

TOWN OF GRANBY
Intra-Board Advisory Committee Special Meeting
January 14, 2015
MINUTES

PRESENT: B. Scott Kuhnly, First Selectman; Jenny Emery (BOE), Ed Ohannessian (BOS), Kelly Rome (BOF); and Ronald Walther, Board of Education Chairman; Ex-officio Member - William F. Smith, Jr., Town Manager.

B. Scott Kuhnly, First Selectman called the special meeting to order at 6:04 p.m.

MINUTES

A **MOTION** was made by Ms. Emery, seconded by Mr. Walther, to approve the minutes of December 10, 2014. First Selectman Kuhnly asked if there was any discussion of the minutes. Ms. Emery stated that on page two, third paragraph, the first sentence, beginning "Mr. Traver commented that he ..." should be deleted and replaced with the following sentence, "Mr. Traver suggested a review of the current pension system".

The Committee voted unanimously (5-0-0) to approve the minutes as amended.

REVIEW OF ISSUES PREVIOUSLY DISCUSSED IN PREPARATION OF A REPORT

B. Scott Kuhnly, First Selectman, read a draft report entitled "IBAC Preliminary Summary Report" for discussion by the Committee on IBAC activities. This initial draft report was created by Town Manager Smith and a few edits and additions were made by First Selectman Kuhnly prior to tonight's discussion. Some highlights of the report were:

- The Committee's operational review was designed to discover areas of potential duplication and opportunities for further collaboration that might provide the town with opportunities for consolidation, improved services, and/or cost savings.
- Town and BOE operations reviewed included: Information Technology, BOE maintenance activity, Town building and grounds activity, finance and accounting, and solar power opportunities.

The Committee also discussed a one-page summary report created by Jenny Emery concerning building and grounds maintenance service provided by BOE Facilities and Town Public Works. A portion of this one-page summary report will be included in a Preliminary Summary Report on IBAC's activities.

The Committee concurred the Preliminary Report of IBAC's review would be presented at the Three Board meeting scheduled for January 20, 2015 with possibly more edits.

The Committee discussed and concurred that they, as a Committee, would continue meeting throughout the budget cycle because they may discover more areas of inquiry to review and look at. Some Committee members expressed having concerns regarding technology purchases and risk management. The subject of solar opportunities was discussed again. Town Manager Smith will check into obtaining another solar assessment of our buildings and BOE facilities. This venture may entail discussions with Connecticut Conference of Municipalities (CCM), University of Connecticut, an independent consultant, or with solar companies.

CONFIRM NEXT MEETING DATE

The next special meeting of IBAC is scheduled on February 3, 2015 at 6 p.m. One of the agenda items will be to follow-up on finance department issues discussed at the December 10th meeting.

ADJOURNMENT

ON A MOTION by Ms. Rome, seconded by Mr. Walther, the Board voted unanimously (5-0-0) to adjourn the meeting at 6:42 p.m.

Respectfully submitted,

Patricia I. Chieski
Recording Secretary