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**TOWN OF GRANBY  
BOARD OF SELECTMEN  
REGULAR MEETING  
TUESDAY, JANUARY 2, 2024**

**TOWN HALL MEETING ROOM  
7:00 P.M.  
AGENDA**

This meeting can be viewed LIVE on [www.gctv16.org](http://www.gctv16.org) in "Shows in the Spotlight."

1. Pledge Of Allegiance
2. Approval Of Board Of Selectmen Regular Meeting Minutes  
[DECEMBER 18, 2023](#)
3. Appointments
  - 3.I. Appointments/Reappointments To Various Boards And Commissions

Documents:

[BOS 2024-0102 3 APPOINTMENT MEMO.PDF](#)

- 3.II. Reappointment Of Town Treasurer (John Adams) And Town Attorney (Rich Roberts/Halloran Sage)
4. Old Business
5. Business
  - 5.I. Consideration Of Call For Three Board Meeting

Documents:

[BOS 2024-0102 5A THREE BOARD MEETING.PDF](#)

5.II. Consideration And Possible Action To Extend Hours Polls Are Open For Budget Referendum

Documents:

[BOS 2024-0102 5B EXTEND POLL HOURS.PDF](#)

6. Town Manager Report

6.I. Departmental Reports

Documents:

[BOS 2024-0102 6 TM DEPARTMENTAL REPORTS.PDF](#)

7. First Selectman Report

8. Selectmen Reports

9. Public Session

10. Executive Session

11. Adjournment

The Next Regular Meeting is Scheduled for January 16, 2024.

# TOWN OF GRANBY

## MEMORANDUM

DATE: January 2, 2024

TO: Board of Selectmen

FROM: Scott A. Nolan, Town Clerk

### REGARDING: III. - Appointments & Reappointments

The following appointments are expiring as of January 8, 2026 and are recommended for reappointment:

That Judith H. Jones (U) be reappointed to the Commission on Aging for a term beginning immediately and ending January 8, 2026.

That David Desiderato (D) be reappointed to the Conservation Commission for a term beginning immediately and ending January 8, 2028.

That Zachary R. Donais (D) be reappointed to the Conservation Commission for a term beginning immediately and ending January 8, 2028.

That Martin F. Schwager (R) be reappointed to the Development Commission for a term beginning immediately and ending January 8, 2028.

That Matthew L. Brady (D) be reappointed to the Development Commission for a term beginning immediately and ending January 8, 2028.

That Anna K. Sogliuzzo (D) be reappointed to the Development Commission for a term beginning immediately and ending January 8, 2028.

That Frederic B. Jones (R) be reappointed to the Inland & Wetlands Commission for a term beginning immediately and ending January 8, 2028.

That Susan K. Okie (R) be reappointed to the Inland & Wetlands Commission for a term beginning immediately and ending January 8, 2028.

That John L. Laudati (D) be reappointed to the Inland & Wetlands Commission for a term beginning immediately and ending January 8, 2028.

That Judith C. Guarco (R) be reappointed to the Library Board for a term beginning immediately and ending January 8, 2027.

That Kristal A. Fiorentino (R) be reappointed to the Library Board for a term beginning immediately and ending January 8, 2027.

That Hillary R. Peterson (R) be reappointed to the Library Board for a term beginning immediately and ending January 8, 2027.

That Catherine D. Watso (U) be reappointed to the Library Board for a term beginning immediately and ending January 8, 2027.

That Jennifer P. Bilodeau (R) be reappointed to the Park & Recreation Board for a term beginning immediately and ending January 8, 2026.

That Greg K. Dion (R) be reappointed to the Park & Recreation Board for a term beginning immediately and ending January 8, 2026.

That Sheryl Litchfield (R) be reappointed to the Park & Recreation Board for a term beginning immediately and ending January 8, 2026.

That Stephen M. Simard (D) be reappointed to the Park & Recreation Board for a term beginning immediately and ending January 8, 2026.

