AP Digitization (plus 2 years maintenance)	June 17, 2024	47,013.00	4,651.00	42,362.00	42,362.00	0.00	Contract signed. Implementation stage
67000.Avaya	Feb 5, 2024	8,778.17	8,778.17	0.00		0.00	√ Completed
67000.Budget Digitization (plus 2 years	June 17, 2024	46,180.09	46,180.09	0.00		0.00	√ Completed
67000.Folder/Inserter Machine	June 17, 2024	4,930.00	4,930.00	0.00		0.00	√ Completed
67000.GIS System	Apr 3, 2023	10,890.00	10,890.00	0.00		0.00	√ Completed
67000.Municipality Integrated Parcel Mgmt System	Jun 20, 2022	66,978.23	49,168.70	17,809.53	3,750.00	14,059.53	It is live internally for the Building Dept. The live date for the public is probably from November 2024 to March 2025.
67000.Plotter	Apr 3, 2023	9,855.50	9,855.50	0.00		0.00	√ Completed
67000.RedNMX System (Fire Inspection Software)	Apr 3, 2023	5,950.00	5,950.00	0.00		0.00	√ Completed
67000.SC Dept Header Page	June 17, 2024	3,819.73	3,819.73	0.00		0.00	√ Completed
67000.SC Main Hall Audio Visual upgrade	June 17, 2024	87,343.20	87,343.20	0.00		0.00	Waiting on video server and cameras to arrive and waiting on electrician to mount some of the equipment.
67000.TH Computer Equipment	June 17, 2024	215,125.14	215,125.14	0.00		0.00	Waiting on electrician to mount the speakers.
67000.TH Meeting Room Sound System	June 17, 2024	18,984.02	18,984.02	0.00		0.00	√ Completed
67000.VPN	Feb 5, 2024	1,102.00	1,102.00	0.00		0.00	√ Completed
67000.WiFi Access Point and Network	9/6/22 & 12/4/23	217,893.18	217,893.18	0.00		0.00	√ Completed
67000A.Axon Fleet Cruiser Cameras	9/6/22 & 5/1/23	59,997.90	59,997.90	0.00		0.00	√ Completed
67000A.NexGen Public Safety Solutions CAD/RMS System	Jun 20, 2022	163,882.95	163,882.95	0.00		0.00	√ Completed
67001.GMHS HVAC	Aug 15, 2022	848,957.00	848,957.00	0.00		0.00	√ Completed
67002.Wells Road HVAC	Aug 15, 2022	286,208.24	286,208.24	0.00		0.00	√ Completed
67003.Communications Upgrades: Website Update	Sept 6, 2022	44,300.00	44,300.00	0.00		0.00	√ Completed
67004.FVHD	Sept 6, 2022	44,449.00	44,449.00	0.00		0.00	√ Completed
67005.Town Hall Complex HVAC	Apr 17, 2023	49,860.00	49,860.00	0.00		0.00	√ Completed
67006.Library Renovation Space Study	Nov 6, 2023	18,500.00	9,450.00	9,050.00	7,550.00	1,500.00	Awaiting renderings, expected by the end of February 2025.
67007.AEDs	Dec 4, 2023	12,160.18	12,160.18	0.00		0.00	√ Completed
67008.Emergency Communication System	Dec 18, 2023	19,867.00	19,867.00	0.00		0.00	√ Completed
67009.Drummer Roof Replacement	June 17, 2024	5,093.05	5,093.05	0.00		0.00	√ Completed
67009.GPS for PW equipment plus monitoring	June 17, 2024	49,979.00	49,979.00	0.00		0.00	√ Completed
67009.Mini Sweeper (MS4 compliance assistance)	June 17, 2024	184,492.37	184,492.37	0.00		0.00	√ Completed
67009.PW Electronic Sign Boards (2)	June 17, 2024	30,970.32	30,970.32	0.00		0.00	√ Completed
67009.Snow Plow Replacement	June 17, 2024	13,580.00	13,580.00	0.00		0.00	√ Completed
67010.SBP Basketball Courts Renovation	June 17, 2024	110,752.84	90,752.84	20,000.00	20,000.00	0.00	Painting and line striping will be done until the spring when the temperature rises.
67011.SBP Walking Trail	June 17, 2024	188,670.05	23,435.84	165,234.21	165,234.21	0.00	√ Completed
67012.Library Renovation	June 17, 2024	133,739.18	87,348.80	46,390.38	46,390.38	0.00	Contract signed. Main area carpets and staff office flooring has been installed. 50% of painting is complete. Estimated 3 weeks to completion.
67013.PD HQ Improvement	June 17, 2024	114,844.90	90,383.70	24,461.20	24,461.20	0.00	Need carpet install, Need High density evidence storage system installed, and HQ chair repairs.
67014.HF Improvement	June 17, 2024	89,040.09	89,040.09	0.00		0.00	√ Completed
67015.Town Center Consultant	June 17, 2024	75,000.00	7,500.00	67,500.00	67,500.00	0.00	Contract signed. Estimated 10 months timeline for completion.
67016.P&R Study	Oct 21, 2024	25,000.00	0.00	25,000.00		25,000.00	Contract signed.
67017.Road Repaving	June 17, 2024	(3,915.22)	28,744.25	(32,659.47)		(32,659.47)	√ Completed
67018.Tow Behind Trailer/Grass Flail	Oct 21, 2024	39,786.24	39,786.24	0.00		0.00	√ Completed
67019.Wastewater Facilities Plan	Nov 4, 2024	33,400.00	0.00	33,400.00	33,400.00	0.00	Contract signed.
67020.Library Capital Campaign Consultant	Nov 4, 2024	40,000.00	0.00	40,000.00	40,000.00	0.00	Contract has been signed, internal audit interview requests have been sent out and will take place on January 29 & 30. Estimated completion is 6 months.
67021.TH Space Recovery Initiative	Nov 4, 2024	8,645.83	8,645.83	0.00		0.00	Estimated completion in early February
67022.Animal Shelter	Sept 16, 2024	27,396.59	27,396.59	0.00		0.00	√ Completed
67023.Contribution to BOE for ARPA IT Projects	Dec 31, 2024	100,000.00	0.00	100,000.00	50,000.00	50,000.00	Transfer 50% in FY25 and 50% in FY26
Grand Total		3,595,613.96	3,037,066.11	558,547.85	500,647.79	57,900.06	