

TOWN OF GRANBY

Intra-Board Advisory Committee Special Meeting OCTOBER 1, 2015 MINUTES

PRESENT: B. Scott Kuhnly, First Selectman; Ronald Walther, Board of Education (BOE) Chairman; Jenny Emery (BOE), and Ed Ohannessian (BOS), Kelly Rome (BOF) Ex-officio member - William F. Smith, Jr., Town Manager

Ronald Walther, Board of Education Chairman called the special meeting to order at 6:00 p.m.

MINUTES

A **MOTION** was made by First Selectman Kuhnly, seconded by Ms. Emery, to approve the minutes of September 14, 2015. BOE Chairman Walther asked if there was any discussion of the minutes.

The Committee voted 5-0-0 to approve the minutes as presented.

DISCUSSION ON FINAL REPORT

The committee members distributed individual summary reports authored as assigned at the last meeting.

Topic	Assignment
Solar	JE
HR	RW
IT	BKS
Pension	KR
Finance	EO
Buildings & Grounds	JE

The Committee discussed the summary reports regarding layout of the report and its format, the content in the summary reports, and edits to the summary reports. First Selectman Kuhnly will organize the summary reports into one Final Report document, including a preface and edits. The Final Report will be discussed at the next meeting.

A document entitled "Memo of Understanding" (MOU) was also discussed. Ms. Emery indicated she would create a draft of this document for discussion at the next meeting. This document will be part of the Final Report. The Final Report and Memo of Understanding will be distributed (BOS, BOE, & BOF) later this fall so that the boards can consider taking action as recommended by this Committee demonstrating collaboration and municipal continuity.

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CONFIRM DATE OF NEXT MEETING

The next two tentative special meeting of the Intra-Board Advisory Committee are October 29th and November 5th at 6:00 p.m. in the Town Manager's Conference Room.

Chairman Kuhnly indicated that Town Manager Matthew Hart from Mansfield will be a guest at a future meeting to hear the experiences regarding combining town and school department operations.

A tentative agenda item is Discussion on the Draft Final Report and MOU by IBAC members.

ADJOURNMENT

ON A MOTION by Ms. Emery, seconded by First Selectman Kuhnly, the Board voted unanimously (5-0-0) to adjourn the meeting at 6:48 p.m.

Respectfully submitted,

Patricia I. Chieski
Recording Secretary