The following positions are open. The name in parenthesis is the last person to hold the position. When appointments are ready to be made, the following motions are recommended:

That \_\_\_\_\_ be appointed to the Lower Farmington River and Salmon Brook Wild & Scenic Committee as an alternate for an indefinite term. (Fred Jones)

That \_\_\_\_\_ be appointed to the Conservation Commission for the balance of a four-year term beginning immediately and ending January 8, 2024. (Kelley Lawton)

That \_\_\_\_\_ be appointed to the Commission on Aging for a term beginning immediately and ending January 8, 2026. (Mae L. Collins-U)

That \_\_\_\_\_ be appointed to the Commission on Aging for a term beginning immediately and ending January 8, 2026. (Jennifer R. Jalbert-R)

That \_\_\_\_\_ be appointed to the Commission on Aging for a term beginning immediately and ending January 8, 2026. (Walter L. Mission-R)

# TOWN OF GRANBY

## MEMORANDUM

DATE: January 2, 2024

TO: Board of Selectmen

FROM: Mark H. Fiorentino, First Selectman

REGARDING: **V. BUSINESS – Item A**  
Consideration of Call for Three Board Meeting

Each year the Board of Selectmen calls for a Three Board Meeting. The budget guideline process calls for a review and discussion of both the Board of Selectmen and the Board of Education FY 2024-25 “Plus One” budget with the Board of Finance.

A Three Board Meeting on Tuesday, January 16, 2024 at 7:00 p.m. in the Town Hall Meeting Room is proposed.

**PROPOSED MOTION:**

THE BOARD OF SELECTMEN APPROVES HOLDING THE THREE BOARD MEETING ON TUESDAY, JANUARY 16, 2024 AT 7:00 PM IN THE TOWN HALL MEETING ROOM.

# TOWN OF GRANBY

## MEMORANDUM

DATE: January 2, 2024

TO: Board of Selectmen

FROM: Mark H. Fiorentino, First Selectman

**REGARDING: V. BUSINESS – Item B**

Consideration and Possible Action to Extend Hours Polls are Open for Budget Referendum

Connecticut General Statutes Section 7-9b requires that, for budget referendums, polls be open from noon to 8:00 p.m. The statute permits the Board of Selectmen to allow the polls to open at an earlier hour, but no earlier than 6:00 a.m.

I recommend the Board consider setting the polling hours from 8:00 a.m. to 8:00 p.m. Doing so would be more consistent with other municipal elections and would increase the opportunity for citizens to vote on the budget.

**PROPOSED MOTION:**

I move to set the hours for the Annual Budget Referendum from 8:00 a.m. to 8:00 p.m. on April 15, 2024 in the Town Hall Meeting Room.

# TOWN OF GRANBY

## MEMORANDUM

DATE: January 2, 2024

TO: Board of Selectmen

FROM: Mark H. Fiorentino, First Selectman

REGARDING: VI. TOWN MANAGER REPORT - ITEM A  
Departmental Report

The following is an update of projects and activities reported by the department heads:

### **Police Department**

Members of the Police Department participated in the following activities and events in December:

- Holcomb Farm Food, Coat and Toy Drive
- Town Hall Tree Lighting
- Police Department food drive at Geissler's. Truckloads of food items were donated by residents.
- Guided tour and informational class about the police department's role in the community as part of the high school Vocational Resource class.
- Small World Daycare children visited the department and sang Christmas carols.
- Conducted interviews for the part-time dispatcher position.
- Chief Sansom and Captain LaFlamme attended the FBI National Academy Winter Meeting.
- Conducting background process for Certified Police Officer to fill vacancy.

### **Public Works:**

Road assignments for the month included tree removal and trimming, roadside mowing, sign replacements and cleaning out waterways/outfalls throughout town. On December 18<sup>th</sup> there was a significant amount of rainfall and high winds. The rain total measured 3.8 inches. As a result, Mechanicsville Road and a section of Canal Street at Route 20 had to be temporarily closed to traffic. Barndoor Hills and Simsbury Road had large trees that fell onto wires which also closed the roads to traffic. The crew spent the next few days cleaning up trees and debris from these to sights and more.

