

TOWN OF GRANBY

Intra-Board Advisory Committee Special Meeting December 1, 2015 MINUTES

PRESENT: Ronald Walther, Board of Education (BOE) Chairman; Jenny Emery (BOE) and Ed Ohannessian (BOS).
Ex-officio member - William F. Smith, Jr., Town Manager

R. Walther, Board of Education Chairman, called the special meeting to order at 6:05 p.m.

MINUTES

ON A MOTION by Mr. Ohannessian, seconded by Ms. Emery, the Committee approved the minutes of November 19, 2015. BOE Chairman Walther asked if there was any discussion of the minutes.

The Committee voted 3-0-0 to approve the minutes as presented.

DISCUSSION ON FINAL REPORT AND MEMO OF UNDERSTANDING (MOU)

The Committee discussed the MOU. Ms. Emery commented from reading the minutes that she noticed there was debate regarding paragraph #1 on page two in the MOU. Mr. Ohannessian indicated the Committee accepted the MOU as presented. He also mentioned that a suggested paragraph by Town Manager Smith regarding a timetable for meetings and identifying projects would be addressed in another document.

The final reports (Information Technology, BOE maintenance activity, Town building and grounds activity, Finance and Accounting, Solar power opportunities, Human Resources Organizations, and Retirement Benefits) were discussed and a few minor changes were suggested. Ms. Emery will organize these reports for the next meeting. A cover letter will be drafted by Mr. Walther for discussion at the next meeting.

The Committee members indicated that no approvals would take place this evening so that all committee members may be present to take action for these final reports and MOU.

CONFIRM DATE OF NEXT MEETING

The next special meeting of the Intra-Board Advisory Committee is December 8, 2015 at 6:00 p.m. in the Town Manager's Conference Room.

The tentative agenda item is continued discussion on the draft cover letter, Final Report, and Memo of Understanding by IBAC members.

ADJOURNMENT

ON A MOTION by Ms. Emery, seconded by Mr. Ohannessian, the Board voted unanimously (3-0-0) to adjourn the meeting at 6:24 p.m.

Respectfully submitted,

Patricia I. Chieski
Recording Secretary