Salmon Brook Park was flooded but fortunately the damage was limited to small washouts and debris collected in the parking lots and along fence lines. The parking lot in the dog park area had some heaves but should diminish once the water table diminishes. The department continues to monitor the area.

Building maintenance is an ongoing effort. There were numerous events requiring set-up this month, along with our standard cleaning and minor carpentry repairs.

Work continues on phase two of the contract with Russell & Dawson, our contracted Professional Mechanical Engineering Services firm. Drawings have been created and are currently being reviewed by Director Kirk Severance and ConnServ, the contracted HVAC company, in order to determine the most efficient way to proceed with the project. A preliminary budget and drawings have been created but will need adjustment after recommendations and changes are made in January.

The Moosehorn Road Bridge project punch list items are almost complete with a final meeting scheduled for early January to close the project out.

Donahue Road Bridge is open to all traffic with temporary barriers in place until skid rails can be installed. The punch list items, as well as other minor jobs, will be completed as weather permits.

There is nothing to report regarding the Simsbury Road bridge.

The Doherty Road bridge submittal to the State, under the State/Local bridge program, remains on the radar.

The Salmon Brook Park sewer job is on hold until pumps and other miscellaneous items arrive. The project is expected to begin in early spring unless parts come in and we have a mild winter.

## **Human Services**

### **Social Services:**

The Holiday Program went very well this season. All of our families were successfully matched with generous sponsors to fulfill all of the children's wish lists. There was a complete drum set, several bikes; gaming chairs/Beats headphones/AirPods for the older teens; coats, boots, hats, mittens, overflowing stockings, books, toys and grocery store gift cards. Happy tears were shed by some recipients and many thanks extended to sponsors at pick up. Twenty families and their 42 children benefitted from this year's program. An additional 34 individuals received grocery store vouchers for their holiday meal.

### **Senior Services:**

The January/February *Center Life* newsletter took a look back at the highlights of 2023:

- The Senior Van went on 38 adventures to various places around New England
- Forty-five different vendors come to the Senior Center for different types of presentations/ programs
- More than 10 different types of exercise programs were offered
- A variety of health & wellness services, visual arts and crafting, weekly billiard matches were offered
- Seniors traveled to Ireland, the Canadian Rockies and Italian Vistas
- Over 100+ attended the Senior Fall Social, Thanksgiving Luncheon and Holiday Dinner



Youth Services:

Drop-in Vibe group on Friday evenings continues to attract a consistent group of middle and high school students. They utilize the pool/ping-pong table, air hockey game and foosball table. Plans are underway for the Youth Action Council's sponsored events including the Snowman Shuffle and Sweetheart Dance.

### **Community Development**

Cameron Coville from the North Central Conservation District started as our new Wetlands Agent, replacing Kate Bednaz. We thank Kate for her service and dedication to the Town and wish her luck in her new career! We are excited to be working with Cameron and he is quickly familiarizing himself with pending applications.

We are pleased to announce CJ Staiger has started as our new Emergency Management Director, replacing Kyle Botteron. We are appreciative that Kyle is staying on through the end of the year to help with the transition. We thank Kyle for his commitment to the Town and look forward to working with CJ!

### **Assessor's Office**

The Assessor's Office has recently completed the 2022 Supplemental Motor Vehicle Grand List which reflects all the motor vehicles registered with the DMV from October 2, 2022 to July 31, 2023. The assessor is responsible for valuing all these motor vehicles so the Tax Collector can mail out tax bills in December. The 2022 Supplemental Motor Vehicle list resulted in an assessment of \$15,196,180 and using the Town's current mill rate of 31.89 will result in additional taxes to be collected of \$484,600.